

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

MINUTES of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held via videoconference at Kimberley, Golden, and Invermere District Offices, B.C., - **FEBRUARY 13, 2018.**

Present:	Amber Byklum	Chairperson
	Jane Fearing	Vice-Chairperson
	Sandra Smaill	Vice-Chairperson
	Denny Neider	Trustee
	Shannon Hood	Trustee
	Mac Campbell	Trustee
	Rosemary Oaks	Trustee
	Rhonda Smith	Trustee
	Betty-Lou Barrett	Trustee
	Paul Carriere	Superintendent of Schools
	Dale Culler	Secretary Treasurer

Members of Senior Management

1. CALL TO ORDER

The Chairperson called the meeting to order at 19:02 hours.

2. APPROVAL OF AGENDA

M/S NEIDER / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2018.1.9

M/S OAKS / CAMPBELL

THAT the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on January 9, 2018 be approved as presented.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2018.1.9

3.2.1 Property Matters

A matter was discussed regarding a property owned by the district in Kimberley.

3.2.2 Legal Matters Nil

3.2.3 Personnel Matters:

The Personnel Report – Pending Board Approval. The Personnel Information Report was received and filed as circulated. The Labour Relations Information Report was received and filed as circulated.

- 4. **PRESENTATIONS** Nil
- 5. **MATTERS ARISING FROM THE MINUTES** Nil
- 6. **STRATEGIC AND POLICY ISSUES**

6.1 Policy Development:

6.1.1 Third Reading: Nil

6.1.2 Second Reading: Nil

6.1.3 First Reading:

6.1.3.1 Policy 4510, Workplace Bullying and Harassment

Mr. Carriere explained that the amendment to the policy is a housekeeping item; making changes in reference to the Human Resources Department which is more general in nature and updating the proper reference to the website. The Policy Committee is recommending the Board consider first reading of the policy amendments at this meeting.

M/S SMAILL / NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy 4510, Workplace Bullying and Harassment at this meeting.

WITHDRAWN BY TRUSTEE SMAILL WITH CONSENT OF THE TRUSTEES

M/S SMAILL / NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) agree to consider all three readings of Policy 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

M/S HOOD / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

M/S OAKS / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

M/S SMITH / NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Policy 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

6.1.3.2 Bylaw No. 1, Procedural Bylaw

Mr. Carriere indicated that since the election will be held in October this year instead of November it is necessary to move the dates referring to the first meeting of the Board up one (1) month from December to November. The Policy Committee is recommending first reading of the Bylaw amendments at this meeting.

M/S CAMPBELL / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Bylaw No. 1, Procedural Bylaw at this meeting.

CARRIED

7. OPERATIONAL ISSUES

7.1 January 2018 Budget Utilization Summary

Dale Culler

Mr. Culler reported on the January budget utilization summary indicating that the results of operations for the period ended January 31, 2018 are as expected. Mr. Culler responded to questions and the Chairperson thanked him for his report.

7.2 Amended Annual Budget Bylaw for fiscal year 2017/2018

Dale Culler

Mr. Culler presented the Amended Annual Budget for fiscal year 2017/2018 to the Board for consideration. Mr. Culler explained that the Board must approve and submit its amended budget to the Ministry of Education prior to February 28, 2018. The proposed amended budget reflects updated operating grant revenue based on September 30, 2017 enrolment figures as well as other funding program announcements. There are also proposed amendments to expenditures for instructional, administrative and operations resulting from school initiated requests and other factors that have been updated since the Board approved the Annual Budget Bylaw for fiscal year 2017/2018. The Finance and Audit Committee is recommending the Board consider all three readings of the amended annual budget at this meeting.

M/S NEIDER / OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to consider all three readings of Amended Annual Budget Bylaw for fiscal year 2017/2018 at this meeting.

CARRIED

M/S OAKS / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Amended Annual Budget Bylaw for fiscal year 2017/2018 at this meeting.

CARRIED

M/S BARRETT / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Amended Annual Budget Bylaw for fiscal year 2017/2018 at this meeting.

CARRIED

M/S OAKS / NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Amended Annual Budget Bylaw for fiscal year 2017/2018 at this meeting.

CARRIED

7.3 McCreary Centre Adolescent Youth Survey Jennifer Turner

Ms. Turner reported that every five (5) years public health nurses administer the BC Adolescent Health Survey to youth ages 12-19. The questionnaire asks youth about their emotions, feelings, and experiences about all aspects of their health. The questions are comprehensive and are intended to survey many aspects of a youth's family, school and behavioral experiences. Rocky Mountain School District follows the consent process that requires signed parent consent in addition to student consent. On completion of the survey there will be a public provincial and regional report that will be available to parents, youth, service providers, and community partners.

7.4 Adoption of School Calendars for 2018-19 and 2019-20 Cheryl Lenardon

Ms. Lenardon presented the 2018 – 2019 and 2019 – 2020 school calendars for the Board's approval. She indicated that there were several changes to the draft calendar that was presented to the Board. The school calendar regulation changed, which required the proposed calendar to be updated to reflect these changes. Also, the Provincial government announced that they will align the February Family Day holiday to be on the same day as other Provinces, requiring the holiday to be moved a week later in the calendar. Ms. Lenardon responded to questions and the Chairperson thanked her for her presentation.

M/S CAMPBELL / OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the 2018 – 2019 and 2019 – 2020 School Calendars as circulated.

CARRIED

8. REPORTS

8.1 Learning Leadership Report: Cheryl Lenardon

Ms. Lenardon presented the Learning Leadership Report to the Board. She indicated that she has received many contributions to this publication and is pleased how schools continue to bring the District Directions to life. Ms. Lenardon responded to questions and the Chairperson thanked her for her report.

8.2 BC School Trustees Association Jane Fearing

Trustee Fearing and Chairperson Byklum provided information regarding the funding model review that will be discussed at the February 16 and 17, 2018 Provincial Council meeting.

8.3 BC School Trustees Association, Kootenay-Boundary Branch Amber Byklum

Chairperson Byklum provided her report, informing the Board that the BCSTA hub has data available and encouraged Trustees to review this information. She also informed the Board that the new local election guide is available and that it provides potential candidates with information about what to expect if they were to be elected.

8.4 Public School Employers Association Mac Campbell

Trustee Campbell provided the Board with an update from the BCPSEA AGM held in January 2018 indicating that elections were held for the new Board of Directors. The Kootenay-Boundary Branch representative is Rebecca Huscroft (SD8).

9. INFORMATION ITEMS

- 9.1 Correspondence Nil
- 9.2 February and March 2018 Calendar Circulated

10. FORTHCOMING EVENTS

- 2018.02.16–17 BCSTA Provincial Council Meeting, Vancouver
- 2018.02.27 Policy Committee Teleconference, 4:00 pm
- 2018.02.27 Windermere Zone Trustee Meeting, Board Room, 5:00 pm
- 2018.03.06 Golden Zone Trustee Meeting, via teleconference, 12:15 pm
- 2018.03.06 Labour Relations Committee, via teleconference, 8:30 am
- 2018.03.13 Board Meeting, Video Conference from Zone Offices, In-Camera, 6:00 pm
- 2018.03.13 Board Meeting, Video Conference from Zone Offices, Information Exchange, 6:30 pm
- 2018.03.13 Board Meeting, Video Conference from Zone Offices, Regular Meeting, 7:00 pm

11. QUESTIONS FROM THE PUBLIC

Nil

12. ADJOURNMENT

M/S OAKS / SMAILL
THAT the meeting be adjourned at 19:47 hours

CARRIED

Chairperson

Secretary Treasurer