

**AGENDA of the REGULAR MEETING**  
of the Board of Education  
Rocky Mountain School District No. 6

*Rocky Mountain School District No. 6 resides in the traditional unceded territory of the Ktunaxa and Secwépemc Nations. We honour the cultures, languages, and First Nations people of these territories.*

**Location:** Martin Morigeau Elementary School

**Date:** April 9, 2024

**Time:** 7:00 p.m.

**1. CALL TO ORDER**

**2. ACKNOWLEDGEMENT OF TERRITORY**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF THE MINUTES OF PRIOR MEETINGS**

4.1 Regular Board meeting of March 12, 2024

4.2 Synopsis of in-camera meeting of March 12, 2024 (Alan Rice)

**5. PRESENTATIONS/DELEGATIONS**

**6. MATTERS ARISING FROM THE MINUTES**

**7. STRATEGIC AND POLICY ISSUES**

7.1.1 Policies Under Review feedback (Steve Wyr)\*

7.1.2 Practices Under Review (Steve Wyr)

District Practice 5850, Student suspension

7.1.3 Third Reading (Steve Wyr)

Policy 7000, Transportation of students on regular bus routes

District Practice 7000, Transportation of students on regular bus routes

7.1.4 Second Reading                      NIL

7.1.5 First Reading

Policy 5800, District code of conduct for students

District Practice 5800, District code of conduct for students

## **8. OPERATIONAL ISSUES**

- 8.1 Capital Bylaw – Annual Five-Year Capital Plan Submission for 2024/25  
(Alan Rice)\*  
Ministry Response to the Annual Five-Year Capital Plan Submission for 2024/25

## **9. REPORTS**

- 9.1 Budget utilization report – March 31, 2024 (Alan Rice)\*
- 9.2 Annual Facilities Grant (Al Ure)\*
- 9.3 First Nations School of Choice (Trent Dolgopol)\*
- 9.4 BC School Trustees Association (Jane Thurgood Sagal)
- 9.5 BC School Trustees Association, Kootenay Boundary Branch (Rhonda Smith)
- 9.6 BC Public Schools Employers Association (Scott King)

## **10. INFORMATION ITEMS**

- 10.1 Correspondence
  - 10.1.1 Rocky Mountain Teachers' Association received and responded to.
  - 10.1.2 DTSS PAC received regarding safe sports.
  - 10.1.3 Elyse de Jong received regarding Intensive French program.
- 10.2 April and May 2024 calendar\*

## **11. FORTHCOMING EVENTS**

- 2024.04.18-21 BCSTA AGM, Vancouver
- 2024.04.24 Field Trip Committee, Virtual, 4:30 p.m.
- 2024.04.30 Policy Committee, Virtual, 4:30 p.m.
- 2024.05.06 Labour Relations Committee meeting, Virtual, 12:30 p.m.
- 2024.05.07 Operations Appreciation Day
- 2024.05.14 Board of Education Meeting, Selkirk Secondary School
  - In-Camera, 5:30 p.m.
  - Regular Meeting, 7:00 p.m.

## **12. QUESTIONS FROM THE PUBLIC**

## **13. ADJOURNMENT**

\* attachment



## DISTRICT PRACTICE 5850

### STUDENT SUSPENSION

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#### **DISTRICT PRACTICE:**

#### **1. STUDENT SUSPENSION**

##### **1.1 Authority of the Principal**

A Principal of a school shall, in accordance with this Code of Conduct, [\*the School Act of British Columbia\*](#), and other policies of the Board, exercise paramount authority within the school in matters concerning the discipline of students. Discipline may include the suspension of a student from attending school where in the opinion of the principal (or designate), such action is warranted and provided that an alternate educational program is made available to the student.

##### **1.2 Special Needs Student - Suspension**

When students with identified special needs require intervention regarding their conduct the Principal will ensure that such students have been adequately assessed, that appropriate interventions are applied before suspension is considered, that the grounds for suspension are clear and appropriate, that meaningful education programs or interventions are offered during the period of suspension and that planning is undertaken for successful re-entry.

##### **1.3 Suspension of Five Days or Less**

A principal of a school may, and is hereby authorized to suspend a student from the school for a period not exceeding five consecutive school days. Parental contact will be established by telephone and/or by personal interview prior to a student leaving the school on suspension.

##### **1.4 Suspensions of More Than Five Days**

A principal of a school may and is hereby authorized to suspend a student from the school for a period exceeding five school days pending a hearing by the Student Conduct Review Committee. In such a situation, the principal should notify the Assistant Superintendent so that a meeting can be convened, when possible within five days of suspension. The Student Conduct Review Committee may require that the student, or the student and the parents or guardians, be present at a meeting of the Committee prior to a decision on the matter. The Student Conduct Review Committee is authorized to suspend a student for a period exceeding five days or to withdraw the student from attendance at a school if the student is beyond the age of 16.

[POLICY 5850 STUDENT SUSPENSION](#)

[POLICY 5800 DISTRICT CODE OF CONDUCT FOR STUDENTS](#)

[DISTRICT PRACTICE 5800 DISTRICT CODE OF CONDUCT FOR STUDENTS](#)

REFERENCES: [School Act Section 6, 10, 11, 26](#)

[School Reg. Sec. 4.1 \(b & c\) 5.7](#)

[Provincial Standards for Codes of Conduct Order M276/07 SD6 Appeal Bylaw II](#)

[Bill 10, Tobacco Sales Amendment Act, 2007](#)

[B.C. Human Rights Code](#)

ADOPTED: November 1998

Amended: November 2000, March 2001, October 2006, September 2007, June 2008, June 2009, April 2010, June 2010, November 2014, December 2016, January 2019, June 2020



