

AGENDA of the REGULAR MEETING
of the Board of Education
Rocky Mountain School District No. 6

Rocky Mountain School District No. 6 resides in the traditional unceded territory of the Ktunaxa and Secwépemc Nations. We honour the cultures, languages, and First Nations people of these territories.

Location: Golden Secondary School

Date: June 11, 2024

Time: 7:00 p.m.

1. CALL TO ORDER

2. ACKNOWLEDGEMENT OF TERRITORY

3. APPROVAL OF AGENDA

4. APPROVAL OF THE MINUTES OF PRIOR MEETINGS

4.1 Regular Board meeting of May 14, 2024

4.2 Synopsis of in-camera meeting of May 14, 2024 (Alan Rice)

5. PRESENTATIONS/DELEGATIONS

6. MATTERS ARISING FROM THE MINUTES

7. STRATEGIC AND POLICY ISSUES

7.1.1 Policies Under Review feedback – Policy 5800 (Steve Wyer)*

7.1.2 Third Reading (Steve Wyer)*

Policy 5800, Student District Code of Conduct
Practice 5800, Student District Code of Conduct

7.1.3 Second Reading (Steve Wyer)*

Policy 1500, Trustee Role, Responsibility, and Code of Conduct
Policy 5160, Community Coaches

Practice 5160, Community Coaches

7.1.4 First Reading (Steve Wyer)*

Bylaw II Appeals

8. OPERATIONAL ISSUES

- 8.1 Major Capital 5-Year Plan (Alan Rice)*
- 8.2 2024-2025 Annual Budget Bylaw (Alan Rice)*
- 8.3 Appointment of Auditors 2025-2027 (Alan Rice)*

9. REPORTS

- 9.1 Budget utilization report – March 31, 2024 (Alan Rice)*
- 9.2 Indigenous Targeted Funds (Trent Dolgopol)*
- 9.3 Technology Update (Trent Dolgopol)*
- 9.4 PIDA Disclosure Report (Steve Wyr)*
- 9.5 BC School Trustees Association (Jane Thurgood Sagal)
- 9.6 BC School Trustees Association, Kootenay Boundary Branch (Rhonda Smith)
- 9.7 BC Public Schools Employers Association (Scott King)

10. INFORMATION ITEMS

- 10.1 Correspondence received: Windermere PAC letter
- 10.2 June, July, August, September 2024 calendar*

11. FORTHCOMING EVENTS

- 2024.06.15 Selkirk Secondary School Grad Ceremony, 3 p.m.
- 2024.06.27 Last Day of School
- 2024.06.27 David Thompson Secondary School Grad Ceremony, 3 p.m.
- 2024.06.27 Golden Secondary School Grad Ceremony, Golden Arena 6 p.m.
- 2024.06.28 Last Day of School for School Based Staff
- 2024.08.27 Policy Committee, Virtual 4:30 p.m.
- 2024.08.28 District Day, David Thompson Secondary School 8 a.m. – 3 p.m.
- 2024.08.28 Field Trip Committee, Virtual 4:30 p.m.
- 2024.09.03 First Day of School
- 2024.09.03 Labour Relations Committee, Virtual 12:30 p.m.
- 2024.09.10 Board of Education Meeting, Marysville Elementary School
 - In-Camera, 5:30 p.m.
 - Regular Meeting, 7:00 p.m.

12. QUESTIONS FROM THE PUBLIC

13. ADJOURNMENT

* attachment

We are very happy to see cell phone restrictions in school! Thank you!

I am glad you are making a policy around cell phone use and social media at school. In a perfect world there would be no cell phones or social media at school. These tools are very useful and amazing, but highly distracting. Young adults are not equipped to responsibly use these during school hours. I don't feel like the policies are specific enough to support the restrictions of use of cell phones in school. For example, I am a teacher at an elementary school. We have a policy of no phones at school. Just last week, I was on recess duty, a child had a cell phone out in the farthest corner of the school yard. 5-8 young boys were gathered around. As I approached the students, they quickly put the phone in their pocket. I said, "There are no cell phones allowed at school. Please come with me to place it at the office until the end of the day." The student replied "no." At this point, I can't grab the phone, or the child to come so it is a stand off. Without clear guidelines, this is how it will go for teachers. Eventually, teachers will give up asking, and nothing will have changed. The most important part of this policy for me, is that it is posted in writing in simple, easy to read terminology, and that explicit consequences are outlined. Each school should have the same exact expectations and rules, so that each infraction, the response is the exact same, and overtime the behaviour stops. Ideally phones are left at home. If there needs to be more one-to-one devices, then put resources into tech, and give kids a chrome book to use in each class. Secondly, this policy should be applied to SD6 staff. Many times, in the back of classes Support staff are on their phones. Teachers and support staff should be given school specific devices to use to support learning (Seesaw, using apps, etc) that have no social media apps on them (like their phones do.)

I absolutely and wholeheartedly advocate for students who use devices as tools and accessibility devices. I feel that we are doing them a disservice by not teaching them to use them appropriately and use their functions to support success. After all, don't most of us adults use these devices for that same purpose? Students who use their devices for accessibility do so to look and feel the same as their peers. Everyone is on their phone, so no one knows that one kid is using it to access read-aloud technology because they have a learning disability in reading. If the policy mandates that SPED kids can use their phones, they might as well wear a sign around their necks. Perhaps restrictions on younger grades but not senior? Perhaps bans on internet usage? Sofia Messi is the ultimate villain here, not the device itself.

In regards to Policy 5800, I would like to provide some parent feedback. I would like to see a serious restriction in the use of cell phones at school. The evidence is clear that allowing students to have regular access to a phone distracts them from learning and is harmful to their mental health. We have a huge opportunity to make a long lasting positive impact in our students by making this change. Their current and future education, mental health and emotional wellbeing is what's at stake. I do not support placing the onus on teachers to decide what is acceptable in their classrooms in terms of cell phone usage as this creates inconsistency and places too much responsibility on teachers to manage students attention against a highly addictive and distracting device.

Regarding Section 2.7 I am strongly opposed to allowing cell phones or electronic during school hours for any purpose whatsoever. I am in favour of a strict district-wide policy that will see these devices confiscated and returned at the end of the day. I do not agree with allowing teachers to have any discretion over this policy. The policy as written is too loose. It should BAN rather than restrict these devices.

The change in section 1 states that failure to comply with the code of conduct will result in reasonable, firm, and progressive consequences. This is an important clarification and should be enforced at an age appropriate level through all schools in the district. It is a concern for many parents that the code of conduct is often not enforced. For example, the 'smoke pit' is immediately adjacent to the school grounds of DTSS. It is openly known that there is regular use of tobacco and other drugs are used regularly there. There is also little to no enforcement when students regularly vape in the washrooms. This undermines the stated intention of the policy to create a safe, non-disruptive, positive learning environment for all students. Section 2.7 newly addresses the use of digital devices, but makes no changes to the status quo, which is that there is no control or clear boundaries for students. First, the state of available school-owned devices is inadequate in the district. This should not be a reason to incorporate students' personal devices. The research on the detriments of personal devices to student learning is sufficient for the Ministry of Education to ask school districts to restrict their use. While intentions of using devices as learning tools may be good, the reality is that it is nearly impossible to monitor how the device is actually being used. Unfortunately, there are more ways that personal devices detract from learning than contribute to it. Students check social media, either in class or by taking unnecessary 'bathroom breaks', record or take photos of others without their consent, arrange meetings with students in other classes, check notifications, and the list goes on. Research has shown that just having a phone with them (even if turned off and put away) increases students' anxiety. Choosing to perform an academic task on a phone instead of using it for so many other purposes is beyond what many of our students are currently capable of. The correct solution is to provide appropriate district-owned technology that can be used to enhance learning. The district policy states repeatedly that schools are responsible for limiting and communicating the policy around devices. This should be the responsibility of the district, not individual schools. Leaving it up to individual schools results in inconsistency, increased push-back from or confusion on the part of parents, and often places the majority of the burden on teachers, who don't feel backed by the district and/or administration. Last, it is written into the code of conduct that students may bring and store their devices. It is unclear what the purpose of this statement is, except to give students an argument that they are allowed their device when and where they want. It is my hope that the district can put forth a clear, consistent, and easily enforced policy that truly restricts and puts boundaries around the use of personal devices at school. This is putting the needs of children ahead of their wants. This sends a message to students, parents, and the community that the education being offered at sd6 is worth time, effort, and sacrifice. PS. The format for this feedback is terrible, as I can only type a single line at a time.

First off, I hope the change to the school code of conduct (1) will lead to actual enforcement of the district practice on (2.1) drugs. Currently in DTSS, students are often in possession on school grounds of illegal drugs and use these both on and off school grounds during the course of a school day. One persistent example is vape which is not legal for persons under the age of 19, thus it is an illegal drug on campus. Vaping is ignored by administration and is rampant in school. Whereas some progressive secondary schools have vape detectors in bathrooms and "progressive consequences", DTSS ignores the issue. Instead of being in instruction, often students take frequent bathroom breaks or "walks" and vape. Everyone knows it, but ignores it. Secondly, on the use of cellphones, it appears the status quo reigns on. Students still get their phones and use it for "instruction purposes"? The reality is we all know they are used as a social and entertainment device. Are we so poor of a district we can't have enough tablets/laptops for students to use when needed? Again, the frequent bathroom breaks are well known to involve vape, cell usage, and sex in DTSS (among others). Before smartphones, would it be acceptable if 28 students had Nintendo gameboys out to use during class? Again, smartphones are used the same as entertainment devices during instruction. There is a simple district wide fix-just ban them completely. Provide enough tablets/laptops and other appropriate school managed devices for learning.



