

## SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held via videoconference at Kimberley, Golden, and Invermere District Offices, B.C., - **MARCH 12, 2019.**

Present:	Amber Byklum	Chairperson
	Sandra Smaill	Vice-Chairperson
	Jane Fearing	Vice-Chairperson
	Ronald McRae	Trustee
	Scott King	Trustee
	Ryan Stimming	Trustee
	Rhonda Smith	Trustee
	Paul Carriere	Superintendent of Schools
	Dale Culler	Secretary Treasurer
	Members of Senior Management	
	General Public	

Apologies:	Betty-Lou Barrett	Trustee
	Jane Thurgood Sagal	Trustee

### 1. CALL TO ORDER

Chairperson Byklum called the meeting to order at 19:02 hours.

### 2. APPROVAL OF AGENDA

#### M/S KING / SMAILL

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

#### M/S STIMMING / SMITH

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) amend the agenda as circulated to add item 7.5 Discussion on Field Elementary School.

CARRIED

#### M/S KING / SMAILL

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as amended to add item 7.5 Discussion on Field Elementary School.

CARRIED

### 3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2019.2.12

#### M/S MCRAE / SMAILL

**THAT** the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on February 12, 2019 be approved as presented.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2019.2.12

3.2.1 Property Matters

3.2.1.1 The Board discussed preparing a communication to another school district.

3.2.1.2 Mr. Jackson provided an update to the Board regarding Field Elementary School.

3.2.1.3 Mr. Jackson provided an update to the Board regarding Wasa and Columbia Valley Elementary Schools and the Board tabled the matter until the Capital Committee could put it on their next agenda.

3.2.2 Legal Matters Nil

3.2.3 Personnel Matters:

3.2.3.1 The Personnel Report – Pending Board Approval the Board approved one (1) CUPE personal leave of absence request as presented.

3.2.3.2 The Personnel Information Report was received and filed as circulated.

3.2.3.3 The Labour Relations Information Report was received and filed as circulated.

3.2.3.4 Ms. Lenardon provided the Board with an update on teacher bargaining.

3.2.3.5 The Board approved a motion to support the CUPE Bargaining Plan.

4. **PRESENTATIONS** Nil

5. **MATTERS ARISING FROM THE MINUTES** Nil

6. **STRATEGIC AND POLICY ISSUES**

6.1 Policy Development:

6.1.1 Third Reading: Nil

6.1.2 Second Reading:

6.1.2.1 Policy 5100, Student Safety

Mr. Carriere explained that the Policy Committee discussed the specific issue regarding wearing helmets for activities such as curling and ice skating. Mr. Carriere advised that Curling Canada recommends that protective headgear be mandatory for anyone under the age of 12 and strongly recommends that anyone in a Learn to Curl program whether it be an adult or junior wears protective headgear. Mr. Carriere also explained that currently students at secondary schools are not required to wear a helmet while ice skating. Mr. Carriere indicated that the Policy Committee is recommending that the Board delay second reading of Policy 5100 to give more time to discuss this matter.

**M/S SMITH / FEARING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) postpone second reading of Policy 5100, Student Safety until the regular Board meeting to be held on April 9, 2019.

CARRIED

6.1.3 First Reading:

6.1.3.1 Policy 3110, Grant Applications

Mr. Carriere stated that Policy 3110, Grant Applications is a brand new policy. The policy was drafted to establish parameters for schools that apply for grants to enhance their capital projects from external sources other than the Ministry of Education. Mr. Carriere indicated that the policy allows Principals to locally manage projects with an aggregate value of up to five thousand dollars (\$5,000); however any project with an aggregate value of five thousand dollars (\$5,000) or greater must be presented to the Secretary Treasurer for consideration. Mr. Carriere indicated Mr. Culler had reached out to other Districts for examples of similar policies and that this policy has been modelled after those responses. The Policy Committee is recommending that the Board consider first reading of Policy 3110 at this meeting.

**M/S KING / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy 3110, Grant Applications at this meeting.

CARRIED

**7. OPERATIONAL ISSUES**

7.1 February 2019 Budget Utilization Summary

Dale Culler

Mr. Culler reported that the February Budget Utilization Summary has been updated to reflect the budget values from the 2018/19 Amended Annual Budget and any further budget amendments that were determined once the actual compensation adjustments were calculated. Also included are any normal monthly budget adjustments at the schools. Mr. Culler and Mr. Jackson explained that the actual results for Function 5 – Maintenance is lower than expected based on two factors. The first is that the budget for utilities was increased this year compared to the previous year and that actual results for utilities as a percentage of budget has not yet reflected the anticipated increase. Mr. Jackson explained that he accesses historical heating degree day data to perform analysis for heating costs. He indicated that it was colder earlier in the winter last fiscal year, and that the cold weather came later this year and we had not been billed for this increased usage in February at the time the report was prepared. Mr. Culler responded to questions and the Chairperson thanked him for his report.