## DISTRICT PRACTICE 5850

### STUDENT SUSPENSION

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- 1.4.1 Student Conduct Review Committee shall be composed of one Trustee, one Assistant Superintendent and/or one or two principals from schools other than the student's school;
- 1.4.2 Should the decision of the Student Conduct Review Committee be appealed to the Board of Education (Appeal Bylaw II), the Trustee who was a member of the Student Conduct Review Committee will not participate in the Appeal Hearing;
- 1.4.3 The purpose of the Student Conduct Review Committee is to determine consequences that balance discipline, restitution, and the student's learning – both academic and behavioural;
- 1.4.4 In fulfilling its mandate the Committee may wish to consider:
  - (a) the opportunity for a victim impact statement which might include a recommendation for restitution;
  - (b) an assessment of any risk, or protective factors to help inform decision making;
  - (c) the School District's method of providing access to educational services while the student is suspended without allowing access to the school;
  - (d) a recommendation for counselling services;
  - (e) development of and adherence to a behavioural intervention as a condition of remaining in school;
  - (f) follow-up on the conditions of re-entry to the system as a condition of remaining in school.
- 1.4.5 The Student Conduct Review Committee should proceed with its deliberation and consequences even if the matter is being dealt with by the criminal justice system.

[POLICY 5850 STUDENT SUSPENSION](#)

[POLICY 5800 DISTRICT CODE OF CONDUCT FOR STUDENTS](#)

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### 1.5 Suspension Letters

In situations resulting in a suspension of a student, an official letter of suspension shall be sent to the parent/guardian without delay, a copy forwarded to the Superintendent as well as a copy to the Assistant Superintendent. The letter of suspension shall include the following:

- (a) Student Information:
  - Official name of the student
  - Personal Education Number (PEN) of the student
  - Date of Birth
  - Grade
- (b) A statement indicating that the student has failed to comply with a specific section of the *School Act* [e.g. Sec 6. (1) (a) & (b)] which requires a student to comply with the Code of Conduct and other rules and Policies of the Board or School.
- (c) A statement that outlines the date, time and description of the alleged misconduct.
- (d) A statement listing the terms of the suspension.
- (e) An invitation, with phone number, to contact the writer if further clarification is needed.
- (f) Notification of the parents' right to appeal [to the Student Conduct Review Committee](#).
- (g) Copies sent to the Zone and District Administration Building.

## 2. WITHDRAWAL

- 2.1 In the case of a student 16 years of age or older, the Board may refuse to offer an educational program where the student:
  - (a) has refused to comply with this Code of Conduct, the School's Code of Conduct or other rules or policies of the Board; or
  - (b) has failed to apply himself or herself to his or her studies.
- 2.2 Where possible students should be advised in writing that continued misconduct may jeopardize their right to attend school.
- 2.3 In the case of a student under the age of 16 years, the Board must facilitate access to an educational program.

[POLICY 5850 STUDENT SUSPENSION](#)

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## DISTRICT PRACTICE 5850

### STUDENT SUSPENSION

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#### 3. APPEALS

3.1 A student or a parent of a student may appeal the decision of a principal to suspend a student to the Student Conduct Review Committee.

3.13.2 A student or parent may appeal a decision of the Student Conduct Review Committee to the Board of Education according to Appeals Bylaw II. ~~a decision of an employee of the Board of Education, or a decision of the Student Conduct Review Committee, according to School District No. 6 Appeal Bylaw II.~~

3.23.3 Decisions of the Board may be appealed to the Superintendent of Appeals, BC School Act, Section 11.

[POLICY 5850 STUDENT SUSPENSION](#)

[POLICY 5800 DISTRICT CODE OF CONDUCT FOR STUDENTS](#)

[DISTRICT PRACTICE 5800 DISTRICT CODE OF CONDUCT FOR STUDENTS](#)

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## POLICY 7000

### TRANSPORTATION OF STUDENTS ON REGULAR SCHOOL BUS ROUTES

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#### **POLICY:**

Although the *School Act* does not require Boards of Education (“Board”) to provide student transportation services, the Board, as permitted by Section 83 of the *School Act*, and in accordance with this policy and accompanying district practice may provide transportation services for some students to and from school.

Where there are sufficient students to justify the service and where road conditions are suitable for school buses, school bus transportation may be provided for students who reside within the School District No. 6 (Rocky Mountain) “School District” boundary and who live a considerable distance from the nearest school. If school bus transportation is not practical, the Board may consider providing “transportation assistance” to parents.

The School District will provide safe and efficient transportation in a caring manner.

#### **VARIANCE IN POLICY**

Circumstances not covered by this policy and accompanying district practice shall be referred to the Superintendent for consideration. Any exceptions to this policy or district practice must be approved by the Board.



**DISTRICT PRACTICE 7000**  
**TRANSPORTATION OF STUDENTS ON**  
**REGULAR SCHOOL BUS ROUTES**

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**DISTRICT PRACTICE:**

The Board of Education (“Board”) may provide transportation or transportation assistance for eligible students, and where possible, transportation for courtesy riders to travel between a designated bus stop and their designated age-appropriate and/or program-appropriate school.

The Board recognizes that in some situations it may be necessary for School District No. 6 (Rocky Mountain) “School District” to relocate students from one school to another. When relocation is directed by the School District, these students are eligible for School District transportation and/or transportation assistance if they qualify as an eligible rider to the new school location.

Transportation services are provided for School District No. 6 (Rocky Mountain) K-12 students only.

**1. RIDER ELIGIBILITY**

- 1.1 A student must be registered annually as an eligible or courtesy rider in order to ride a school bus.
- 1.2 A student is considered to be eligible if their home address is at least 4.0 km (Kindergarten to Gr. 3) or 4.8 km (Gr. 4 to Gr. 12) from the nearest bus stop or the nearest age-appropriate and/or program-appropriate school (measured as actual shortest driving distance from the recognized public road access of the student’s property to the nearest bus stop and/or nearest age-appropriate and/or program-appropriate school).
- 1.3 Transportation of a non-eligible student is the responsibility of the parent. Non-eligible students may be provided transportation as courtesy riders. To be approved, there must be space available on existing bus routes. The bus schedule and routes will not be adjusted for courtesy riders.
  - (a) Available space will be determined by September 30.
  - (b) Requests for transportation must be made in writing annually to the Operations Supervisor.
  - (c) Rides are only available for courtesy riders to travel between a designated bus stop and their designated age-appropriate and/or program-appropriate school.
  - (d) Courtesy ridership is subject to cancellation at any time, with five (5) days’ notice.