POLICY 5800

DISTRICT CODE OF CONDUCT FOR STUDENTS

POLICY:

The Board of Education (“Board”) believes that the conduct of students, in person and online, should at all times contribute to a safe, non-disruptive, and positive learning environment. Each student is expected to respect the rights, the learning, and property of others, and to adhere to Board and school regulations and rules. Each student must meet the expectations set out in the B.C. Human Rights Code. There must be no discrimination or intent to discriminate against a person or a group or class of persons because of their race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity and expression, or age.

Consequences for misbehaviour, whether online, by proxy, or in person, must be applied in a reasonable, firm and judicious manner and shall not include corporal punishment. These consequences should be designed to teach students to be responsible citizens in the school and digital community and to promote personal and social development. Where possible and appropriate, consequences are to be restorative in nature rather than punitive. Special considerations may apply to students with special needs if these students are unable to comply with a code of conduct due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature. The Board of Education will take all reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of a Code of Conduct.

The purpose of this Code of Conduct is to:

- (a) direct the student toward responsible behaviour;
- (b) promote sustained impactful learning opportunities;
- (c) maintain a safe, orderly, positive school community conducive to learning; and
- (d) protect persons and property.

Scope of this Code of Conduct

Except where a rule is expressly limited to time and place, this Code of Conduct applies to students of the District who are involved in:

- (a) any activity on school premises whether during a regular school day, outside the regular school day, or on a day that is not a school day;
- (b) travel on a school bus or other transportation contracted or arranged by the Board or school;
- (c) any activity sponsored by, organized by or participated in by the school regardless of time or place;

[DISTRICT PRACTICE 5800 STUDENT DISTRICT CODE OF CONDUCT](#)
[POLICY 5850 STUDENT SUSPENSION](#)

REFERENCES: [School Act Section 6, 10, 11, 26](#)
[School Reg. Sec. 4.1 \(b & c\) 5.7](#)
[Provincial Standards for Codes of Conduct Order M276/07 SD6 Appeal Bylaw II](#)
[Bill 10, Tobacco Sales Amendment Act, 2007](#)
[B.C. Human Rights Code](#)

ADOPTED: November 1998

Amended: November 2000, March 2001, October 2006, September 2007, June 2008, June 2009, April 2010, June 2010, November 2014, December 2016, January 2019, June 2020



POLICY 5800

DISTRICT CODE OF CONDUCT FOR STUDENTS

(d) any activity that affects the rights or properties of neighbouring residences or businesses.

[DISTRICT PRACTICE 5800 STUDENT DISTRICT CODE OF CONDUCT](#)
[POLICY 5850 STUDENT SUSPENSION](#)

REFERENCES: [School Act Section 6, 10, 11, 26](#)
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DISTRICT PRACTICE 5800
DISTRICT CODE OF CONDUCT FOR STUDENTS

DISTRICT PRACTICE:

1. SCHOOL CODES OF CONDUCT

Students shall comply with the School Code of Conduct authorized by the principal and with the District Code of Conduct and other rules and policies of the Board. Failure to comply with any aspect of the District or School code of conduct will result in reasonable, firm, and progressive consequences.

1.1 Within the School

The school principal is responsible for formulation and operation of the School Code of Conduct, and for reviewing it annually with staff, parents, and where appropriate, students. The school principal shall ensure an up-to-date copy of the School Code is filed at the District Administration Building.

The school principal shall ensure that the School Code of Conduct is made available, and is annually distributed pursuant to the Provincial Standards for Codes of Conduct Order.

Staff members are expected to take all reasonable measures to control and/or eliminate behaviour by any student that is detrimental to student welfare or the learning atmosphere at the school.

1.2 Within the Classroom

The teacher is expected to establish and maintain an atmosphere conducive to learning within the classroom. Disciplinary measures must at all times be:

- (a) in concert with District and School Codes of Conduct;
- (b) reasonable, bearing in mind the nature of the breach of conduct, and the age or mental ability of the student;
- (c) capable of being enforced; and
- (d) administered impartially and consistently.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

[POLICY 5850 STUDENT SUSPENSION](#)

[DISTRICT PRACTICE 5850 STUDENT SUSPENSION](#)

REFERENCES: [School Act Section 6, 10, 11, 26](#)

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DISTRICT PRACTICE 5800

DISTRICT CODE OF CONDUCT FOR STUDENTS

2. DISTRICT CODE OF CONDUCT

Expectations within the District Code of Conduct include but are not limited to the following:

2.1 Alcohol and Drugs

No student (unless in accordance with a physician's prescription) shall possess, use, or be under the influence of any of the following and no student shall sell or otherwise transfer:

- (a) spirits, wine, beer or any other alcoholic or intoxicating beverage;
- (b) any controlled substances or drug, the use or possession of which is prohibited by law;
- (c) glue, aerosol, gasoline, paint or other chemical substance for the purpose of inhalation;
- (d) any other intoxicant, mood changing, mind altering or behaviour altering drug, chemical or substance;
- (e) any paraphernalia related to the use of drugs or chemical substances.

2.2 Weapons

- (a) No student shall possess or be in possession of any weapon for any purpose except as otherwise approved by the school principal (e.g. Archery Club, Drama Club, Outdoor Education).
- (b) Weapons include any firearm or other device prohibited or restricted under the Criminal Code of Canada, and weapons also include anything used, designed or intended for the purpose of causing death or injury, or for the purpose of threatening or intimidating any person.
- (c) Examples of weapons which are prohibited include but are not limited to handguns, rifles, shotguns, air rifles, knives, devices known as or similar to nunchaku sticks, shuriken plates, manrikigusari weights or grips, finger rings with blades, tasers, laser pointers, knife combs, push daggers, constant companion belts, crossbows, tear gas, mace, pepper spray, bear spray and any liquid or powder or other substance that is capable of injuring, immobilizing, or otherwise incapacitating any person.
- (d) Further, no student shall possess, be in possession of, or use any object or thing as a weapon with the intention of or for the purpose of causing injury, death, or to threaten or intimidate any person. Replica or imitation weapons and "toy" weapons are also prohibited.
- (e) Kirpans may be worn for religious purposes with the prior approval of the Principal and on the conditions established by the Principal in consultation with the parents.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

[POLICY 5850 STUDENT SUSPENSION](#)

[DISTRICT PRACTICE 5850 STUDENT SUSPENSION](#)

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DISTRICT PRACTICE 5800

DISTRICT CODE OF CONDUCT FOR STUDENTS

2.3 Offences to the Person

No student shall be involved in any conduct that has or can reasonably be expected to have a negative impact on the culture, working, and/or learning environment of the school or on the safety and rights of others including, but not limited to:

- (a) behaviour (including speech, expressive conduct, electronic communication) that intimidates or exposes students or staff members to physical harm, ridicule, hatred or contempt, defamation, bullying, harassment and/or cyber-bullying;
- (b) conduct (including expressive conduct) that impacts the rights of others or may be seen as discriminatory as set out in the B.C. Human Rights Code.

2.4 Offences to Property

No student shall damage, destroy, deface or vandalize the property of others or of the Board. Further, no student shall take, temporarily or otherwise, property not belonging to him or her without the consent of the person to whom the property belongs.

2.5 Tobacco Use

No student shall use tobacco products or use e-cigarettes (Vapes) on school property or during any activity organized or sponsored by the School or the Board.

2.6 Disruptive Behaviour

No student shall:

- (a) disrupt, or interfere with the conduct of classes or any other school activity;
- (b) disrupt the school in general (e.g. bomb threats, false fire alarms);
- (c) possess or use fireworks, firecrackers, explosives, smoke or stink bombs, dangerous projectiles, or similar devices or objects;
- (d) tamper with any safety equipment;
- (e) display or take part in any behaviour, conduct or activity that is prohibited by this Code of Conduct or by a School Code;
- (f) disobey or fail to comply with any lawful directive or instruction of a teacher or other employee of the Board.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

[POLICY 5850 STUDENT SUSPENSION](#)

[DISTRICT PRACTICE 5850 STUDENT SUSPENSION](#)

REFERENCES: [School Act Section 6, 10, 11, 26](#)

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DISTRICT PRACTICE 5800
DISTRICT CODE OF CONDUCT FOR STUDENTS

2.7 Digital Devices and Communication

Growing evidence suggests that digital devices can have a negative impact on wellness and academics. This is especially true in the absence of digital literacy instruction. Digital devices (smart phones, smart watches, listening devices) are often used during periods of instruction, under the clear direction of an educator, as tools of learning and inclusion. Personal digital devices should not impede or interrupt the sustained learning time in classrooms. The following steps will promote sustained uninterrupted learning and increase student safety.

