

AGENDA of the REGULAR MEETING
of the Board of Education
School District No. 6 (Rocky Mountain)

Location: Virtual meeting at Kimberley, Golden and Invermere locations

Date: 2021-05-11

Time: 7:00 p.m.

1. CALL TO ORDER

2. ACKNOWLEDGEMENT OF TERRITORY

3. APPROVAL OF AGENDA

4. APPROVAL OF THE MINUTES OF PRIOR MEETINGS

4.1 Regular Board Meeting of April 13, 2020

4.2 Synopsis of In-Camera Meeting of April 13, 2020

5. PRESENTATIONS

5.1 Rocky Mountain International Student Program (Amy Shoup) *

6. MATTERS ARISING FROM THE MINUTES

7. STRATEGIC AND POLICY ISSUES

7.1 Policy Development

7.1.1 Third Reading

7.1.1.1 Policy 4105, Staff Conflict of Interest (Karen Shipka) *

7.1.2 Second Reading

7.1.3 First Reading

8. OPERATIONAL ISSUES

8.1 2021-22 Annual Budget Draft (Dale Culler) *

8.2 Board of Education, Schedule of Meetings, 2021-22 (Karen Shipka) *

8.3 2021-22 School Fees (Karen Shipka) *

9. REPORTS

9.1 BC School Trustees Association (Jane Fearing)

9.2 BC School Trustees Association, Kootenay Boundary Branch (Jane Thurgood Sagal)

9.3 BC Public Schools Employers Association (Sandra Smail)

9.4 Safe Return Grant Spending (Jacinda Harding) *

- 9.5 Celebration of Student Success (Karen Shipka) *
- 9.6 Operational Grant Holdback Allocation (Steve Wyr) *
- 9.7 Needs Assessment Process (Viveka Johnson)*
- 9.8 Highway Closure (Steve Jackson)*

10. INFORMATION ITEMS

- 10.1 Correspondence
- 10.2 May and June 2021 Calendar *

11. FORTHCOMING EVENTS

- 2021.05.25 Policy Committee Meeting, Teleconference, 5:00 p.m.
- 2021.06.01 Labour Relations Committee Meeting, Teleconference, 8:30 a.m.
- 2021.06.08 Board of Education Meeting, Martin Morigeau Elementary School
 - In-Camera 6:00, p.m.
 - Regular Meeting, 7:00 p.m.

12. QUESTIONS FROM THE PUBLIC

13. ADJOURNMENT

* attachment



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REVELSTOKE / GOLDEN / INVERMERE / KIMBERLEY /
CRANBROOK / FERNIE / SPARWOOD / VANDERHOOF / BURNS LAKE
British Columbia, Canada



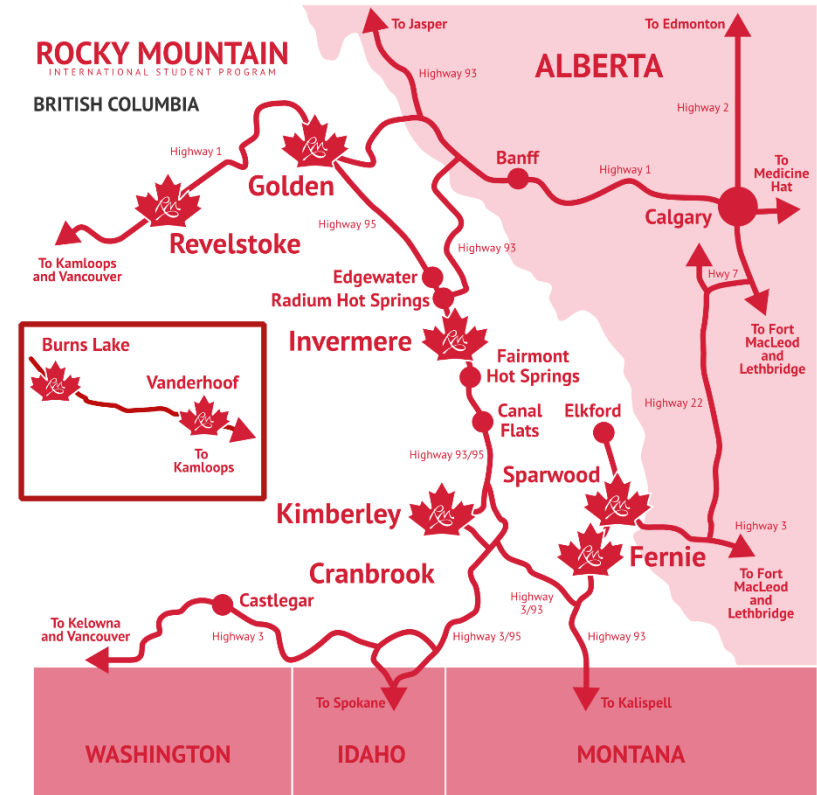
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PROGRAM SNAPSHOT

