

## School District No. 6 (Rocky Mountain)

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Kimberley, Golden, and Invermere District Offices, B.C., - **MARCH 14, 2023**

Present:	Amber Byklum	Chairperson
	Jane Fearing	Vice-Chairperson
	Ronald McRae	Vice-Chairperson
	Scott King	Trustee
	Darryl Oakley	Trustee
	Rhonda Smith	Trustee
	Ryan Stimming	Trustee
	Jane Thurgood Sagal	Trustee
	Karen Shipka	Superintendent of Schools
	Alan Rice	Secretary Treasurer
	Steve Wyer	Assistant Superintendent
	Sharon Collin	Director of Instruction, Instruction and Learning
	Trent Dolgopol	Director of Instruction, Technology and Innovative Learning
	Crystal MacLeod*	Director of Instruction, Early Learning and Child Care
	Al Ure	Director of Operations
	Danielle Warren	Director of Rocky Mountain International Student Program
	Amanda Garand	Manager Human Resources
	Jacinda Harding	Finance Manager
	Stacey Ursulescu	Executive Assistant

General Public

\* via Microsoft Teams

### 1. **CALL TO ORDER**

Chairperson Byklum called the meeting to order at 19:00 hours.

### 2. **ACKNOWLEDGEMENT OF TERRITORY**

Chairperson Byklum acknowledged that School District No. 6 (Rocky Mountain) resides in the traditional unceded shared territory of the Ktunaxa and Secwépemc peoples and the chosen home of the Métis.

**3. APPROVAL OF THE AGENDA**

**M/S THURGOOD SAGAL / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

APPROVED

**4. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS**

4.1 Regular Meeting: 2023.02.14

**M/S MCRAE / STIMMING**

**THAT** the minutes of the regular meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on February 14, 2023 be approved as presented.

APPROVED

4.2 Synopsis of in camera meeting: 2023.02.14 Alan Rice

4.2.1 Property Matters:

4.2.1.1 Pump Track Revitalization

4.2.1.2 College of the Rockies and DTSS renovations

4.2.2 Legal Matters: NIL

4.2.3 Personnel Matters:

4.2.3.1 The Personnel Report – Pending Board Approval:  
There was one leave request for the Board to consider. The Board of Education did not approve the request.

4.2.3.2 The Personnel Information Report was received and filed as circulated.

4.2.3.3 The Labour Relations Information Report was received and filed as circulated.

4.2.3.4 CUPE Unpaid Leaves

4.2.4 Student Matters:

4.2.4.1 Transportation of students living at Kicking Horse Mountain Resort

4.2.5 Procedural Matters: NIL

**5. PRESENTATIONS/DELEGATIONS**

5.1 Niall Gleeson – Request for school bus service to Kicking Horse Mountain Resort.

Mr. Gleeson requested the Board of Education add a new bus route for students that live at Kicking Horse Mountain Resort.

**6. MATTERS ARISING FROM THE MINUTES** NIL

**7. STRATEGIC AND POLICY ISSUES**

7.1.1 Third Reading: NIL

7.1.2 Second Reading:

7.1.2.1 Policy 8900, Child care

Ms. Shipka reported that the Policy Committee met on February 28. She reported that she received a question from Trustee King and minor grammatical revisions have been completed based on Trustee feedback.

**M/S FEARING / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of policy 8900 presented at this meeting.

APPROVED

7.1.3 First Reading: NIL

**8. OPERATIONAL ISSUES**

8.1 School Calendars Report 2023-2024; DRAFT School Calendar 2024-2025; DRAFT School Calendar 2025-2026 Karen Shipka

The Board of Education received feedback from the calendar consultation as part of the approval of the district calendar for 2023-2024 and the calendar in principle for 2025-2026. In consultation with the RMTA in accordance with F. 22 of the Collective Agreement, the district proposed one of the August up front days be moved into the instructional calendar. It will be on Monday, September 25, 2023. Two days will remain in August – one non-instructional day (August 31) and the Ministry mandated non-instructional day (August 30). This is an important agreement as it allowed for relationship building as well as for both sides to achieve gains. Additionally, February 20 was proposed as the district Non-Instructional Day, planned by the RMTA. While this does cause a 4 day instructional break, it is preferable to having two Mondays in a row of no instruction as previously proposed for February 12 and 19. Families can plan to extend their family day weekend with their children.

**M/S STIMMING / OAKLEY**

**THAT** the Board of Education for School District No. 6 (Rocky Mountain) approve the DRAFT 2023-2024 as the FINAL calendar.

APPROVED

**M/S KING / STIMMING**

**THAT** the Board of Education for School District No. 6 (Rocky Mountain) approve the DRAFT calendar for 2025-2026 in principle.

APPROVED

- 8.2 2023-24 Board of Education meeting and site visit calendar Karen Shipka  
Each year the Board of Education sets meeting dates and locations for the upcoming school year. The Board meets on the second Tuesday of every month, except in July and August, in various locations throughout School District No. 6 (Rocky Mountain). The Board holds their meetings at various schools throughout the school district in an effort to visit each school site several times during the 4-year tenure of each Board.

**M/S THURGOOD SAGAL / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the Board of Education, Schedule of Meetings and site visits for the 2023-24 school year as presented at this meeting.