- (a) All schools restrict the use of personal digital devices during instructional time except where:
 - a. The teacher invites their use for instructional purposes;
 - b. A student requires the device for:
 - i. documented medical needs
 - ii. documented learning accommodations
- (b) Further details about the possession of personal digital devices during school time will be described by each school's codes of conduct.
- (c) Schools will communicate to the educational community about the ways personal digital devices are used within the school.
- (d) Students are responsible for storing and securing their personal digital devices should they choose to bring them to school.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

[POLICY 5850 STUDENT SUSPENSION](#)

[DISTRICT PRACTICE 5850 STUDENT SUSPENSION](#)

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ADOPTED: November 1998

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POLICY 1500

TRUSTEE ROLE, RESPONSIBILITY AND CODE OF ETHICS

POLICY:

This policy is designed to clarify the role, responsibility, and conduct of members of the Rocky Mountain School District No. 6 Board of Education. As a member of the Board of Education, democratically elected Trustees are expected to govern in a just, equitable, unbiased, and ethical manner and to be role models in the community.

Trustees fully acknowledge the critical trust invested in the Board of Education by the electorate and are dedicated to governing the affairs and business of Rocky Mountain School District No. 6 in a professional manner. Trustees represent the broad needs of the entire school district and the community, allocating resources efficiently, equitably, and responsibly in the best interest of all students.

Trustees advocate for public education and promote the Mission, Vision, and Values of the District to other levels of government and relevant bodies. The Board of Education is committed to providing high quality education for all students within a supportive, accessible, and enriched learning environment. Trustees will uphold the commitments articulated in the Trustee Code of Ethics and address any violation at a closed meeting of the Board of Education.

CODE OF CONDUCT

1. AS A TRUSTEE:

- 1.1 I will participate to the fullest extent possible, considering all perspectives with an open mind, so that I may be involved in an informed and responsible way in the functions of the Board of Education and the District.
- 1.2 I will work with other trustees in a spirit of good will ~~and shared interests~~. I will respect differences of opinion and assist new trustees in feeling welcome to the Board of Education.
- 1.3 I will carry out my responsibilities in accordance with the *School Act* and Regulations, and Board Policy.
- 1.4 I will do my best to protect, conserve, and advance public education, providing students the best possible learning facilities and programming possible.
- 1.5 I will work to promote safe and respectful work environments in the interest of overall employee wellness.
- 1.6 I will, when parents or members of the community ask a question or raise a concern about a particular staff member, classroom, principal or school, follow the procedures of Policy 9200 Problem Solving Protocol and Appeals Bylaw in addressing the question or problem.
- 1.7 I will express my honest and most thoughtful opinions in Board of Education meetings, in an effort to have all decisions made for the best interests of the children and the schools.
- 1.8 I will recognize the integrity of my predecessors and associates, and the merit of their work.

ADOPTED: October 12, 1999

Amended: December 9, 2014, March 14, 2017, January 14, 2020, November 9, 2021



POLICY 1500

TRUSTEE ROLE, RESPONSIBILITY AND CODE OF ETHICS

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- 1.9 I will make no disparaging remarks, in or out of the Board meeting, about other Trustees or their opinions, but I reserve the right to make honest and respectful criticism.
 - 1.10 I will be prepared to listen to what other Trustees, other individuals, or groups, may have to say before making final decisions.
 - 1.11 I will not discuss the confidential business of the Board of Education in my home, on the street, or in my office.
 - 1.12 I will not use my role as Trustee for my own personal advantage or for the advantage of my friends, supporters, or business. If I become aware that I am in a position that creates a conflict of interest (direct, indirect; statutory or common law), I will declare the nature and extent of the conflict at a meeting of the Board of Education and abstain from deliberating or voting on the issue, giving rise to the conflict.
 - 1.13 I will carefully review all information packages in preparation for discussion at all scheduled meetings of the Board of Education and its committees.
 - 1.131.14 Commit to an appropriate use of social media and model appropriate digital citizenship.
 - 1.141.15 I commit to advancing Truth and Reconciliation and Anti-Racism.

2. AS A MEMBER OF THE BOARD OF EDUCATION:

- 2.1 I will act with integrity and the highest ethical standards in my personal and professional life, and in a manner that inspires public confidence in the Board of Education.
- 2.2 I will protect and enhance the reputation of the District and the Board of Education.
- 2.3 I will respect the confidentiality of communications between Trustees and Senior Administration.
- 2.4 I will recognize that authority rests with the Board of Education in legal session and not with individual members of the Board of Education, except as authorized by law.
- 2.5 I will vote for a closed meeting of the Board of Education if the situation requires it, and I will not participate in meetings of the Board of Education, which do not comply with Bylaw 1 – Procedural Bylaw.
- 2.6 I will abide by majority decisions of the Board of Education.
- 2.7 I will recognize that, although I am elected from a particular area of the District, my responsibility is to ensure that decisions are made in the best interests of the District as a whole.
- 2.8 I will consider it an important responsibility of the Board of Education to interpret the District's aims, methods and attitudes to the community. I will earnestly try to interpret the needs and attitudes of the community and do my best to translate them into the educational program of the schools.



POLICY 1500

TRUSTEE ROLE, RESPONSIBILITY AND CODE OF ETHICS

- 2.9 When representing the Board of Education, I will fulfill various commitments and duties required by such representation such as voting, providing updates, and reporting back to the Board of Education.

3. IN MY RELATIONSHIP WITH THE SUPERINTENDENT, SECRETARY TREASURER, AND STAFF

- 3.1 I will function, in meeting the legal responsibility that is mine, as a part of a legislative, policy-forming body, and work through the administrative employees.
- 3.2 I will recognize the Superintendent, the Secretary Treasurer, and the senior leadership team as executive officers of the Board of Education.
- 3.3 I will endeavour to ensure the schools are staffed by the best trained, technical, and professional people it is possible to employ.
- 3.4 I will be respectful in my comments regarding the Superintendent or other District employees.

4. VIOLATION OF THE CODE

Trustees are encouraged to seek appropriate, conciliatory measures prior to making an official complaint with regard to a violation of this Code of Conduct. A violation of this Code of Conduct may result in the Board of Education instituting, without limiting what follows, any or all of the following sanctions, which may only be implemented by a motion at a closed (in-camera) meeting of the Board of Education:

- 4.1 Having the Chair write a letter of concern/warning;
- 4.2 Having the Chair write a letter of censure;
- 4.3 Having a motion of censure passed and removing the trustee from some or all Board committees or other appointments of the Board of Education.

The plaintiff will be given opportunity to respond to the complaint prior to any motions being made.



POLICY 5160

COMMUNITY COACHES

POLICY:

The safety of students shall always be a primary concern at school, and during all school-sanctioned activities. Wherever possible, the school district relies on employees to support and sustain school sanctioned activities. However, Rocky Mountain School District recognizes the important contribution of members of the community in coaching school sports. Community coaches are important adults in the lives of students having sole responsibility for supervision, education, and travel with students. In addition to requirements for volunteers, set out in Policy 4000, the Board of Education for Rocky Mountain School District believes community coaches should be supported to:

- (a) Learn the ways coaches successfully and respectfully interact with students.
- (b) Be educated about safe practices in coaching students including:
 - a. Injury awareness and prevention
 - b. Awareness of potential risks to student athletes' wellness
 - c. Awareness of child protection issues with respect to school athletes
- (c) Identify safety measures and emergency response plans for athletes in sport.

DISTRICT PRACTICE <INSERT HYPERLINK>
FORM <INSERT HYPERLINK>

REFERENCES: LIST AND HYPERLINK APPROPRIATE REFERENCES

ADOPTED: DATE
Amended:



DISTRICT PRACTICE:

In support of the success of community coaches in schools, the following practice lays out ways Rocky Mountain School District promotes student safety within the community coaching model. In addition to the requirements for criminal record checks set out in District Practice 4000, all community coaches will complete the requirements described in this practice prior to coaching and supervising students. This practice includes any adult who will be left unsupervised with members of the school team.

1. All coaches will complete approved concussion awareness training.
2. All coaches will complete, and stay current, on the online Safe Sport Training module through the Coaching Association of Canada.
3. All coaches will complete and stay current on the Rule of Two training module through the Coaching Association of Canada.
4. All coaches will complete an annual review of the Child Abuse Reporting Protocol using the Rocky Mountain online training module and response form.
5. All principals will review a coaches' code of conduct at each school with each coach and Athletic Directors on an annual basis.
6. All coaches will sign a school-based coaches commitment based on school practices and the coaches code of conduct.
7. All schools will lead a coaching orientation program for all head coaches.

School principals are responsible for ensuring the above requirements are in place prior to members of the community coaching students without employee supervision.