## DISTRICT PRACTICE 7000

### TRANSPORTATION OF STUDENTS ON REGULAR SCHOOL BUS ROUTES

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1.4 The criteria for approving courtesy ride requests will be based on the following:

- (a) available space;
- (b) ill health or temporary disability;
- (c) age of student;
- (d) distance from school; and
- (e) safety.

1.4.1 In the event of ill health or temporary disability, authorization will be given by the Operations Supervisor upon receipt of a request from the parents, substantiated by a medical certificate, which should state the expected length of the ill health or temporary handicap, if required by staff.

1.5 Transportation for students not attending their age appropriate or program appropriate school shall be the responsibility of parents. Students may apply for a courtesy ride on regular school bus routes where space is available.

## 2. TRANSPORTATION ASSISTANCE

~~2.1~~ In accordance with Section 83 of the *School Act*, transportation assistance will be available to eligible students who reside further than 4.0 km (Kindergarten to Gr. 3) or 4.8 km (Gr. 4 to Gr. 12)

~~2.1~~ To and from the nearest bus stop or nearest age-appropriate and/or program-appropriate school. ~~The rate is determined by the Board and is currently set at \$.40 per km driven.~~

~~2.2~~ The Transportation Assistance rate is tied to the rate established in the collective agreement between the Rocky Mountain School District Board of Education and the Rocky Mountain Teachers' Association, described in District Practice 3800.

~~2.3~~ The rate for transportation assistance will be 75% of the rate described in District Practice 3800.

~~2.4~~ Transportation assistance is based only on days in attendance and is paid on a per-family basis.

## 3. STUDENTS WITH SPECIAL NEEDS

3.1 Students with special needs, as approved by the superintendent or designate, are eligible for transportation or transportation assistance regardless of eligibility as defined in the accompanying policy and this district practice.



**DISTRICT PRACTICE 7000**  
**TRANSPORTATION OF STUDENTS ON**  
**REGULAR SCHOOL BUS ROUTES**

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**4. BUS ROUTES**

4.1 Applications for new bus routes, stops or extensions to existing bus routes shall be submitted to the Operations Supervisor in writing. Applications shall be evaluated based on the following priorities:

- (a) safety of the students affected;
- (b) cost of providing the service should not exceed the cost of the corresponding transportation assistance allowance plus 30%, and the number of students directly affected must be more than four (4);
- (c) space limitations of the particular bus route;
- (d) implications for other students on the affected route;
- (e) road conditions of proposed route or extension; and,
- (f) younger students or students with health problems will be given preference over other students.

The Operations Supervisor is authorized to approve or decline applications based on the above criteria.

4.2 A school bus route may be changed during the current school year. Parents or guardians of students who would be affected by the change shall be notified in writing at least two (2) weeks prior to any such change taking effect.

4.3 All school bus routes will be reviewed annually by the Operations Supervisor to ensure the continued application of the conditions stipulated by the accompanying policy and this district practice. Routes or portions of routes will be discontinued if the cost of continuing the service would exceed the cost of the corresponding transportation assistance allowance plus 30%. In this circumstance, families affected by the change shall be notified in writing at least two (2) months prior to the change taking effect.



## POLICY 5800

### DISTRICT CODE OF CONDUCT FOR STUDENTS

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#### **POLICY:**

The Board of Education (“Board”) believes that the conduct of students should at all times contribute to a safe, non-disruptive, and positive learning environment. Each student is expected to respect the rights, the learning, and property of others, and to adhere to Board and school regulations and rules. Each student must meet the expectations set out in the B.C. Human Rights Code. There must be no discrimination or intent to discriminate against a person or a group or class of persons because of their race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity and expression, or age.

Consequences for misbehaviour must be applied in a reasonable, firm and judicious manner and shall not include corporal punishment. These consequences should be designed to teach students to be responsible citizens in the school community, to promote personal and social development, and whenever possible and appropriate, consequences are to be restorative in nature rather than punitive. Special considerations may apply to students with special needs if these students are unable to comply with a code of conduct due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature. The Board of Education will take all reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of a Code of Conduct.

The purpose of this Code of Conduct is to:

- (a) direct the student toward responsible behaviour;
- ~~(a)~~(b) promote sustained impactful learning opportunities;
- ~~(b)~~(c) maintain an orderly, positive school community conducive to learning; and
- ~~(c)~~(d) protect persons and property.

#### **Scope of this Code of Conduct**

Except where a rule is expressly limited to time and place, this Code of Conduct applies to students of the District who are involved in:

- (a) any activity on school premises whether during a regular school day, outside the regular school day, or on a day that is not a school day;
- (b) travel on a school bus or other transportation contracted or arranged by the Board or school;
- (c) any activity sponsored by, organized by or participated in by the school regardless of time or place;

[DISTRICT PRACTICE 5800 STUDENT DISTRICT CODE OF CONDUCT](#)  
[POLICY 5850 STUDENT SUSPENSION](#)

REFERENCES: [School Act Section 6, 10, 11, 26](#)  
[School Reg. Sec. 4.1 \(b & c\) 5.7](#)  
[Provincial Standards for Codes of Conduct Order M276/07 SD6 Appeal Bylaw II](#)  
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**POLICY 5800**  
**DISTRICT CODE OF CONDUCT FOR**  
**STUDENTS**

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(d) any activity that affects the rights or properties of neighbouring residences or businesses.