- FTE/headcount
- Demographics (country breakdown, diversity, growth)
- Program staff

PROGRAM INITIATIVES

- SD5 and SD19 shared services agreements
- NEW SD91 shared service agreement
- Rocky Rewards update



www.RMISP.ca / www.RMinternational.ca





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RMISP by the numbers – FTE / headcount

September, 2020

Expected 199 students 142.4 FTE

Actual 73 students 43.3 FTE

Deferrals/cancellations





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SHARED SERVICES AGREEMENT

School District No. 6 (Rocky Mountain)
School District No. 5 (Southeast Kootenay)
School District No. 91 (Nechako Lakes)

Anticipated Enrolment 2021/22

- Currently 170 students 155 FTE
- Expect 170FTE with applications for second semester
- Inquiries for SD91
- Applications for September, 2022





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Challenges

- Receiving study permits
- Travel restrictions
- Quarantine requirement
- Host family retention and recruitment

Opportunities

- Low level of COVID cases in our regions
- Students in school every day
- Supportive Board and Administration





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RMISP demographics (current)

1. Germany
2. Mexico
3. Spain
4. China

New countries of origin:

Norway

Greenland

Japan



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EXPERIENCE SCHEDULE

Activities, events, and trips – 2021/22 school year

MONTH	EXPERIENCE - included	EXPERIENCE - extra fees
September	River rafting (scenic float)	
October	Two-day Calgary trip (incl. Banff/Lake Louise)	CFL football game
November	Curling party	
December	First-semester ski/snowboard day	NHL hockey game
January	Dog-sledding experience	
February	Second-semester ski/snowboard day	
March	Two-day outdoor winter camp experience	NLL lacrosse game
April	Three-day West Edmonton Mall trip	
May	Hike and hot springs	
May/June	Five-day Rocky Rewards trip to Vancouver: Only available to qualifying students who collect the required points.	
June	Farewell parties	

Important: Schedule subject to change. See Facebook calendar for updates. Extra-fee trips subject to minimum enrollment requirements.



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ROCKY REWARDS

EARN POINTS, HAVE FUN, MAXIMIZE YOUR EXPERIENCE!

- VOLUNTEER IN YOUR COMMUNITY AND AT YOUR SCHOOL
- PARTICIPATE IN SCHOOL EVENTS, CLUBS AND SPORTS
- ACHIEVE GOOD WORK HABITS GRADES ON YOUR REPORT CARDS
- PARTICIPATE IN COMMUNITY EVENTS, CLUBS, CLASSES AND SPORTS
- MAKE YOUR STAY WITH RMISP THE EXPERIENCE OF A LIFETIME!



SEE YOUR HOMESTAY COORDINATOR FOR MORE INFORMATION

QUALIFY FOR SEMESTER PRIZES or A YEAR-END TRIP TO VANCOUVER !





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- Host Families Required





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Thank you!!





POLICY NO. 4105
STAFF CONFLICT OF
INTEREST

POLICY

The Board of Education of School District No. 6 (Rocky Mountain) carefully considers employment situations in which any employee potentially occupies a position involving a direct supervisory relationship between family, significant others, or close associates. Exceptions to this policy will be considered in extraordinary circumstances where staff shortages exist or where specific expertise is desired. This policy will not affect working relationships that were established prior to the CURRENT DATE OF APPROVAL, however future staffing decision for all employees will be subject to the policy.