POLICY No. <INSERT HYPERLINK>
FORM <INSERT HYPERLINK>

ADOPTED: DATE
Amended:



BYLAW II APPEALS

BYLAW:

RIGHT OF APPEAL

1. The right of appeal is described in [Section 11](#) of the *School Act*. Where a decision of an employee of the Board of Education (Board) significantly affects the education, health or safety of a student, that student or the parents of the student may appeal to the Board. The failure of an employee to make a decision shall be deemed to be a decision for the purpose of bringing an appeal.
2. It is the position of the Rocky Mountain Board of Education that an appeal is typically preceded by appropriate efforts to resolve concerns using the problem solving process outlined in [policy and practice 9200](#).
3. The following decisions shall be deemed to significantly affect the education, health, or safety of a student:
 - a) Disciplinary suspension from school for a period in excess of five (5) consecutive days
 - b) Exclusion from school for a health condition
 - c) Placement in an educational program (does not include classroom or teacher placement as determined by the school)
 - d) Grade promotion or graduation
 - e) Refusal to offer educational programming to a non-graduated student sixteen (16) years or older
 - f) Any other decision that significantly impacts the present or future educational programming of a student

INITIATING AN APPEAL

4. An appeal shall be commenced within 30 calendar days of the time the student or parent appealing the decision was informed of the decision or 30 calendar days following the breakdown of the problem-solving process.
5. To initiate an appeal, the person appealing the decision must complete, sign, date, and deliver the attached Notice of Appeal form to the Principal of the school attended by the affected student or to the Superintendent of Schools.

6. If the person appealing the decision wishes to have an advocate assist him/her through the [FORM BYLAW II APPEALS](#)

REFERENCES: [School Act Section 11](#)

ADOPTED: December 1996

Amended:



BYLAW II APPEALS

process, the District will provide assistance in securing an advocate acceptable to the parent or student.

PRE-HEARING PROCESS

7. Upon receipt of the appeal, the Secretary Treasurer will determine whether the appeal falls within the scope of the decisions considered in Section 3.
8. Should the Secretary Treasurer deny the appeal under this bylaw, the Secretary Treasurer will provide written reasons to the appellant with a copy provided to the Board.
9. Should a decision be made to hear the appeal, the Superintendent will convene a meeting with the appellant to review relevant information to the appeal. At this meeting the Superintendent:
 - a) May request the presence of other staff or individuals to assist in clarifying information related to the appeal.
 - b) Strive to reach a resolution of the appeal
 - c) Keep documentation of the meeting
 - d) Communicate the resolution in writing to the employee(s) whose decision is under appeal, the appellant, and the Board.
10. Should there be no resolution to the appeal, the Superintendent will communicate to the Board the appellant's wish to pursue the appeal to a hearing of the Board.
11. All pre-hearing processes and meetings shall be informal and without prejudice and no record or report of them, either oral or written shall be provided to the Board in advance of the Hearing.

HEARING WITH THE BOARD

12. Upon escalating an appeal to the Board, the Superintendent shall provide the Notice to the Board for:
 - (a) setting of a time, date and place for the hearing of the appeal for making a decision; or
 - (b) giving directions as outlined in Section 6 of this Bylaw.

13. The Board may decide not to hear the appeal:

[FORM BYLAW II APPEALS](#)

REFERENCES: [School Act Section 11](#)

ADOPTED: December 1996

Amended:



BYLAW II APPEALS

-
- (a) if the appeal has not been commenced within a 30 day ; or
 - (b) unless the person appealing the decision first discusses the decision under appeal with any person or persons as directed by the Board; or
 - (c) The Board determines the appeal is not within the scope of considerations of the Bylaw II and Section 11 of the *School Act*
14. Any direction or decision made by the Board pursuant to Section 6 of this Bylaw and time, date and place set for the hearing shall be communicated in writing within 45 business days to the appellant and the employee(s) whose decision is being appealed.
15. At the hearing of the appeal, the Superintendent shall advise the Board of the substance of the decision under appeal without comment on the reasons, justification for or merits of the decision.
16. The person appealing the decision and the employee whose decision is being appealed may appear and be heard by the Board together and both may address, as the case may be, the merits or otherwise of the decision, the reasons for or against the decision, the appropriateness of the decision in the context and circumstances and such other matters relevant to the appeal. Both may also respond to questions put by the Trustees to either of them or to questions and answers put by Trustees to Board officers or others. The Board may, at the hearing, hear from any other persons as it considers desirable.
17. The School Board may consider an appeal notwithstanding any defect in form or other technical irregularity.

DECISION

18. The Board will make its decision at the hearing or within 45 days and shall advise the appellant and the employee(s) whose decision is under appeal of the decision in writing.

AVENUES BEYOND THE APPEALS PROCESS

19. If the appellant wishes to appeal the Board's decision, the appellant may contact the Superintendent of Appeals under [Section 11.2 of the School Act](#): Appeals to the Superintendent of Appeals.

[FORM BYLAW II APPEALS](#)

REFERENCES: [School Act Section 11](#)

ADOPTED: December 1996
Amended:



DATE: June 11, 2024
TO: Board of Trustees
FROM: Al Rice, Secretary Treasurer
SUBJECT: 2025-26 Five-Year Major Capital Plan
ORIGINATOR: Alan Rice, Secretary Treasurer, Al Ure, Director of Operations

ISSUE

This report informs the Board of Trustees regarding the Ministry of Education Major Capital Plan updates for 2025-26.

BACKGROUND

The School Act provides that the Minister of Education and Child Care (MOECC) may require a Board of Education to prepare and submit a capital plan. Five-year Capital Plans have been established as the appropriate time period for Government capital planning purposes. The Ministry of Education utilizes a web-based Capital Asset Planning System (CAPS) which school districts must use for their annual Five-Year Capital Plan Submissions. The CAPS enables the Ministry to issue separate “Call for Submissions” for Major Capital programs and Minor Capital programs, with different capital project request submission deadlines. The deadlines this year are as follows:

- Major Capital Programs (SMP, EXP, REP, RDP) – June 30, 2024
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2024

CURRENT SITUATION

The Board of Education Capital Committee met May 6th to discuss capital planning for the Major and Minor Capital Program. Recommended projects for the Five-Year Major and Minor Capital Program were discussed. These projects and their relative construction budgets are listed on the appendix.

RECOMMENDATION

That the Board approve the Major Capital Plan for the replacement of Eileen Madson Elementary as the number 1 priority and the manor renovation of Selkirk Secondary as the second priority.

POSSIBLE MOTION

That the Board of Education approve the 2025/26 - 5 Year Capital Plan for Major Capital as presented.



PUBLIC BOARD MEETING

DATE: June 11, 2024
TO: Board of Trustees
FROM: Alan Rice, Secretary Treasurer
SUBJECT: Annual Budget – June 30, 2025
ORIGINATOR: Alan Rice, Secretary Treasurer
REFERENCE: 24-25_annual_budget_v13 (Draft)



ISSUE

In accordance with section 111 of the School Act the Minister is requiring Annual Budgets to be prepared, adopted by bylaw and submitted by June 30, 2024.

BACKGROUND

The ministry requires school boards to account fully for how they manage and spend the government's education funding. School District Financial Reporting provides school boards with a financial reporting framework. It also works with all boards to provide them with instructions and direction on budgeting, accounting and the reporting of the funds they receive from both the ministry and other sources. Under Section 113, each year the Board must adopt an annual budget for that fiscal year.

CURRENT SITUATION

As a part of the 2024/25 collaborative budget process, we met with all principals and senior management to review staffing and discretionary spending. We have reviewed estimated enrollment from standard schools. The budget review process also aimed to ensure the alignment of budget allocations with the FESL, district operational plans and school plans for student success.

School District No. 6 (Rocky Mountain) is estimating to receive 90.7% of its operating revenue from provincial Ministry of Education and Childcare (MOECC) and other grants, 7.8% from tuition, 1.5% from prior year appropriated surplus, and 1.5% from other sources. The proposed operating budget for 2024/25 is allocated to be spent on salaries and benefits 83.39%; services and supplies 7.23%; student transportation, PD and travel, rentals and leases, dues and fees and insurance 7.62%; and utilities 1.76%.

Mr. Rice presented the Annual Budget in detail to the Finance and Audit committee on May 27th. The recommendation from the Finance and Audit Committee is to approve all three readings.



PUBLIC BOARD MEETING

The statements and scheduled included in the annual budget are:

- Statement 2 – Revenue and Expense (original signatures required once finalized)
- Statement 4 – Change in Net Financial Assets (Debt)
- Schedule 2 – Operating Revenue and Expense
- Schedule 2A – Schedule of Operating Revenue by Source
- Schedule 2B – Schedule of Operating Expense by Object
- Schedule 2C – Operating Expense by Function, Program and Object
- Schedule 3 – Special Purpose Revenue and Expense
- Schedule 3A – Changes in Special Purpose Funds
- Schedule 4 – Capital Revenue and Expense

CONCLUSION

That the Board approve the budget as presented.

RECOMMENDATION/POSSIBLE MOTION

That the Board of Education of School District No.6 (Rocky Mountain) approve three readings of the 2024-2025 Annual Budget Bylaw for fiscal year 2024-2025.

That the Board of Education of School District No.6 (Rocky Mountain) approve first reading of the Annual Budget Bylaw for fiscal 2024-2025 in the amount of \$64,646,071.

That the Board of Education of School District No.6 (Rocky Mountain) approve second reading of the Annual Budget Bylaw for fiscal 2024-2025 in the amount of \$64,646,071.

That the Board of Education of School District No.6 (Rocky Mountain) approve third and final reading of the Annual Budget Bylaw for fiscal 2024-2025 in the amount of \$64,646,071.