[DISTRICT PRACTICE 5800 STUDENT DISTRICT CODE OF CONDUCT](#)  
[POLICY 5850 STUDENT SUSPENSION](#)

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**DISTRICT PRACTICE 5800**  
**DISTRICT CODE OF CONDUCT FOR STUDENTS**

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**DISTRICT PRACTICE:**

**1. SCHOOL CODES OF CONDUCT**

Students shall comply with the School Code of Conduct authorized by the principal and with the District Code of Conduct and other rules and policies of the Board. Failure to comply with any aspect of the District or School code of conduct will result in reasonable, firm, and progressive consequences.

**1.1 Within the School**

The school principal is responsible for formulation and operation of the School Code of Conduct, and for reviewing it annually with staff, parents, and where appropriate, students. The school principal shall ensure an up-to-date copy of the School Code is filed at the District Administration Building.

The school principal shall ensure that the School Code of Conduct is made available, and is annually distributed pursuant to the Provincial Standards for Codes of Conduct Order.

Staff members are expected to take all reasonable measures to control and/or eliminate behaviour by any student that is detrimental to student welfare or the learning atmosphere at the school.

**1.2 Within the Classroom**

The teacher is expected to establish and maintain an atmosphere conducive to learning within the classroom. Disciplinary measures must at all times be:

- (a) in concert with District and School Codes of Conduct;
- (b) reasonable, bearing in mind the nature of the breach of conduct, and the age or mental ability of the student;
- (c) capable of being enforced; and
- (d) administered impartially and consistently.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

[POLICY 5850 STUDENT SUSPENSION](#)

[DISTRICT PRACTICE 5850 STUDENT SUSPENSION](#)

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## DISTRICT PRACTICE 5800

### DISTRICT CODE OF CONDUCT FOR STUDENTS

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## 2. DISTRICT CODE OF CONDUCT

Expectations within the District Code of Conduct include but are not limited to the following:

### 2.1 Alcohol and Drugs

No student (unless in accordance with a physician's prescription) shall possess, use, or be under the influence of any of the following and no student shall sell or otherwise transfer:

- (a) spirits, wine, beer or any other alcoholic or intoxicating beverage;
- (b) any controlled substances or drug, the use or possession of which is prohibited by law;
- (c) glue, aerosol, gasoline, paint or other chemical substance for the purpose of inhalation;
- (d) any other intoxicant, mood changing, mind altering or behaviour altering drug, chemical or substance;
- (e) any paraphernalia related to the use of drugs or chemical substances.

### 2.2 Weapons

- (a) No student shall possess or be in possession of any weapon for any purpose except as otherwise approved by the school principal (e.g. Archery Club, Drama Club, Outdoor Education).
- (b) Weapons include any firearm or other device prohibited or restricted under the Criminal Code of Canada, and weapons also include anything used, designed or intended for the purpose of causing death or injury, or for the purpose of threatening or intimidating any person.
- (c) Examples of weapons which are prohibited include but are not limited to handguns, rifles, shotguns, air rifles, knives, devices known as or similar to nunchaku sticks, shuriken plates, manrikigusari weights or grips, finger rings with blades, tasers, laser pointers, knife combs, push daggers, constant companion belts, crossbows, tear gas, mace, pepper spray, bear spray and any liquid or powder or other substance that is capable of injuring, immobilizing, or otherwise incapacitating any person.
- (d) Further, no student shall possess, be in possession of, or use any object or thing as a weapon with the intention of or for the purpose of causing injury, death, or to threaten or intimidate any person. Replica or imitation weapons and "toy" weapons are also prohibited.
- (e) Kirpans may be worn for religious purposes with the prior approval of the Principal and on the conditions established by the Principal in consultation with the parents.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

[POLICY 5850 STUDENT SUSPENSION](#)

[DISTRICT PRACTICE 5850 STUDENT SUSPENSION](#)

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## DISTRICT PRACTICE 5800

### DISTRICT CODE OF CONDUCT FOR STUDENTS

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#### 2.3 Offences to the Person

No student shall be involved in any conduct that has or can reasonably be expected to have a negative impact on the culture, working, and/or learning environment of the school or on the safety and rights of others including, but not limited to:

- (a) behaviour (including speech, expressive conduct, electronic communication) that intimidates or exposes students or staff members to physical harm, ridicule, hatred or contempt, defamation, bullying, harassment and/or cyber-bullying;
- (b) conduct (including expressive conduct) that impacts the rights of others or may be seen as discriminatory as set out in the B.C. Human Rights Code.

#### 2.4 Offences to Property

No student shall damage, destroy, deface or vandalize the property of others or of the Board. Further, no student shall take, temporarily or otherwise, property not belonging to him or her without the consent of the person to whom the property belongs.

#### 2.5 Tobacco Use

No student shall use tobacco products or use e-cigarettes (Vapes) on school property or during any activity organized or sponsored by the School or the Board.

#### 2.6 Disruptive Behaviour

No student shall:

- (a) disrupt, or interfere with the conduct of classes or any other school activity;
- (b) disrupt the school in general (e.g. bomb threats, false fire alarms);
- (c) possess or use fireworks, firecrackers, explosives, smoke or stink bombs, dangerous projectiles, or similar devices or objects;
- (d) tamper with any safety equipment;
- (e) display or take part in any behaviour, conduct or activity, ~~including electronic communication or encourage such behaviour in others,~~ that is prohibited by this Code of Conduct or by a School Code;
- (f) disobey or fail to comply with any lawful directive or instruction of a teacher or other employee of the Board.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

[POLICY 5850 STUDENT SUSPENSION](#)

[DISTRICT PRACTICE 5850 STUDENT SUSPENSION](#)

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**DISTRICT PRACTICE 5800**  
**DISTRICT CODE OF CONDUCT FOR STUDENTS**

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**2.7 Digital Devices and Communication**

Digital devices (smart phones, smart watches, listening devices) are often used during periods of instruction as tools of learning and inclusion. Personal digital devices should not impede or interrupt the sustained learning time in classrooms.