APPROVED

- 8.3 Capital Bylaw – Annual Five-Year Capital Plan Submission for 2023/24 Alan Rice  
In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw for its approved 2023/24 Capital Plan as identified in the Capital Plan Response Letter. As per the response letter SD6 received, below is the list of capital projects that are approved for funding:
- School Enhancement Program– Roofing Upgrades at MES - \$924,000
  - Lighting Upgrades (CNCP) at McKim - \$204,000 and at NES - \$78,000
  - One Replacement Bus - \$184,649

**M/S OAKLEY / FEARING**

**THAT** the Board of Education of School District No. 06 (Rocky Mountain) consider all three readings of Capital Plan Bylaw No. 2023/24-CPSD6-01 at this meeting.

APPROVED

**M/S STIMMING / MCRAE**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of the Capital Plan Bylaw No. 2023/24-CPSD6-01 at this meeting.

APPROVED

**M/S SMITH / MCRAE**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of the Capital Plan Bylaw No. 2023/24-CPSD6-01 at this meeting.

APPROVED

**M/S OAKLEY / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of the Capital Plan Bylaw No. 2023/24-CPSD6-01 at this meeting.

APPROVED

- 8.4 Rocky Mountain International Student Program Fee Increase Danielle Warren  
Rocky Mountain International Program (RMISP) student program fees were previously set and communicated with partners. The fees for the fiscal years 2024-25, 2025-26, and 2026-27 require adjustment due to the current landscape of the economy. This change is required now as the international recruitment process commences well in advance of the students arriving in Canada.

**M/S THURGOOD SAGAL / KING**

**THAT** the Board of Education approve the increases to the proposed RMISP international tuition fees as per the attached document.

APPROVED

- 8.5 Kimberley Trails Society request to serve alcohol at McKim Middle School Alan Rice  
District Practice 6000: Community Use of School District Property and Facilities, section 2.3 states, "*Alcohol is only permitted on District property if permission is obtained from the Board of Education. A copy of a valid liquor license must be provided to the District Administration Office*". Kimberley Trails Society (KTS) has requested permission from the Board of Education to serve alcohol at an event at McKim Middle School.

**M/S MCRAE / FEARING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve that alcohol may be served in the McKim foyer area only for the Kimberley Trails Society event.

APPROVED

## 9. REPORTS

- 9.1 Budget utilization report: Alan Rice

Mr. Rice presented the Board of Education a report on year-to-date operating expenditures compared to budget and prior year. Expenditures to date are below budget by 2.85% and greater than the prior year by \$2,110,000 for the same timeframe. The operating variance of actual to budget for year-to-date is considered reasonable.

- 9.2 2023-24 Annual Facilities Grant: Al Ure

The District is provided with funds each year to complete general maintenance of the facilities which is referred to as the Annual Facilities Grant (AFG). The AFG has been approximately \$1 million over the past few years. Projects in the AFG also relate to emergent issues such as furnace replacement or washroom fixtures which may not be scheduled but are required to be replaced if they fail or are damaged. The Director of Operations has a view of the entire district and balances the request from year to year to ensure the facilities across the district are equally served. Some of the projects are not subjective and are required to be completed to ensure the health and safety of the schools.

- 9.3 Marysville Elementary School childcare facility: Karen Shipka

The Board of Education received an update on the Rocky Mountain Childcare – Marysville facility. Seven Architectural firms submitted proposals for the design of the new childcare facility. A thorough review of all proposals occurred. MQN Architects, Vernon, BC has been awarded the design contract for this project. GeoTech and Survey work will commence as soon as possible. A tour of childcare facilities in Kimberley, Canal Flats and Windermere with our partner, Summit Community Services Society, the architectural design team, and SD6 childcare team is planned for later in March.

- 9.4 BC School Trustees Association: Jane Thurgood Sagal

Trustee Thurgood Sagal reported on four items to the Board of Education. She reported that a new Vice President has been elected and new Director has been instated on the BCSTA Board of Directors. She reported that several motions have been submitted for the Annual General Meeting including two from KBB. She reminded Trustees that the BCSTA continues to offer virtual workshops and shared with the Trustees a brief history of the BCSTA Provincial Council.

- 9.5 BC School Trustees Association, Kootenay Boundary Branch (KBB): Rhonda Smith

Trustee Smith reported on motions that the KBB will present at the AGM. Three substantive motions were submitted. Two motions proceeding at the AGM related to environmental stewardship and sustainably action plans, and capital funding for facilities. The third relates to technology. It has been decided that motion of similar content submitted by another district will be supported.

- 9.6 BC Public Schools Employers' Association: Scott King

Trustee King provided an overview of emails received from BCPSEA since the previous Board of Education meeting. He reminded Trustees that BCPSEA regional meeting is scheduled for May 8 in Cranbrook.

## 10. INFORMATION ITEMS

- 10.1 Correspondence from BC Chapter of the Coalition for Healthy School Food

### M/S SMITH / FEARING

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) write a letter in support of the BC Chapter of the Coalition for Healthy School Food.

APPROVED

- 10.2 March and April 2023 calendar

## 11. FORTHCOMING EVENTS

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|---------------|---|
| 2023.04.04    | Labour Relations Committee meeting, Virtual, 12:30 p.m.   |
| 2023.04.11    | Board of Education Meeting, J. Alfred Laird Elementary School <ul style="list-style-type: none"><li>• In-Camera 6:00, p.m.</li><li>• Regular Meeting, 7:00 p.m.</li></ul> |
| 2023.04.18    | Field Trip Committee  |
| 2023.04.27-30 | BCSTA AGM, Vancouver  |

## 12. QUESTIONS FROM THE PUBLIC

**13. ADJOURNMENT**

Trustees agreed to adjourn by consensus.

The meeting adjourned at 20:29 hours.

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Alan Rice, Secretary Treasurer

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Amber Byklum, Chairperson