KEY MESSAGES

The Board has approved a balanced budget for the 2024-25 school year.



Annual Budget

School District No. 06 (Rocky Mountain)

June 30, 2025

School District No. 06 (Rocky Mountain)

June 30, 2025

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 06 (ROCKY MOUNTAIN) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 06 (Rocky Mountain) Annual Budget Bylaw for fiscal year 2024/2025.
3. The attached Statement 2 showing the estimated revenue and expense for the 2024/2025 fiscal year and the total budget bylaw amount of \$64,646,071 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2024/2025.

READ A FIRST TIME THE 11th DAY OF JUNE, 2024;

READ A SECOND TIME THE 11th DAY OF JUNE, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 11th DAY OF JUNE, 2024;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 06 (Rocky Mountain) Annual Budget Bylaw 2024/2025, adopted by the Board the 11th DAY OF JUNE, 2024.

Secretary Treasurer

School District No. 06 (Rocky Mountain)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,509,250	3,500,875
Adult	2,000	1,750
Total Ministry Operating Grant Funded FTE's	3,511,250	3,502,625
Revenues		
	\$	\$
Provincial Grants		
Ministry of Education and Child Care	53,220,301	53,264,158
Tuition	4,097,000	4,045,037
Other Revenue	1,210,470	1,271,846
Rentals and Leases	100,000	65,000
Investment Income	454,000	419,500
Amortization of Deferred Capital Revenue	2,192,207	2,030,680
Total Revenue	61,273,978	61,096,221
Expenses		
Instruction	47,791,527	47,054,117
District Administration	2,519,939	2,228,445
Operations and Maintenance	10,573,283	10,298,686
Transportation and Housing	2,503,346	2,489,950
Debt Services	28,800	33,771
Total Expense	63,416,895	62,104,969
Net Revenue (Expense)	(2,142,917)	(1,008,748)
Budgeted Allocation (Retirement) of Surplus (Deficit)	810,524	29,762
Budgeted Surplus (Deficit), for the year	(1,332,393)	(978,986)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,332,393)	(978,986)
Budgeted Surplus (Deficit), for the year	(1,332,393)	(978,986)

School District No. 06 (Rocky Mountain)

Annual Budget - Revenue and Expense
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	53,453,249	51,841,959
Special Purpose Funds - Total Expense	6,229,870	6,612,776
Special Purpose Funds - Tangible Capital Assets Purchased	179,176	356,614
Capital Fund - Total Expense	3,733,776	3,650,234
Capital Fund - Tangible Capital Assets Purchased from Local Capital	1,050,000	1,759,984
Total Budget Bylaw Amount	64,646,071	64,221,567

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of Superintendent	Date Signed
Signature of Secretary/Treasurer	Date Signed

DRAFT

School District No. 06 (Rocky Mountain)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(2,142,917)	(1,008,748)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(179,176)	(356,614)
From Local Capital	(1,050,000)	(1,759,984)
From Deferred Capital Revenue	(7,162,535)	(8,420,700)
Assets acquired by Lease	(50,000)	(50,000)
Total Acquisition of Tangible Capital Assets	(8,441,711)	(10,587,298)
Amortization of Tangible Capital Assets	3,704,976	3,616,463
Total Effect of change in Tangible Capital Assets	(4,736,735)	(6,970,835)
Acquisitions of Prepaid Expenses	(50,000)	(50,000)
Use of Prepaid Expenses	50,000	50,000
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(6,879,652)	(7,979,583)

School District No. 06 (Rocky Mountain)

Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	47,793,755	47,059,528
Tuition	4,097,000	4,045,037
Other Revenue	232,470	277,632
Rentals and Leases	100,000	65,000
Investment Income	419,500	365,000
Total Revenue	<u>52,642,725</u>	<u>51,812,197</u>
Expenses		
Instruction	41,585,824	40,488,377
District Administration	2,512,439	2,220,945
Operations and Maintenance	7,157,203	6,964,784
Transportation and Housing	2,197,783	2,167,853
Total Expense	<u>53,453,249</u>	<u>51,841,959</u>
Net Revenue (Expense)	<u>(810,524)</u>	<u>(29,762)</u>
Budgeted Prior Year Surplus Appropriation	<u>810,524</u>	<u>29,762</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 06 (Rocky Mountain)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	46,962,614	45,795,433
ISC/LEA Recovery	(75,270)	(120,432)
Other Ministry of Education and Child Care Grants		
Pay Equity	207,823	207,823
Student Transportation Fund	369,399	369,399
Support Staff Benefits Grant	46,822	45,759
FSA Scorer Grant	8,187	8,187
Labour Settlement Funding	-	748,359
Equity Scan Grant	-	5,000
Projected Enrolment Increase	274,180	
Total Provincial Grants - Ministry of Education and Child Care	47,793,755	47,059,528
Tuition		
International and Out of Province Students	4,097,000	4,045,037
Total Tuition	4,097,000	4,045,037
Other Revenues		
Funding from First Nations	75,270	120,432
Miscellaneous		
Arts in Education	7,200	7,200
Donations	50,000	50,000
Other	100,000	100,000
Total Other Revenue	232,470	277,632
Rentals and Leases	100,000	65,000
Investment Income	419,500	365,000
Total Operating Revenue	52,642,725	51,812,197

School District No. 06 (Rocky Mountain)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Salaries		
Teachers	16,935,692	16,323,519
Principals and Vice Principals	3,712,791	4,022,255
Educational Assistants	3,376,314	3,336,025
Support Staff	4,849,494	4,719,097
Other Professionals	4,821,829	4,514,127
Substitutes	2,021,810	2,028,572
Total Salaries	35,717,930	34,943,595
Employee Benefits	8,899,446	8,174,803
Total Salaries and Benefits	44,617,376	43,118,398
Services and Supplies		
Services	1,493,905	1,561,246
Student Transportation	329,700	325,925
Professional Development and Travel	874,984	878,822
Rentals and Leases	12,200	24,200
Dues and Fees	2,483,215	2,244,417
Insurance	166,500	155,500
Supplies	2,531,869	2,477,251
Utilities	943,500	1,056,200
Total Services and Supplies	8,835,873	8,723,561
Total Operating Expense	53,453,249	51,841,959

School District No. 06 (Rocky Mountain)

Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2025

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	15,155,933	774,765	74,140	703,639	330,395	1,585,045	18,623,917
1.03 Career Programs	7,192						7,192
1.07 Library Services	158,382			126,246		2,000	286,628
1.08 Counselling	432,648						432,648
1.10 Inclusive Education	1,168,755	101,958	3,293,515	8,986	632,897	205,265	5,411,376
1.30 English Language Learning	12,782						12,782
1.31 Indigenous Education		2,836,068	8,659	420,109	839,973		848,632
1.41 School Administration						20,000	3,276,177
1.61 Continuing Education							-
1.62 International and Out of Province Students				52,420	627,825		680,245
Total Function 1	16,935,692	3,712,791	3,376,314	1,311,400	2,431,090	1,812,310	29,579,597
4 District Administration							
4.11 Educational Administration					469,532		469,532
4.40 School District Governance					148,413		148,413
4.41 Business Administration					933,588		933,588
Total Function 4	-	-	-	-	1,551,533	-	1,551,533
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					247,702	2,000	249,702
5.50 Maintenance Operations				2,596,699	382,215	132,500	3,111,414
5.52 Maintenance of Grounds				93,072		15,000	108,072
5.56 Utilities							-
Total Function 5	-	-	-	2,689,771	629,917	149,500	3,469,188
7 Transportation and Housing							
7.41 Transportation and Housing Administration					81,008		81,008
7.70 Student Transportation				848,323	128,281	60,000	1,036,604
Total Function 7	-	-	-	848,323	209,289	60,000	1,117,612
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	16,935,692	3,712,791	3,376,314	4,849,494	4,821,829	2,021,810	35,717,930

School District No. 06 (Rocky Mountain)

Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	18,623,917	4,531,690	23,155,607	1,697,160	24,852,767	24,472,327
1.03 Career Programs	7,192	1,742	8,934	1,000	9,934	1,000
1.07 Library Services	286,628	76,562	363,190	90,705	453,895	466,741
1.08 Counselling	432,648	104,801	537,449	7,100	544,549	508,331
1.10 Inclusive Education	5,411,376	1,535,895	6,947,271	168,560	7,115,831	6,730,668
1.30 English Language Learning	12,782	3,096	15,878	200	16,078	14,590
1.31 Indigenous Education	848,632	240,617	1,089,249	150,700	1,239,949	1,267,542
1.41 School Administration	3,276,177	721,647	3,997,824	104,642	4,102,466	3,958,044
1.61 Continuing Education	-	-	-	-	-	9,649
1.62 International and Out of Province Students	680,245	107,442	787,687	2,462,668	3,250,355	3,059,485
Total Function 1	29,579,597	7,323,492	36,903,089	4,682,735	41,585,824	40,488,377
4 District Administration						
4.11 Educational Administration	469,532	117,678	587,210	76,650	663,860	436,259
4.40 School District Governance	148,413	7,500	155,913	111,500	267,413	259,052
4.41 Business Administration	933,588	264,581	1,198,169	382,997	1,581,166	1,525,634
Total Function 4	1,551,533	389,759	1,941,292	571,147	2,512,439	2,220,945
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	249,702	62,036	311,738	204,038	515,776	502,621
5.50 Maintenance Operations	3,111,414	799,835	3,911,249	1,276,908	5,188,157	4,925,623
5.52 Maintenance of Grounds	108,072	28,878	136,950	183,500	320,450	300,220
5.56 Utilities	-	-	-	1,132,820	1,132,820	1,236,320
Total Function 5	3,469,188	890,749	4,359,937	2,797,266	7,157,203	6,964,784
7 Transportation and Housing						
7.41 Transportation and Housing Administration	81,008	19,588	100,596	12,530	113,126	140,076
7.70 Student Transportation	1,036,604	275,858	1,312,462	772,195	2,084,657	2,027,777
Total Function 7	1,117,612	295,446	1,413,058	784,725	2,197,783	2,167,853
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	35,717,930	8,899,446	44,617,376	8,835,873	53,453,249	51,841,959