- (a) All schools will include conduct policy with respect to digital devices.
- (b) The use or possession of personal digital devices during school time will be restricted by the schools' codes of conduct.
- (c) Schools will communicate to the educational community about the ways personal digital devices are use within the school.
- (d) Students are responsible for storing and securing their personal digital devices should they choose to bring them to school.

[POLICY 5800 STUDENT DISTRICT CODE OF CONDUCT](#)

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**DATE:** April 9, 2024  
**TO:** Board of Trustees  
**FROM:** Alan Rice, Secretary Treasurer  
**SUBJECT:** Capital Bylaw-Annual Five-Year Capital Plan Submission for 2024/25



**ORIGINATOR:** Alan Rice, Al Ure  
**REFERENCE:** SD06\_Capital Plans\_2024-25\_Response\_Letter  
Capital Plan Bylaw No 2024-25-CPSD6-01 - Draft

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**ISSUE**

In accordance with Section 143 of the School Act, Boards of Education are required to adopt a single Capital Bylaw for its approved 2024/25 Capital Plan as identified in the Capital Plan Response Letter.

**BACKGROUND**

Capital funding from the provincial government covers most of the capital costs for site acquisition, new school construction and school additions or renovations. Boards of education submit capital plans that include details on school building priorities in their school districts. The provincial government establishes an overall capital budget for schools based the ministry's capital allocation. Each capital request is analyzed according to specific criteria and available resources are allocated to the highest-priority projects. The capital plan submissions also provide the Ministry with important insight into future year capital priorities, which can be used for longer term government planning and the determination of potential future capital funding requirements for the public education system.

If the Minister of Education approves a capital plan or a capital plan with modifications the board of education will prepare a capital bylaw according to section 143 of the School Act. Boards of Education require a capital bylaw for the following: site acquisitions, expansion program, replacement program, bus acquisition program, seismic mitigation program, building envelope program, school enhancement program, carbon neutral capital program, and playground equipment program.

**CURRENT SITUATION**

As per the response letter we received, below is the list of capital projects that are approved for funding:

- School Enhancement Program –
  - Renovations (SEP) at Kimberley Alternate - \$980,000
  - Lighting Upgrade (CNCP) at Martin Morigeau - \$245,000
  - Kitchen upgrades (FIP) at Lindsay Park, Marysville Elementary, Nicholson Elementary - \$100,000
- Four Replacement Busses - diesel

**PUBLIC BOARD MEETING**



## **CONCLUSION**

That the Board of Education of School District No. 06 (Rocky Mountain) consider all three readings of Capital Plan Bylaw No. 2024/25-CPSD6-01 at this meeting.

## **POSSIBLE MOTIONS**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of the 2024-25 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2024/25-CPSD06-01.

**THAT** the Board of Education of School District No.6 (Rocky Mountain) approve first reading of the 2024-25 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2024/25-CPSD06-01.

**THAT** the Board of Education of School District No.6 (Rocky Mountain) approve second reading of the 2024-25 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2024/25-CPSD06-01.

**THAT** the Board of Education of School District No.6 (Rocky Mountain) approve third reading of the 2024-25 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2024/25-CPSD06-01.



**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)  
CAPITAL PLAN BYLAW NO. 2024/25-CPSD06-01**

A BYLAW by the Board of Education of School District No. 6 (Rocky Mountain) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Plan Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of March 15, 2024 from the Annual Five-Year Capital Plan Submission for 2024/25 is hereby adopted.
2. This Bylaw may be cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2024/25-CPSD06-01.

Read a first time the 9<sup>th</sup> day of April, 2024.

Read a second time the 9<sup>th</sup> day of April, 2024.

Read a third time, passed and adopted the 9<sup>th</sup> day of April, 2024.

(Corporate Seal)

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2024/25-CPSD06-01, adopted by the Board the 9<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Secretary Treasurer

REGULAR MEETING: INFORMATION

**DATE:** April 9, 2024  
**TO:** Board of Trustees  
**FROM:** Alan Rice, Secretary Treasurer  
**SUBJECT:** Budget Utilization – March 31, 2024  
**ORIGINATOR:** Alan Rice  
**REFERENCE:** Budget Utilization Summary – March 31, 2024



**PUBLIC BOARD MEETING**

**ISSUE**

That the Board of Education receive a report on year-to-date operating expenditures compared to budget and prior year data as information.

**BACKGROUND**

This report is to provide the Board with information concerning fluctuations in operating expenditures on a monthly basis.

**CURRENT SITUATION**

Instruction: increase of approximately \$1,754,000 from prior year attributable to increase in salaries and benefits. Actual amounts are in line with budget with a variance of 0.49% above estimated for the current year. During winter months there are greater replacement costs due to cold and flu seasons.

Administration: increase of approximately \$84,000 from prior year which is attributable to increases to salaries and benefits. Actual amounts are greater than budgeted with a variance of 4.16% above estimated. The majority of the Districts licenses, due and fees are due on July 1 of each year. In addition, the majority of the Well at Work Survey costs have been incurred. Therefore, the variance is anticipated to fall in line with budgeted as the year progresses.

Operations and Maintenance: increase of approximately \$673,000 from prior year. Primarily attributable to increases in salaries and benefits. Actual amounts are in line with budget with a variance of 1.61% above estimated.

Transportation and Housing: increase of approximately \$92,000 from prior year. Primarily attributable to salaries and benefits. Actual amounts are in line with budget at 2.87% below estimated.



# PUBLIC BOARD MEETING

## CONCLUSION

Expenditures to date are above budget by 0.66% and greater than the prior year by \$2,603,000 for the same timeframe. The operating variance of actual to budget for year-to-date is considered reasonable.

## RECOMMENDATION

Continue to monitor on a monthly basis.