DISTRICT PRACTICE <INSERT HYPERLINK>
FORM <INSERT HYPERLINK>

REFERENCES: LIST AND HYPERLINK APPROPRIATE REFERENCES

ADOPTED: DATE
Amended:



DISTRICT PRACTICE

1. Definitions

- 1.1 **Close Associate** for the purpose of this policy, is defined as a business associate, or someone in a close personal relationship.
 - 1.2 **Family** for the purpose of this policy, is defined as all relatives, such as, but not limited to the following: spouses, domestic partners, children, parents, grandparents and siblings.
 - 1.3 **Significant others** for the purpose of this policy, includes individuals involved in a relationship who may or may not reside together.
 - 1.4 **Direct Supervisory Relationship** for the purposes of this policy, refers to an employment relationship where one employee does or could have authority over another employee's performance evaluation, salary, work hours, working assignments or other conditions of employment.
2. Employees of the Board who are in a position to hire or contract full-time, part-time, occasional, contract or summer staff/students will not hire relations, described in 1.1-1.4 above, to work for them directly.
 3. An employee must ensure there is no participation in the hiring process when the employee has a relation as described in 1.1-1.4 above.
 4. Employees and prospective employees will not seek positions where a direct supervisory role could result for a relation of the type 1.1-1.4 as described above. However, should this be impossible to avoid, the Superintendent will ensure sufficient safeguards are in place to guard the district's integrity in relation to this policy.
 5. In situations where an employee may have a direct supervisory role over a relation described in 1.1-1.4 above as a result of emerging or changing circumstances, each employee shall report this conflict in writing to Human Resources who will then determine if any action is required.

DISTRICT PRACTICE <INSERT HYPERLINK>
FORM <INSERT HYPERLINK>

REFERENCES: LIST AND HYPERLINK APPROPRIATE REFERENCES

ADOPTED: DATE
Amended:



DATE: May 11, 2021

TO: Board of Trustees

FROM: Karen Shipka, Superintendent of Schools

SUBJECT: Annual Budget - June 30, 2022

ORIGINATOR: Dale Culler, Secretary Treasurer

REFERENCE: Annual Budget School District No.6 June 30, 2022

ISSUE

For 2021/22, Boards must prepare an annual budget and have it adopted by bylaw on or before June 30, 2021 as per section 113 of the School Act (Adoption of Budget), and submitted to the Ministry by this date.

BACKGROUND

The ministry requires school boards to account fully for how they manage and spend the government's education funding. Boards are required to prepare a balanced budget where board revenues plus any appropriated surpluses fully fund the following

- annual operating expenses,
- annual special purpose fund (SPF) expenses,
- annual capital fund expenses,
- tangible capital asset acquisitions (from Operating, SPF's & Local Capital),
- planned reduction of unfunded liability for employee future benefits, and
- any planned reduction of prior years' deficits.

CURRENT SITUATION

As a part of the 2021/22 collaborative budget process, we met with principals and senior management to review staffing and discretionary spending. We have responded to our change in enrollment and worked to ensure the alignment of budget allocations with the District Strategic Plan, district operational plans and school plans for student success.

RECOMMENDATION

That the Board of Education of School Distirct No.6 (Rocky Mountain) approves first reading of the 2021-2022 Annual Budget Bylaw for the fiscal year ending June 30, 2022.

STRATEGIC ALIGNMNET

Resource allocation for student success, budget monitoring and financial stewardship.

ANNUAL BUDGET

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

JUNE 30, 2022

DRAFT - NOT FINALIZED

May 07, 2021

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - TABLE OF CONTENTS
JUNE 30, 2022

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NOTE - STATEMENT 1, STATEMENT 3, STATEMENT 5 and SCHEDULES 4A - 4D are used for FS reporting only	

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - REVENUE AND EXPENSE
YEAR ENDED JUNE 30, 2022