School District No. 06 (Rocky Mountain)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2025

	2025	2024 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	5,426,546	5,970,676
Other Revenue	978,000	994,214
Investment Income	4,500	4,500
Total Revenue	6,409,046	6,969,390
Expenses		
Instruction	6,205,703	6,565,740
District Administration	7,500	7,500
Operations and Maintenance	16,667	16,667
Transportation and Housing	-	22,869
Total Expense	6,229,870	6,612,776
Net Revenue (Expense)	179,176	356,614
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(179,176)	(356,614)
Total Net Transfers	(179,176)	(356,614)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 06 (Rocky Mountain)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2025

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year									
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	195,843	166,286	80,000	850,000	96,000	87,476	441,470	215,980	3,764,274
Other Investment Income			5,000	970,000					
			2,500	2,000					
	195,843	166,286	7,500	972,000	96,000	87,476	441,470	215,980	3,764,274
Less: Allocated to Revenue									
Deferred Revenue, end of year			80,000	847,000					
	195,843	166,286	5,000	973,000	96,000	87,476	441,470	215,980	3,764,274
			2,500	2,000					
	195,843	166,286	7,500	975,000	96,000	87,476	441,470	215,980	3,764,274
Expenses									
Salaries									
Teachers						63,805	122,824		3,090,955
Educational Assistants		143,486					52,920		
Other Professionals							204,535		55,235
Substitutes							111,159		111,159
Employee Benefits							380,279		166,394
Services and Supplies	16,667	22,800	7,500	975,000	96,000	17,315	59,589	29,586	673,319
	16,667	166,286	7,500	975,000	96,000	6,356	1,602	20,000	
	179,176					87,476	441,470	215,980	3,764,274
Net Revenue (Expense) before Interfund Transfers									
Interfund Transfers									
Tangible Capital Assets Purchased	(179,176)								
	(179,176)								
Net Revenue (Expense)									

School District No. 06 (Rocky Mountain)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2025

	Feeding Futures Fund	TOTAL
	\$	\$
Deferred Revenue, beginning of year		930,000
Add:		
Restricted Grants		
Provincial Grants - Ministry of Education and Child Care	459,217	5,426,546
Other		975,000
Investment Income	459,217	4,500
		<u>6,406,046</u>
Less: Allocated to Revenue	459,217	6,409,046
Deferred Revenue, end of year	<u>-</u>	<u>927,000</u>
Revenues		
Provincial Grants - Ministry of Education and Child Care	459,217	5,426,546
Other Revenue		978,000
Investment Income		4,500
		<u>6,409,046</u>
Expenses		
Salaries		
Teachers		3,277,584
Educational Assistants		196,406
Other Professionals	77,075	336,845
Substitutes		111,159
	77,075	<u>3,921,994</u>
Employee Benefits	18,079	820,688
Services and Supplies	364,063	1,487,188
	459,217	<u>6,229,870</u>
Net Revenue (Expense) before Interfund Transfers	<u>-</u>	<u>179,176</u>
Interfund Transfers		
Tangible Capital Assets Purchased		(179,176)
	<u>-</u>	<u>(179,176)</u>
Net Revenue (Expense)	<u>-</u>	<u>-</u>

School District No. 06 (Rocky Mountain)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget			2024 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care			-	233,954
Investment Income		30,000	30,000	50,000
Amortization of Deferred Capital Revenue	2,192,207		2,192,207	2,030,680
Total Revenue	2,192,207	30,000	2,222,207	2,314,634
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,399,413		3,399,413	3,317,235
Transportation and Housing	305,563		305,563	299,228
Debt Services				
Capital Lease Interest		28,800	28,800	33,771
Total Expense	3,704,976	28,800	3,733,776	3,650,234
Net Revenue (Expense)	(1,512,769)	1,200	(1,511,569)	(1,335,600)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	179,176		179,176	356,614
Total Net Transfers	179,176	-	179,176	356,614
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	1,050,000	(1,050,000)	-	
Principal Payment				
Capital Lease	270,000	(270,000)	-	
Total Other Adjustments to Fund Balances	1,320,000	(1,320,000)	-	
Budgeted Surplus (Deficit), for the year	(13,593)	(1,318,800)	(1,332,393)	(978,986)

DATE: June 11, 2024
TO: Board of Trustees
FROM: Alan Rice, Secretary Treasurer
SUBJECT: Audit Services
ORIGINATOR: Alan Rice



ISSUE

Policy 3100 – Tendering Audit Services suggests the District should tender the audit services in an attempt to ensure that it is receiving the best services available at a competitive rate.

BACKGROUND

In addition to cost, in selecting the successful firm, consideration will be given to previous service to the District (or other school districts), locality, reputation, and availability of other services.

The Secretary Treasurer shall make a recommendation to the Board of Education, as a result of the tendering process, as to the appointment of auditor.

CURRENT SITUATION

The RFP for audit services was issued on May 1, 2024 and closed May 31, 2024. The Secretary Treasurer reviewed the proposals and has recommended that BDO Canada LLP be appointed as the auditors for a three-year term commencing June 30, 2025.

CONCLUSION

The rates provided by BDO are consistent with audits services received by other school district within the Kootenay Boundary Branch. In addition, the District has been satisfied with the services provided over the past few years.

RECOMMENDATION

That the Board of Education appoint BDO Canada LLP as the auditor.

POSSIBLE MOTION

That the Board of Education of School District No. 6 (Rocky Mountain) appoint BDO Canada LLP as the auditor for the fiscal years’ ended June 30, 2025, 2026 and 2027.



REGULAR MEETING: INFORMATION

DATE: June 11, 2024
TO: Board of Trustees
FROM: Alan Rice, Secretary Treasurer
SUBJECT: Budget Utilization – May 31, 2024
ORIGINATOR: Alan Rice
REFERENCE: Budget Utilization Summary – May 31, 2024



PUBLIC BOARD MEETING

ISSUE

That the Board of Education receive a report on year-to-date operating expenditures compared to budget and prior year data as information.

BACKGROUND

This report is to provide the Board with information concerning fluctuations in operating expenditures on a monthly basis.

CURRENT SITUATION

Instruction: increase of approximately \$1,900,000 from prior year attributable to increase in salaries and benefits. Actual amounts are in line with budget with a variance of 0.33% above estimated for the current year.

Administration: increase of approximately \$259,000 from prior year which is attributable to increases to salaries and benefits. Actual amounts are greater than budgeted with a variance of 4.94% above estimated. There were expenses incurred during the year in excess of budgeted amounts related to Superintendent recruitment, legal fees and the Well at Work survey.

Operations and Maintenance: increase of approximately \$584,000 from prior year. Primarily attributable to increases in salaries and benefits. Actual amounts are in line with budget with a variance of 0.30% below estimated.

Transportation and Housing: increase of approximately \$110,000 from prior year. Primarily attributable to salaries and benefits. Actual amounts are in line with budget at 3.39% below estimated.



PUBLIC BOARD MEETING

CONCLUSION

Expenditures to date are above budget by 0.29% and greater than the prior year by \$2,852,000 for the same timeframe. The operating variance of actual to budget for year-to-date is considered reasonable.

RECOMMENDATION

Continue to monitor on a monthly basis.

