

**School District No. 6 (Rocky Mountain)**

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Edgewater Elementary School, Edgewater, B.C. – **OCTOBER 12, 2021.**

Present:	Amber Byklum	Chairperson
	Jane Fearing	Vice-Chairperson
	Ronald McRae	Trustee
	Scott King*	Trustee
	Ryan Stimming	Trustee
	Rhonda Smith	Trustee
	Jane Thurgood Sagal	Trustee
	Betty-Lou Barrett*	Trustee
	Members of Senior Leadership Team	
	Karen Shipka	Superintendent of Schools
	Alan Rice	Secretary Treasurer
	Steve Wyer	Assistant Superintendent
	Trent Dolgopol	Director of Instruction, Technology and Innovative Learning
	Steve Jackson	Director of Operations
	Viveka Johnson	Director of Instruction, Technology and Innovative Learning
	Barb Carrier	District Vice Principal, Literacy
	Kristin Insull	District Vice Principal, Numeracy
	Jenna Jasek	District Vice Principal, Indigenous Learning and Equity
	Crystal MacLeod	District Vice Principal, Early Years
	Kari Mason	District Vice Principal, Learning Support Services
	Amanda Garand	Human Resources Manager
	Jacinda Harding	Finance Manager
	Stacey Ursulescu	Executive Assistant
Apologies:	Sandra Smail	Vice-Chairperson
	* via Microsoft Teams	

**1. CALL TO ORDER**

Chairperson Byklum called the meeting to order at 19:00 hours.

**2. ACKNOWLEDGEMENT OF TERRITORY**

Chairperson Byklum acknowledged that this meeting is being held on the traditional unceded shared territory of the Ktunaxa and Secwépemc peoples and the chosen home of the Métis.

**3. APPROVAL OF THE AGENDA**

**M/S FEARING / MCRAE**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

APPROVED UNANIMOUSLY

**4. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS**

4.1 Regular Meeting: 2021.9.14

**M/S STIMMING / SMITH**

**THAT** the minutes of the regular meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on September 14, 2021 be approved as corrected.

APPROVED UNANIMOUSLY

4.2 Synopsis of in camera meeting: 2021.9.14 Alan Rice

4.2.1 Property Matters: Nil

4.2.2 Legal Matters:

4.2.2.1 Local teacher bargaining

4.2.3 Personnel Matters

4.2.3.1 The Labour Relations Information Report was received and filed as circulated.

4.2.3.2 The Personnel Report – Pending Board Approval; the Board approved three (3) personal leaves of absence requests and denied two (2) personal leaves of absence requests as presented.

4.2.3.3 The Personnel Information Report was received and filed as circulated.

4.2.3.4 The Board agreed to appoint Alan Rice as Secretary Treasurer for School District No. 6 (Rocky Mountain)

4.2.4 Student Matters: Nil

**5. PRESENTATIONS Nil**

**6. MATTERS ARISING FROM THE MINUTES Nil**

**7. STRATEGIC AND POLICY ISSUES**

7.1 Policy Development:

7.1.1 Third Reading:

7.1.1.1 Policy 9400, District Parent Advisory Council Karen Shipka

Ms. Shipka presented the Board with the proposed amendment for the policy for third reading. Ms. Shipka indicated that feedback was received after the Board package was distributed in September. The amendments are included in the revised policy and district practice. Superintendent is no longer on the membership and only attend as invited guest The Policy Committee is recommending that the Board consider third reading of the policy at this meeting.

**M/S SMITH / THURGOOD SAGAL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policy 9400, district parent advisory council at this meeting.

APPROVED UNANIMOUSLY

7.1.2 Second Reading:

7.1.2.1 Policy Manual Sections 1000 – 2000 Karen Shipka

Ms. Shipka presented the Board with the proposed amendments to policies found in 1000 and 2000 sections for second reading. Ms. Shipka reported that there was feedback received from Trustees and staff members. The Policy Committee is recommending that the Board consider second reading of the policies found in sections 1000 and 2000 at this meeting.