STATEMENT 2

	2022	2021 Amended
	Annual Budget	Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,363.375	3,303.438
Adult	0.750	0.750
Total Ministry Operating Grant Funded FTE's	3,364.125	3,304.188
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	45,599,362	46,747,847
Other	-	-
Municipal Grants Spent on Sites	-	-
Federal Grants	-	-
Tuition	4,181,350	1,008,900
Other Revenue	1,322,818	1,322,818
Rentals and Leases	47,140	47,140
Investment Income	102,325	147,075
Amortization of Deferred Capital Revenue	1,923,721	1,923,721
Total Revenue	53,176,716	51,197,501
Expenses		
Instruction	40,646,086	38,648,754
District Administration	1,869,050	1,795,450
Operations and Maintenance	9,118,044	8,976,187
Transportation and Housing	2,123,406	2,102,907
Debt Services	14,290	14,290
Write-off/down of Buildings and Sites	-	-
Total Expense	53,770,875	51,537,588
Net Revenue (Expense), before Endowment Contributions	(594,159)	(340,087)
Endowment Contributions	-	-
Net Revenue (Expense)	(594,159)	(340,087)
Budgeted Allocation (Retirement) of Surplus (Deficit)	85,273	535,450
Budgeted Reduction of Unfunded Employee Future Benefits	-	-
Budgeted Surplus (Deficit), for the year	(508,886)	195,363
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)	(0)	-
Special Purpose Fund Surplus (Deficit)	-	-
Capital Fund Surplus (Deficit)	(508,886)	195,363
Budgeted Surplus (Deficit), for the year	(508,886)	195,363

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - REVENUE AND EXPENSE
YEAR ENDED JUNE 30, 2022

STATEMENT 2

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Budget Bylaw Amount		
Operating - Total Expense	45,226,420	41,244,779
Operating - Tangible Capial Assets Purchased	-	-
Operating - Reduction of Unfunded Employee Future Benefits	-	-
Special Purpose Funds - Total Expense	5,020,655	6,769,009
Special Purpose Funds - Tangible Capial Assets Purchased	191,222	408,967
Capital Fund - Total Expense	3,523,800	3,523,800
Capital Fund - Tangible Capital Assets Purchased from Local Capital	330,327	910,061
Budgeted Retirement of Prior Years Deficits	-	-
Total Budget Bylaw Amount	54,292,424	52,856,616

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - CHANGES IN NET FINANCIAL ASSETS (DEBT)
YEAR ENDED JUNE 30, 2022

STATEMENT 4

	2022	2021 Amended
	Annual Budget	Annual Budget
Surplus (Deficit) for the year	\$ (594,159)	\$ (340,087)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(191,222)	(408,967)
From Local Capital	(330,327)	(910,061)
From Deferred Capital Revenue	(2,442,512)	(2,442,512)
Assets Aquired by Lease	(350,000)	(100,000)
District Entered	-	-
District Entered	-	-
Total Acquisition of Tangible Capital Assets	(3,314,061)	(3,861,540)
Amortization of Tangible Capital Assets	3,509,510	3,509,510
Net Carrying Value of Tangible Capital Assets disposed of	-	-
Write-down carrying of Tangible Capital Assets	-	-
District Entered	-	-
District Entered	-	-
District Entered	-	-
Total Effects of change in Tangible Capital Assets	195,449	(352,030)
Acquisition of Prepaid Expenses	(50,000)	(50,000)
Use of Prepaid Expenses	50,000	100,000
Acquisition of Supplies Inventory		-
Use of Supplies Inventory		-
Acquisition of Other Assets		-
Use of Other Assets		-
Endowment Contributions	-	-
District Entered	-	-
District Entered	-	-
Total Effect of change in Other Non-Financial Assets	-	50,000
(Increase) Decrease in Net Financial Assets (Debt)	(398,710)	(642,117)