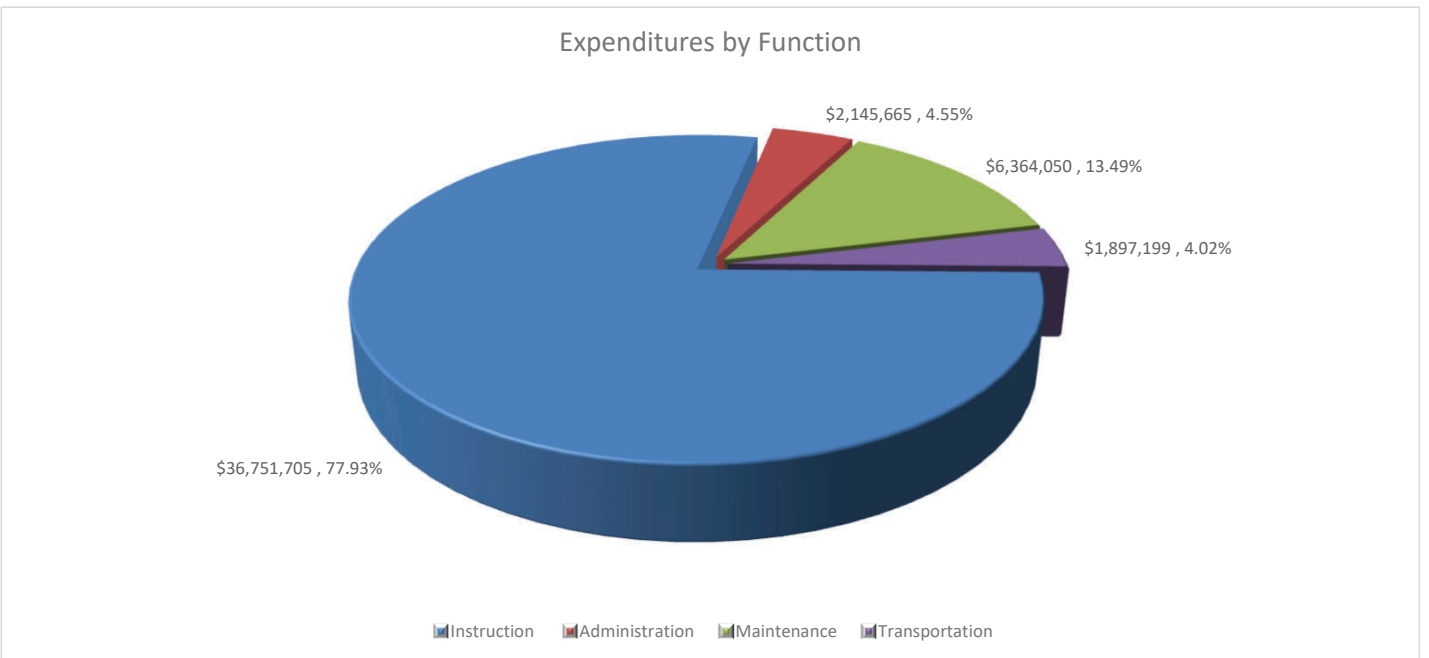
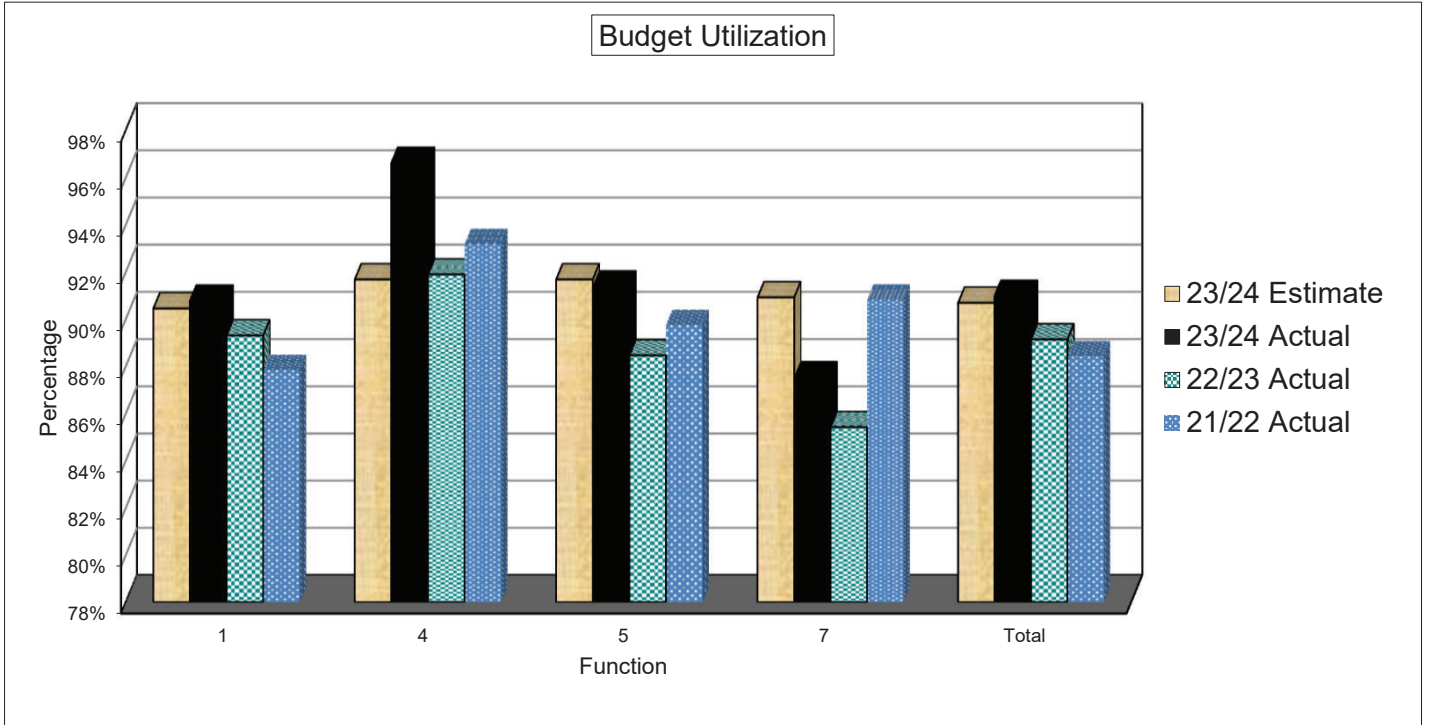
STRATEGIC ALIGNMENT

Resource allocation for student success, budget monitoring and financial stewardship.

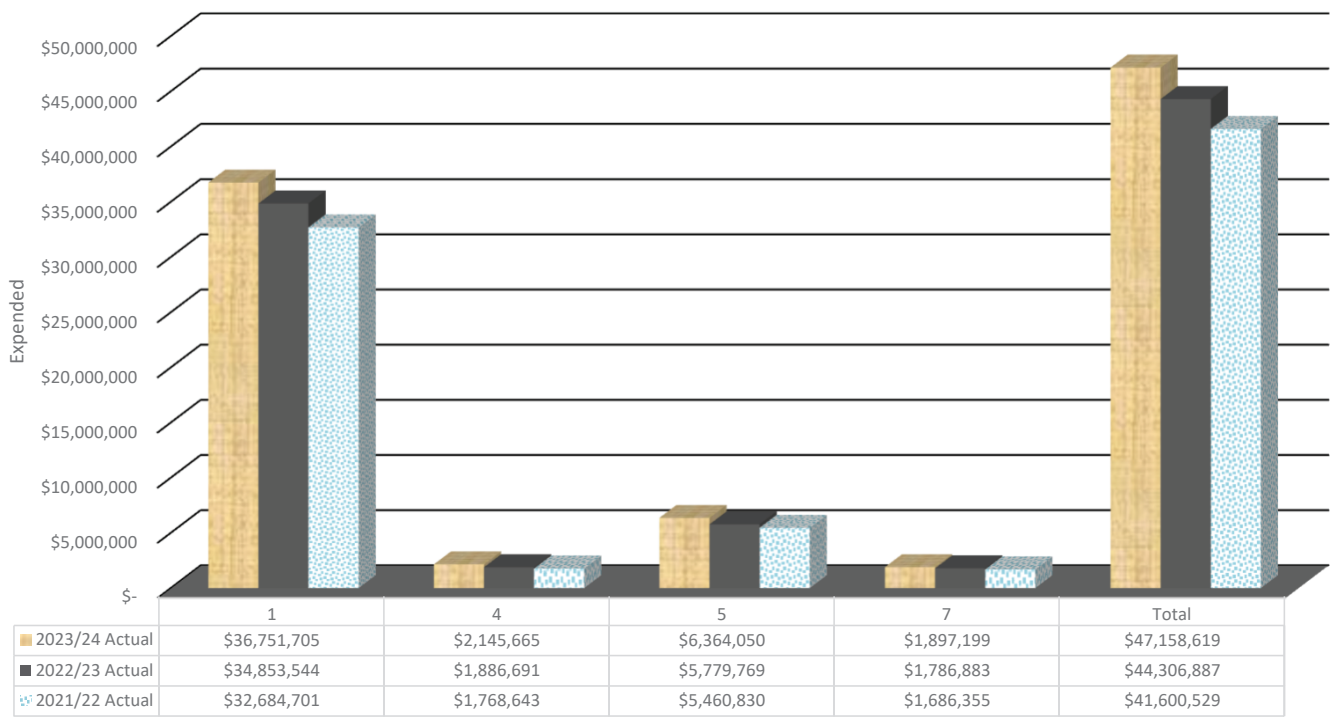


**ROCKY MOUNTAIN SCHOOL DISTRICT
BUDGET UTILIZATION SUMMARY
5/31/2024**

<u>FUNCTION</u>	<u>#</u>	<u>MONTHS</u>	<u>BUDGET</u>	<u>2023/24 EXPENDED</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>2022/23 ACTUAL</u>
Instruction	1	10	\$ 40,488,377	\$ 36,751,705	90.77%	90.44%	89.30%
Administration	4	12	\$ 2,220,945	\$ 2,145,665	96.61%	91.67%	91.88%
Maintenance	5	12	\$ 6,964,784	\$ 6,364,050	91.37%	91.67%	88.45%
Transportation	7	11	\$ 2,167,853	\$ 1,897,199	87.52%	90.91%	85.41%
Total			\$ 51,841,959	\$ 47,158,619	90.97%	90.68%	89.13%



3 Year Actual Expenditure Comparison



DATE: June 11, 2024
TO: Board of Trustees
FROM: Steve Wyer, Acting Superintendent of Schools
SUBJECT: Targeted Indigenous Education Funding
ORIGINATOR: Trent Dolgopol, Director of Instruction
REFERENCE: [Ministry – K-12 Funding – Indigenous Education School Act – Division 2.01 – Indigenous Education Councils](#)



PUBLIC BOARD MEETING

ISSUE

That the Board receive an update on the status of Targeted Indigenous Education Funding.

