



Elders/Knowledge Holders Information

Welcome to Rocky Mountain School District 6!

We want to express our sincere gratitude and appreciation to you for sharing your time, knowledge, skills and talents with our staff and students.

We have put together this package to make our processes and procedures clear for you to ensure you have the best possible experience at our schools.

If you have any further questions, concerns or feedback, please let your Indigenous Education Worker, Principal or District Principal know. There is a form included with this package if that is more convenient for you.

Hu sukı̄q̄ukni. Kukstsém̄c. Maarsii. Thank you.

Elders/Knowledge Holder Presenter Job Description

Role Description:

An Elder or Knowledge Holder is a person regarded or chosen by an Indigenous nation as the Holder and Teacher of their oral traditions and knowledge. This is someone who is recognized for their wisdom about culture, traditions and life. Elders and Knowledge Holders are essential members of the First Nations, Metis and Inuit communities and have valuable knowledge to share with Indigenous and non-Indigenous students in the classroom.

Role Responsibilities:

- Sharing cultural perspectives, as well as wisdom and teachings
- Promote awareness of culture and traditions
- Enhancing and enriching classroom lessons and school events with the integration of Indigenous worldviews and perspectives
- Support school staff by sharing knowledge and experience to enhance classroom curriculum delivery

Preferred Qualifications and Experience:

- Familiar with local culture and traditions
- Comfortable with sharing one's experience(s)
- Good oral communication and problem-solving skills
- Supportive of Ktunaxa, Secwépemc and Métis culture

Elders/Knowledge Holders In Residence Job Description

Role Description:

The role of the Elder/Knowledge Holder is to have a presence in the classroom/school, enhance the learning experience with their knowledge of local Indigenous culture and be a caring adult and support person for Indigenous students. The Elder/Knowledge Holder will be present to visit with students and staff and build relationships. When the Elder/Knowledge Holder is ready and comfortable, they would be encouraged to share their experiences and knowledge with students and staff and add their personal knowledge and experiences of what is occurring in the classroom.

Role Responsibilities:

- Support Indigenous students
- Support school staff by sharing knowledge and experience to enhance classroom curriculum delivery

Preferred Qualifications and Experience:

- Familiar with local culture and traditions
- Comfortable with sharing one's experience(s)
- Good oral communication and problem-solving skills
- Supportive of Ktunaxa, Secwépemc and Métis culture

Other:

- Participation in district professional learning opportunities as available
- Criminal Record Check/Vulnerable Sector Review



Elders/Knowledge Holder Invoice

Name: _____

Phone: _____

Presentation: _____

Mailing address: _____

School Visited: _____

City: _____

Date: _____

Postal Code: _____

Day Rates
<input type="checkbox"/> Hourly (\$75)
<input type="checkbox"/> ½ day (\$175)
<input type="checkbox"/> Full day \$325
<i>Mileage over 50 Km can be claimed in addition.</i>

Total amount _____

School Administrator

Date

Indigenous Education Support Worker

Date

Note: Please use a separate sheet for each week if booked over multiple days/weeks in a month.

In the event of an Elder/Knowledge Holder working more than 6 hours/day, they will be compensated \$50/hour in excess. Supplies and materials will also be compensated for on an as needed basis through an additional invoice.



Elder/Knowledge Holder in Residence Invoice

Name: _____

Phone: _____

Presentation: _____

Mailing address: _____

School Visited: _____

City: _____

Date: _____

Postal Code: _____

Hourly Rate: \$30

Date	MM/DD	In	Out	Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Total amount _____

School Administrator

Date

Indigenous Education Support Worker

Date

Supplies and materials will also be compensated for on an as needed basis through an additional invoice.

ELDERS/KNOWLEDGE HOLDERS FEEDBACK FORM

Thank you for sharing your skills, gifts and talents with us.

Hu sukiᑭᑦᑭukni. Kukstsémc. Maarsii. Thank you.

Name:

Phone:

School:

E-mail:

How was your experience with us?

Did you have any feedback to help us improve?