**M/S SMITH / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of policies found in sections 1000 and 2000 presented at this meeting.

APPROVED UNANIMOUSLY

7.1.3 First Reading:

7.1.3.1 Policy Manual Sections 4000 – 5000 Karen Shipka

Ms. Shipka presented the Board with the proposed amendments to policies found in 4000 and 5000 sections for first reading. The Policy Committee is recommending that the Board consider first reading of the policies found in sections 4000 and 5000 at this meeting.

**M/S MCRAE / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policies found in sections 4000 and 5000 presented at this meeting.

APPROVED UNANIMOUSLY

**8. OPERATIONAL ISSUES**

Nil

**9. REPORTS**

9.1 Budget utilization summary – September 30, 2021

Alan Rice

Mr. Rice presented to the Board of Education with a report on year-to-date operating expenditures compared to budget and prior year. Expenditures to date are below budget and greater than the prior year for the same time frame. Mr. Rice responded to questions.

9.2 Enrollment report

Trent Dolgopol

Mr. Dolgopol advised the Board of Education that the student enrollment count is based on the students who were registered and accounted for on September 29, 2021. Enrollment data, from the 1701 report indicates an increase from 3,325 in 2020 to 3,518, an increase of 193 students across the district. Mr. Dolgopol responded to questions.

9.3 District website and portal

Trent Dolgopol

Mr. Dolgopol presented the Board of Education an update on the new website and portal migration.

9.4 District vice principals update

Steve Wyer

Mr. Wyer introduced the district vice principals and provided an overview of the work being undertaken by them. District vice principals shared observations within the schools and communities.

9.5 BC School Trustees Association

Jane Fearing

Trustee Fearing reported and presented the knowledge series that she has participated in to create as a member of the Indigenous Education Committee (IEC).

9.6 BC School Trustees Association, Kootenay Boundary Branch Jane Thurgood Sagal

Trustee Thurgood Sagal reported that the Kootenay Boundary Branch meeting was held via Zoom on Sunday, September 26, 2021. There is a need to appoint a Kootenay Boundary Branch representative.

**M/S SAGAL / FEARING**

**THAT** Trustee Smith be nominated as the Kootenay Boundary Branch Representative for School District No. 6 (Rocky Mountain).

APPROVED UNANIMOUSLY

Trustee Smith accepted the nomination.

The Chairperson called a second time for nominations of the Branch Representative.

The Chairperson called a third time for nominations of the Branch Representative.

There being no further nominations, the Chairperson declared Trustee Smith elected as the District's Kootenay Boundary Branch representative for 2021/22.

9.7 BC Public Schools Employers' Association Jane Thurgood Sagal

Trustee Thurgood Sagal had nothing to report.

9.8 FESL Volunteer Sector Working Group Jane Thurgood Sagal

Trustee Thurgood Sagal reported on the FESL volunteer sector working group's activities. She shared that the group has been developing descriptive statements to align the multi-year strategic plan, financial and operational plan, and school plans. She also noted that the committee will continue working over several meeting dates this fall.

**10. INFORMATION ITEMS**

10.1 Correspondence: Nil

10.2 October and November 2021 calendar

**11. FORTHCOMING EVENTS**

- 2021.10.14 BCSTA Board Chair Meeting, Vancouver  
2021.10.15 BCSTA Partner Liaison Meeting, Vancouver  
2021.10.21-22 BCSTA Indigenous Education Committee Meeting, Vancouver  
2021.10.23 BCSTA Provincial Council Meeting, Virtual  
2021.10.26 Policy Committee meeting, teleconference, 4:30 p.m.  
2021.11.02 Labour Relations Committee meeting, teleconference, 8:30 a.m.  
2021.11.09 Board of Education Meeting, Golden Secondary School
- In-Camera 6:00 p.m.
  - Regular Meeting 7:00 p.m.

**12. ADJOURNMENT**

Trustees agreed to adjourn by consensus.

The meeting adjourned at 20:14 hours.

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Alan Rice, Secretary Treasurer

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Amber Byklum, Chairperson