BACKGROUND

The Ministry of Education and Child Care provides enhanced funding to school age students who self-identify as being of Indigenous ancestry for culturally appropriate educational programs and services to support the success of school age Indigenous students. Parents/guardians must also consent to receiving supports and services in order for the District to receive funding.

These funds are to be spent on the provision of enhanced Indigenous education programs and services that are in addition to any other programs and services to which the student is eligible. The amount is in addition to the basic per-pupil allocation.

This funding policy is also in addition to other policies to support improved outcomes and attendance of Indigenous students. Other components include Local Education Agreements, Indigenous Education Councils, and the Framework for Enhancing Student Learning.

Historically, Targeted Indigenous Education Funding has been distributed to schools on a per student enrollment basis, with a small amount held back for District initiatives and supports. Schools planned for the spending of these funds independently and information about spending was collected from schools to inform reporting to the Ministry and to Indigenous Rights Holders.

Each board is required to have an Indigenous Education Council (IEC) independent of the board. Part of an IECs role is to advise the board on providing comprehensive and equitable educational programs and services to Indigenous students and improve Indigenous student achievement.

CURRENT SITUATION

We don't currently have an Indigenous Education Council (IEC) but will be working with Rights Holders to establish a Council once the Terms of Reference Template has been provided by the Ministry.



Based on feedback from Indigenous Rights Holders, and schools, we began an engagement process to consider potential revisions to the Targeted Indigenous Education Funding Model in October, 2023.

The District explored options for a strategic District-wide approach that would more equitably distribute resources to schools, allow for increased flexibility to meet the needs of students, support continuity in staffing and consistency in the delivery of supports and services in schools, and align with District Strategic Priorities. Options were discussed with Indigenous Partners, District leadership, school leadership, and Indigenous Education staff and feedback was collected.

We have developed a Targeted Indigenous Education Funding Plan for the 2024-2025 school year. We have centralized funds for staffing allocations and are working with school principals to determine individual schools needs by considering staffing ratios and needs assessments. Schools will receive funding to support operational needs such as cultural supplies, cultural learning resources, and individual student supports and services amongst other school-based priorities for Indigenous students. Finally, the District will continue to hold funds for projects and initiatives that will benefit students across the District.

The District plans to monitor implementation of the new funding model and adapt as required in the future. Indigenous Partners, and in the future the Indigenous Education Council, will provide on-going input and approval on the spending of the funds.

FINANCIAL IMPLICATIONS

None. The District will continue to receive Targeted Indigenous Education Funding. The District will work with the Indigenous Education Council to create, approve, and report upon the spending plan on an annual basis.

CONCLUSION

SD6 will continue to utilize Targeted Indigenous Education Funding to strategically deliver supports and services to Indigenous students.

KEY MESSAGES

- SD6 has adapted the Targeted Indigenous Education Funding Model to best meet the needs of Indigenous students.
- SD6 will work with an Indigenous Education Council on future spending plans.
- SD6 District staff will collaborate with school staff to assess needs and plan accordingly for the distribution of resources.



DATE: June 11, 2024

TO: Board of Trustees

FROM: Steve Wyer, Acting Superintendent of Schools

SUBJECT: District Technology Update

ORIGINATORS: Trent Dolgopol, Director of Instruction

REFERENCE: [2023-2024 Operational Plan](#)
[2023-2027 District Technology Plan](#)



PUBLIC BOARD MEETING

ISSUE

That the Board of Education receive the District Technology Update as information.

BACKGROUND

The SD6 Technology Team (Tech Systems Support) continues to implement strategies that support priorities outlined in the District Strategic Plan and District Technology Plan.

The Technology Team uses the information gathered from the District Technology Advisory Committee (DTAC) and the Tech Leaders Network (TLN) as well as feedback from individual staff and students to inform priorities and next steps. Additionally, we use survey data and external review recommendations to assist in the development plans.

CURRENT SITUATION

Recently, the SD6 Tech Systems Support Team has hired two additional Tech Systems Specialists, Dapo Asekun and Amir Houshmandishoja. The addition of these two team members has allowed the team to make significant progress on several initiatives over the past few months.

A Tech Leaders Network in-person meeting was hosted on Wednesday, May 15th. During this meeting several topics were addressed including upcoming infrastructure changes, the use of cloud applications and privacy considerations, and AI (Artificial Intelligence), including discussion about new Ministry resources. We are now determining plans for continued collaboration in the 2024-2025 school year. Topics of focus for the next school year are cybersecurity, AI, innovative technology and instructional practices, and learning about technology impacts on mental wellness and how to address negative impacts.

The District Technology Advisory Committee (DTAC) met twice this school year, once in February and again in May. The Committee continues to provide feedback regarding progress and input on next steps to inform strategies and priorities for the implementation of the District Technology Plan.

A 2024-2025 Technology Learning Plan has been developed which includes offering continued learning opportunities on non-instructional days, as well as throughout the school year at different times that are



intended to be accessible to the respective audiences. Tech Systems Support also continues to create new “Guides” and “Learning Videos” to support the needs of District staff and students.

With respect to security, one of operational strategies that will be implemented in 2024-2025 is the introduction of online cybersecurity training modules for staff.

SD6 has developed a plan for procurement and deployment of new copiers/printers. This refresh will take place this summer. Additionally, a plan for the refresh of our current phone system is in-progress and all hardware is scheduled for refresh in the next six months.

FINANCIAL IMPLICATIONS

The Technology Team collaborates with District staff to plan for future needs and to project budgetary requirements. Appropriate budgets are established, including capital reserves, to support the organizational needs for both the short and long-term goals.

CONCLUSION

We are making progress towards our District goals outlined in the Technology Plan. With sustained efforts and strategic alignment of resources we will continue to progress.

KEY MESSAGES

- SD6 is working towards continued growth in the capacity of staff and students to integrate technology across the curriculum.
- SD6 continues to implement learning initiatives to support Digital Literacy for students and staff.
- SD6 is planning and implementing projects that will sustain a strong technological infrastructure into the future.
- SD6 is continues to make updates to its technology to ensure a strong and sustainable security posture.

STRATEGIC ALIGNMENT

Equity, Diversity, and Inclusion, Success for each learner, Growing the capacity of self and others, and Stewardship for the future.



REGULAR MEETING: INFORMATION

DATE: June 11, 2024
TO: Board of Trustees
FROM: Steve Wyer, Acting Secretary Treasurer
SUBJECT: Annual PIDA Disclosure
ORIGINATOR: Steve Wyer



PUBLIC BOARD MEETING

ISSUE

That the Board of Education receive a report on any disclosures received, investigations undertaken and findings of wrongdoing with respect to Public Interest Disclosure (Policy 2850).

BACKGROUND

Policy 2850 applies to alleged wrongdoing related to the School District’s operations or personnel. This Policy does not displace other mechanisms set out in School District Policy for addressing and enforcing standards of conduct, disputes, complaints, or grievances, including issues of discrimination, bullying and harassment, occupational health and safety, or disputes over employment matters or under collective agreements.

CURRENT SITUATION

Since September 12, 2023, the creation date of this policy, there have been no items to report.

CONCLUSION

The Acting Superintendent confirms there are no items to report under Policy 2850.



June 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Labour Relations Committee Virtual 12:30 – (CANCELLED)	5	6	7	8
9	10	11 Board of Education Meeting, Golden Secondary School 5:30 pm In-Camera 7:00 pm Regular	12	13	14	15 Selkirk Secondary School Grad Ceremony Time 3pm
16	17	18	19	20	21	22
23	24	25	26	27 Last day of school David Thompson Secondary School Grad Ceremony Time 3pm Golden Secondary School Grad Ceremony Golden Arena 6pm	28 Administrative Day – Last Day of School for School Based Staff	29
30						

July 2024						
◀ June						August ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Canada Day	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Civic Holiday	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27 Policy Committee Virtual at 4:30 pm	28 District Day David Thompson Secondary School Time 8am – 3pm	29	30	31

September 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Labour Day	3 First day of school Labour Relations Committee Virtual 12:30	4	5	6	7
8	9	10 Board of Education Meeting, Marysville Elementary School 5:30 pm In-Camera 7:00 pm Regular	11	12	13	14
15	16	17	18	19	20	21
22	23	24 Policy Committee Virtual at 4:30 pm	25 Field Trip Committee Virtual at 4:30 pm	26	27	28
29	30					