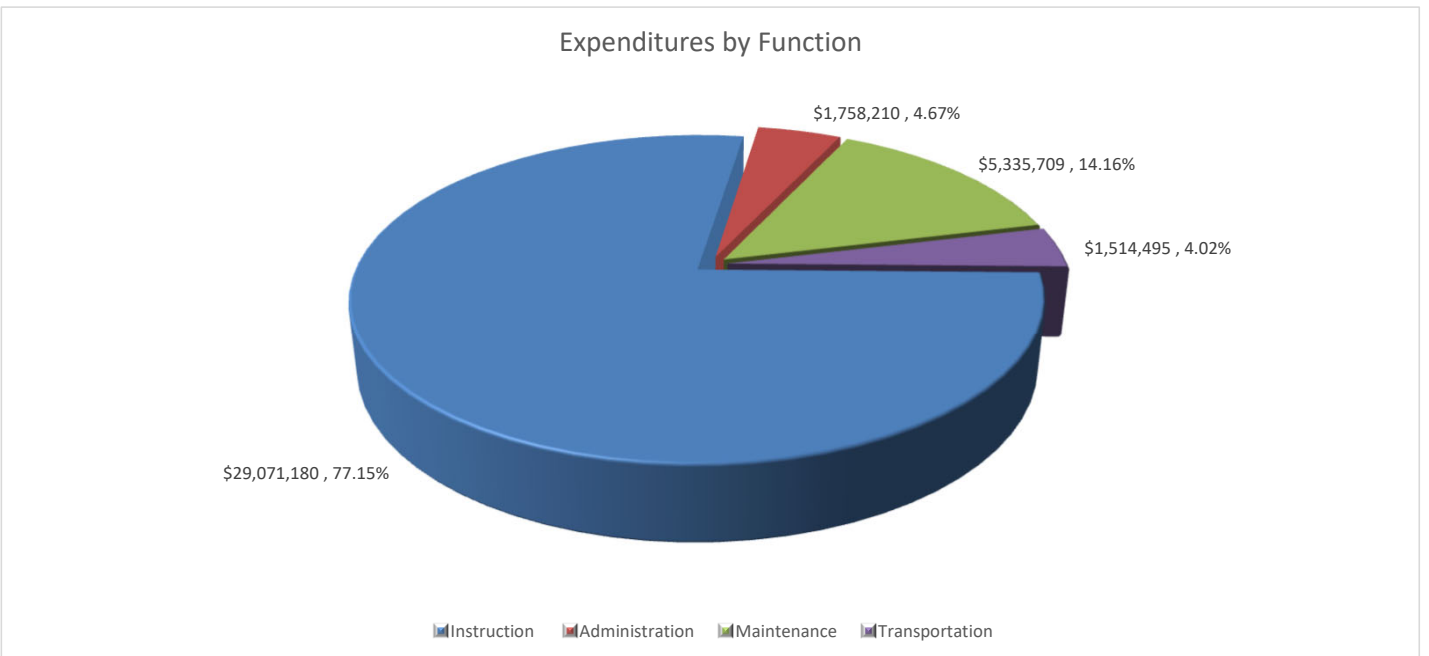
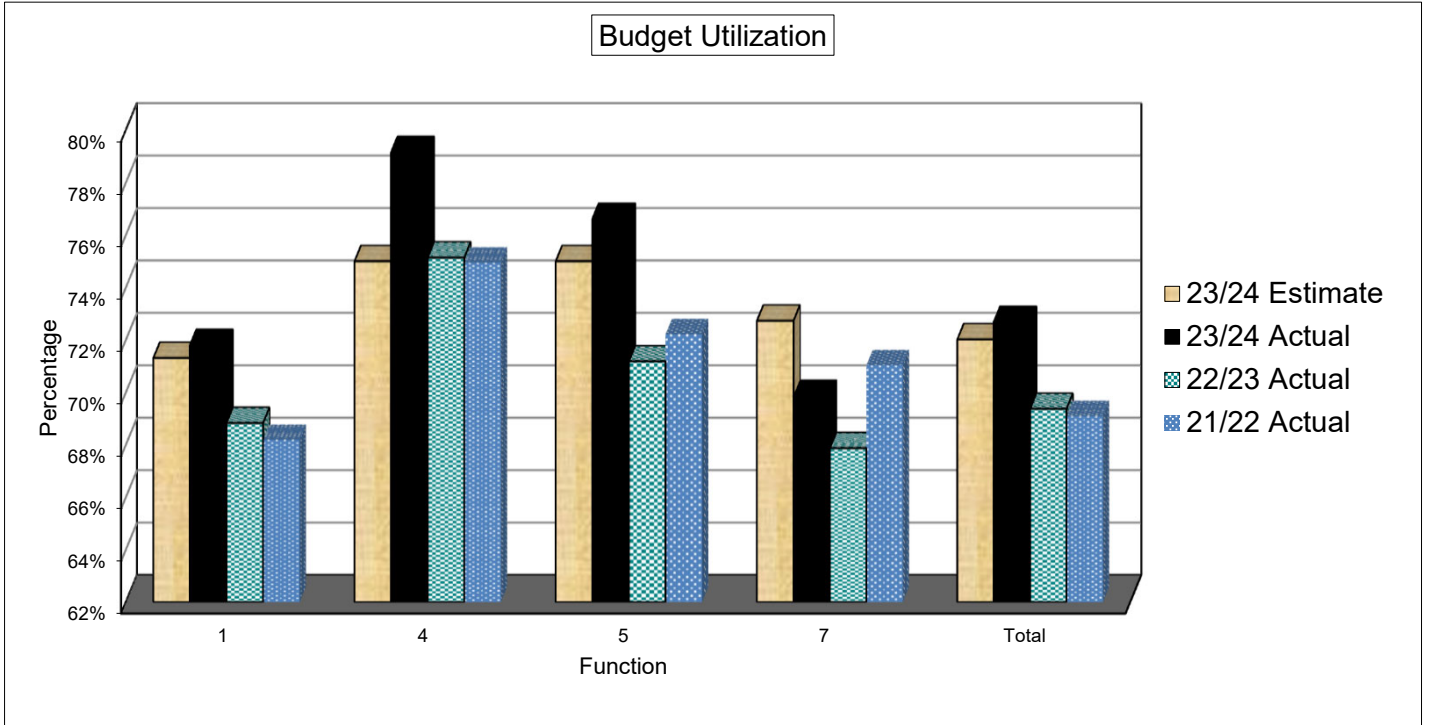
## STRATEGIC ALIGNMENT

Resource allocation for student success, budget monitoring and financial stewardship.