7.2 2019-2020 Capital Bylaw

Dale Culler

Mr. Culler presented the 2019-2020 Capital Plan Bylaw to the Board explaining that there were five projects approved by the Ministry. There were four projects approved under the School Enhancement Program (SEP) in the amount of \$1,700,380 and a replacement school bus under the Bus Acquisition Program (BUS) in the amount of \$137,691. Mr. Culler explained that upon approval of the bylaw he would sign the Annual Programs Funding Agreement and submit to the Ministry to facilitate the issuance of the Certificate of Approval (COA) for the projects. Mr. Culler requested that the Board consider all three readings of the bylaw at this meeting and the Chairperson thanked him for his presentation.

**M/S MCRAE / SMAILL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to consider all three readings of School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2019/20-CPSD06-01 at this meeting.

CARRIED

**M/S SMAILL / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2019/20-CPSD06-01 at this meeting.

CARRIED

**M/S SMAILL / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2019/20-CPSD06-01 at this meeting.

CARRIED

**M/S SMAILL / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2019/20-CPSD06-01 at this meeting.

CARRIED

7.3 Recognition of Territory

Jane Fearing

The Board considered a proposal to acknowledge the traditional territories of the Ktunaxa and Shuswap people at the start of each public board meeting and other formal gatherings. The Board considered discussion from some trustees stating that it is important to consider the reconciliation process being implemented in Canada and that it is important to show leadership with this goal in mind. Also, acknowledgement of traditional territories is done at the Provincial level to start each meeting. It was also suggested that acknowledgement of the traditional territories could be done at the inaugural meeting at the start of their term, and there was some discussion as to whether it was necessary at every meeting.

**M/S FEARING / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the practice of acknowledging the traditional territories of the Ktunaxa and Shuswap people at the commencement of public Board meetings and other formal gatherings.

CARRIED

7.4 Credit Card Authorization

Dale Culler

Mr. Culler informed the Board that he had been in contact with our banking advisor who indicated that they have a new credit card partnership with Collabria and are advising that we consider switching over our cards. As Secretary Treasurer for the District, Mr. Culler recommended that the Board authorize him to be the authorized business representative and apply for new credit cards with a corporate limit of up to \$150,000.

**M/S KING / FEARING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) authorize Dale Culler, Secretary Treasurer to be the authorized business representative to apply for Collabria Visa credit cards through Kootenay Savings Credit Union with a corporate limit of up to \$150,000.

CARRIED

7.5 Discussion on Field Elementary School

Steve Jackson

Mr. Jackson reported that he and Mr. Culler have been actively working with Parks Canada regarding the status of Field Elementary School. Mr. Jackson explained that the District currently has a land lease with Parks Canada for Field Elementary School; however there is a condition in the lease that states that the land shall only be used for the maintenance and operation of a school. If the land is no longer used for this purpose then the lease will terminate and the District must complete an environmental assessment and remove any or all structures from the land. This leaves the District with two options which are (1) to demolish the building; or (2) work with Parks Canada to take over the building. Mr. Jackson and Mr. Culler attended a community meeting in Field

where the history of Field school was presented and Parks Canada communicated their desire to work with the school district to take over the building.

**M/S STIMMING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approves and confirms that Field Elementary School is surplus to the current needs of the school district and will not be required by the Board of Education for a future purpose.

**M/S STIMMING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) amends and confirms that Field Elementary School is surplus to the current needs of the school district and will not be required by the Board of Education for a future purpose; therefore giving permission to dispose of the property.

CARRIED

**M/S STIMMING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approves and confirms that Field Elementary School is surplus to the current needs of the school district and will not be required by the Board of Education for a future purpose; therefore giving permission to dispose of the property.

CARRIED

**8. REPORTS**

8.1 Learning Leadership Report: Cheryl Lenardon

Ms. Lenardon reported on the highlights that celebrate student successes across the District. Ms. Lenardon responded to questions and the Board recognized the value in the report as it showcases learning in the District and helps to support the District Directions.

8.2 BC School Trustees Association Jane Fearing

Vice-Chairperson Fearing reported that the BCSTA AGM will be held on April 25<sup>th</sup> to 28<sup>th</sup>, 2019 in Richmond BC and that there will be a Trustee Leadership program held in Cranbrook on April 15<sup>th</sup> and 16<sup>th</sup>, 2019.

8.3 BC School Trustees Association, Kootenay-Boundary Branch Amber Byklum

Chairperson Byklum had nothing to report.

8.4 Public School Employers' Association Sandra Smaill

Vice-Chairperson Smaill had nothing to report.

**9. INFORMATION ITEMS**

9.1 Correspondence Nil

9.2 March and April 2019 Calendar Circulated

**10. FORTHCOMING EVENTS**

- 2019.04.02 Labour Relations Committee Meeting, via teleconference, 8:30 am
- 2019.04.02 Golden Zone Trustee Meeting, via teleconference, 12:15 pm
- 2019.04.09 Board Meeting, Video Conference from Zone Offices, In-Camera Meeting, 6:00 pm
- 2019.04.09 Board Meeting, Video Conference from Zone Offices, Information Exchange, 6:30 pm
- 2019.04.09 Board Meeting, Video Conference from Zone Offices, Regular Meeting, 7:00 pm

11. **QUESTIONS FROM THE PUBLIC** Nil

12. **ADJOURNMENT**

**M/S STIMMING / SMAILL**  
**THAT** the meeting be adjourned at 19:57 hours

CARRIED

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Chairperson

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Secretary Treasurer