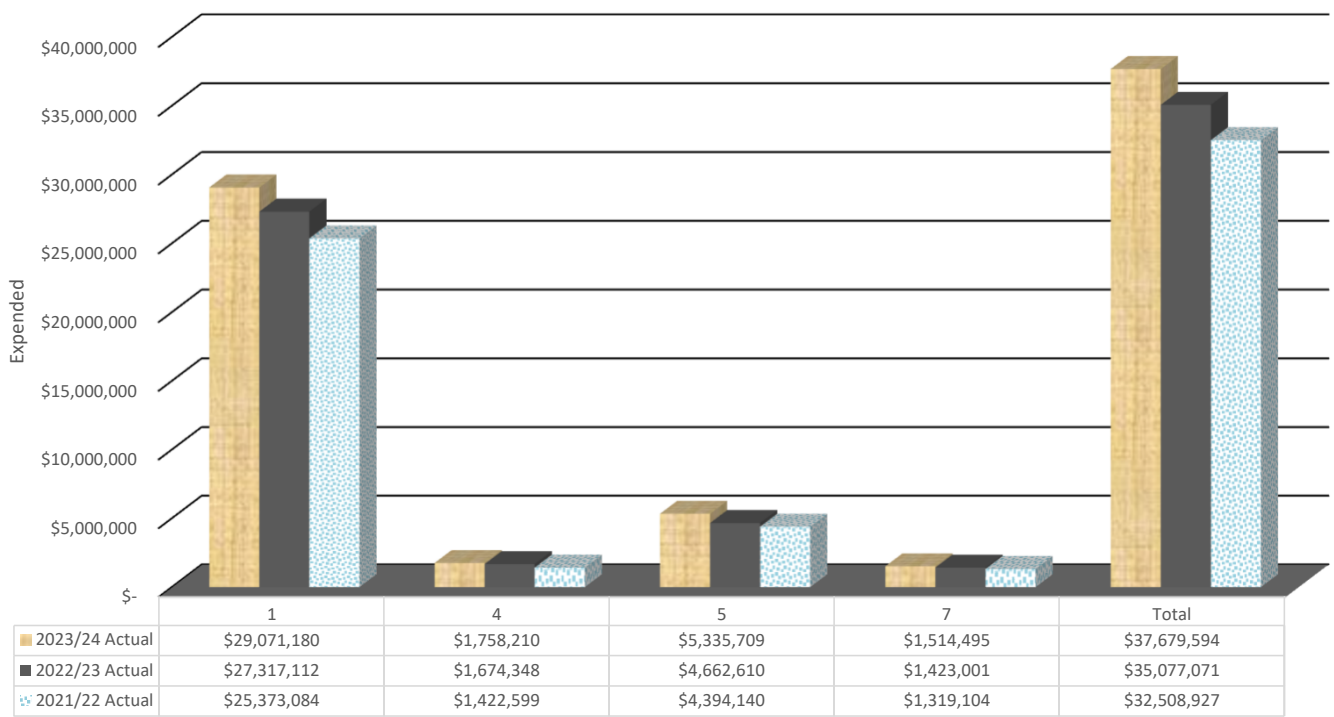
**ROCKY MOUNTAIN SCHOOL DISTRICT  
BUDGET UTILIZATION SUMMARY  
3/31/2024**

<u>FUNCTION</u>	<u>#</u>	<u>MONTHS</u>	<u>BUDGET</u>	<u>2023/24 EXPENDED</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>2022/23 ACTUAL</u>
Instruction	1	10	\$ 40,488,377	\$ 29,071,180	71.80%	71.31%	68.83%
Administration	4	12	\$ 2,220,945	\$ 1,758,210	79.16%	75.00%	75.14%
Maintenance	5	12	\$ 6,964,784	\$ 5,335,709	76.61%	75.00%	71.18%
Transportation	7	11	\$ 2,167,853	\$ 1,514,495	69.86%	72.73%	67.87%
<b>Total</b>			<b>\$ 51,841,959</b>	<b>\$ 37,679,594</b>	<b>72.68%</b>	<b>72.02%</b>	<b>69.37%</b>





### 3 Year Actual Expenditure Comparison



**DATE:** March 14, 2024  
**TO:** Board of Trustees  
**FROM:** Al Ure, Director of Operation  
**SUBJECT:** 2024-25 Annual Facilities Gr Plan  
**ORIGINATOR:** Alan Rice, Al Ure  
**REFERENCE:** AFG Plan



**PUBLIC BOARD MEETING**

**ISSUE**

The district is provided with funds each year to complete general maintenance of the facilities which is referred to as the Annual Facilities Grant (AFG).

**BACKGROUND**

The Director of Operations coordinates the completion of the work through the Operations Supervisors of each community. The projects of the district are maintained in a program called Asset Planner. Within this system, there are over \$50 million of projects the district has identified across the district over a 30 year horizon and include projects from \$5K - \$1.5M. These are mainly identified through long term facility planning with the assistance of engineers which address life cycle issues. There are also projects which are identified by Principals or senior staff which address specific needs of their facilities.

The AFG has been approximately \$1 million over the past few years. Projects in the AFG also relate to emergent issues such as furnace replacement or washroom fixtures which may not be scheduled but are required to be replaced if they fail or are damaged. Projects in excess of \$400K are typically referred to Minor Capital which are requested on an annual basis through a separate process. The Minor Capital items will be addressed later in the Spring and a due to the Ministry by June 30.

The Director of Operations has a view of the entire district and balances the request from year to year to ensure the facilities across the district are equally served. Some of the projects are not subjective and are required to be completed to ensure the health and safety of the schools.

**CURRENT SITUATION**

The proposed AFG plan is attached for information. Although projects are planned, any emergent maintenance items are prioritized. In these instances, lower priority projects are deferred to the following year.

**CONCLUSION**

The Director of Operations attempts to stretch the AFG as far as possible while ensuring projects are completed on time and within budget.





Project	Mobile/Facility	Priority	Estimated Cost	Summary
1,527	Martin Morigeau Elementary	High	\$ 50,000	Upgrade Ceiling tiles
1,616	Invermere Open Doors	High	\$ 100,000	Upgrade Greenspace and side walk - Outdoor Learning Space
1,715	J. Alfred Laird Elementary	High	\$ 14,000	Replace Flooring in Library
1,724	Selkirk Secondary	High	\$ 140,000	SOGI - Changing Room Upgrades
1,725	Golden Secondary School	High	\$ 70,000	Repair, Patch and Paint Classrooms
1,726	Alexander Park Elementary	High	\$ 20,000	Upgrade Roof Membrane over Front Entrance
1,727	Lady Grey Elementary	High	\$ 20,000	Thermal Upgrade (floor diffusers and window coating)
1,729	Nicholson Elementary	High	\$ 25,000	Design New Heating System
1,730	Golden Zone Office and Maintenance	High	\$ 160,000	Upgrade Hydro Service (EV Fleet Ready)
1,731	Kimberley Maintenance and Transp	High	\$ 223,000	Upgrade Hydro Service (EV Fleet Ready)
1,733	J. Alfred Laird Elementary	High	\$ 13,000	Sprinkler Head Replacements
1,734	Windermere Facilities	High	\$ 35,000	Painting Upgrades
1,393	Kimberley Maintenance and Transp	High	\$ 35,000	HVAC Redesign for boilers
1,562	Nicholson Elementary	High	\$ 60,000	Replace Exterior Concrete Exit Stairs (5 stairs)
1,421	Lady Grey Elementary	High	\$ 65,000	Upgrade PA System
1,741	Invermere Open Doors	High	\$ 60,000	Supplemental Funding for SEP/AFG 2023 projects
1,635	Edgewater Elementary	High	\$ 9,000	Refinish gym floor
1,740	Blarhmont Elementary	High	\$ 100,000	Classroom Renovation for Alternate School Students
1,636	J. Alfred Laird Elementary	High	\$ 10,227	Refinish gym floor
Total			1,209,227	



**DATE:** April 10, 2024  
**TO:** Board of Trustees  
**FROM:** Steve Wyer, Acting Superintendent of Schools  
**SUBJECT:** Indigenous Education Report  
**ORIGINATOR:** Trent Dolgopol, Director of Instruction  
**REFERENCE:** [Bill 40 – 2023 – School Amendment Act, 2023](#)

**PUBLIC BOARD MEETING**

**ISSUE**

That the Board receive an update on the status of First Nation schools of choice.

**BACKGROUND**

On November 7<sup>th</sup>, 2023 the Legislative Assembly of the Province of British Columbia passed Bill 40 – School Amendment Act.

The legislation identifies new requirements for engagement with First Nations to identify schools of choice, for those First Nations students who live on-reserve.

Rocky Mountain School District (SD6) collaborated with both Akisqnuq First Nation and Shuswap Band to established processes for confirming schools of choice.

**CURRENT SITUATION**

We have received confirmation of schools of choice from both Akisqnuq First Nation and Shuswap Band.

Akisqnuq First Nation’s schools of choice:

- Windermere Elementary School
- David Thompson Secondary School

Shuswap Band’s schools of choice:

- Eileen Madson Primary School
- J. Alfred Laird Elementary School
- David Thompson Secondary School

With respect to individual First Nation parent/caregiver choice, the choice to designate a school rests with the First Nation. If a First Nation parent/caregiver wishes to have their child enrolled at a different program or school than the schools of choice, the existing School District enrollment policies and practices apply. Additionally, normal School District application processes will still apply to Specialty Academies and Programs.



# PUBLIC BOARD MEETING

With respect to any future changes, we have requested that the First Nations notify the School District by the end of January of the school year prior to that in which a change is desired.

## **FINANCIAL IMPLICATIONS**

None.

## **CONCLUSION**

SD6 will plan accordingly for student enrollment at the First Nations' schools of choice.

## **KEY MESSAGES**

- SD6 has worked with local First Nations to confirm schools of choice.



## April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> Easter Monday	<b>2</b> Students return to school <b>Labour Relations Committee</b> Virtual 12:30	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b> <b>Board of Education Meeting, Martin Morigeau Elementary School</b> 6:00 pm In-Camera 7:00 pm Regular	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> BCSTA AGM Vancouver	<b>19</b> BCSTA AGM Vancouver	<b>20</b> BCSTA AGM Vancouver
<b>21</b> BCSTA AGM Vancouver	<b>22</b>	<b>23</b>	<b>24</b> <b>Field Trip Committee</b> Virtual at 4:30 pm	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b> <b>Policy Committee</b> Virtual at 4:30 pm				

## May 2024

◀ April		May 2024					June ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	
<b>5</b>	<b>6</b>	<b>7</b> Operations Appreciation Day  <b>Labour Relations Committee</b> Virtual 12:30	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	
<b>12</b>	<b>13</b>	<b>14</b> <b>Board of Education Meeting, Selkirk Secondary School</b> 6:00 pm In-Camera 7:00 pm Regular	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	
<b>26</b>	<b>27</b>	<b>28</b> <b>Policy Committee</b> Virtual at 4:30 pm	<b>29</b> <b>Field Trip Committee</b> Virtual at 4:30 pm	<b>30</b>	<b>31</b>		