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - OPERATING REVENUE AND EXPENSE
YEAR ENDED JUNE 30, 2022

SCHEDULE 2

	2022	2021 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	41,385,135	40,567,521
Other	-	-
Federal Grants		
Tuition	4,181,350	1,008,900
Other Revenue	215,493	215,493
Rentals and Leases	47,140	47,140
Investment Income	75,000	112,500
Total Revenue	45,904,118	41,951,554
Expenses		
Instruction	35,652,665	31,906,979
District Administration	1,856,400	1,782,800
Operations and Maintenance	5,919,857	5,778,000
Transportation and Housing	1,797,499	1,777,000
Debt Services	-	-
Total Expense	45,226,420	41,244,779
Net Revenue (Expense)	677,698	706,775
Budgeted Prior Year Surplus Appropriation	85,273	535,450
Budgeted Retirement of Deficit	-	-
Budgeted Reduction of Unfunded Employee Future Benefits	-	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	-	-
Tangible Capital Assets - Work in Progress	-	-
Local Capital	(350,327)	(930,061)
Other	(412,644)	(312,164)
Total Net Transfers	(762,971)	(1,242,225)
Budgeted Surplus (Deficit), for the year	(0)	-

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - SCHEDULE OF OPERATING REVENUE BY SOURCE
YEAR ENDED JUNE 30, 2022

SCHEDULE 2A

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	40,898,876	39,112,369
INAC/LEA Recovery	(131,493)	(131,493)
Other Ministry of Education Grants		
Pay Equity	207,823	207,823
Funding for Graduated Adults	-	-
Transportation Supplemental	369,399	369,399
Carbon Tax Grant	-	-
Employer Health Tax	-	-
Support Staff Benefits	30,498	44,902
FSA Marking	8,187	8,187
System Wide Capacity Building for MyED BC	-	-
Early Learning Framework Implementation	1,845	1,845
Teachers' Labour Settlement	-	884,489
Early Career Mentorship Fund	-	70,000
Total Provincial Grants - Ministry of Education	41,385,135	40,567,521
Provincial Grants - Other	-	-
Federal Grants	-	-
Tuition		
International and Out of Province Students	4,181,350	1,008,900
Non-resident Tuition Fees	-	-
Total Tuition	4,181,350	1,008,900
Other Revenues		
School Referendum Taxes	-	-
Other School District/Education Authorities	-	-
LEA/Direct Funding from First Nations	131,493	131,493
Miscellaneous		
Artists in Education	7,200	7,200
Donations	9,000	9,000
Insurance Proceeds	-	-
Other	67,800	67,800
District Entered	-	-
District Entered	-	-
Total Other Revenue	215,493	215,493
Rentals and Leases	47,140	47,140
Investment Income	75,000	112,500
Total Operating Revenue	45,904,118	41,951,554

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - SCHEDULE OF OPERATING EXPENSE BY OBJECT
YEAR ENDED JUNE 30, 2022

SCHEDULE 2B

	2022 Annual Budget	2021 Amended Annual Budget
Salaries	\$	\$
Teachers	15,081,900	13,466,306
Principals and Vice Principals	3,172,896	2,720,620
Educational Assistants	3,033,775	3,444,238
Support Staff	4,041,896	3,969,541
Other Professionals	3,992,449	3,668,576
Substitutes	1,229,865	1,326,465
Total Salaries	30,552,782	28,595,746
Employee Benefits	7,005,889	6,784,470
Total Salaries and Benefits	37,558,671	35,380,216
Services and Supplies		
Services	1,096,387	1,112,671
Student Transportation	403,150	140,250
Professional Development and Travel	650,398	677,437
Rentals and Leases	8,400	8,600
Dues and Fees	2,469,278	823,816
Insurance	151,000	152,500
Interest	-	-
Supplies	1,989,136	2,049,289
Utilities	900,000	900,000
Total Services and Supplies	7,667,749	5,864,563
Total Operating Expense	45,226,420	41,244,779

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

ANNUAL BUDGET - OPERATING EXPENSE BY

FUNCTION, PROGRAM AND OBJECT

YEAR ENDED JUNE 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
02 Regular Instruction	13,629,149	580,801	148,012	654,360	274,695	910,020	16,197,036
03 Career Programs	-	-	-	-	-	-	-
07 Library Services	158,613	-	-	134,262	-	3,000	295,875
08 Counselling	355,272	-	-	-	-	-	355,272
10 Special Education	938,865	119,735	2,813,454	13,065	512,627	105,800	4,503,545
30 English Language Learning	(0)	-	-	-	-	-	(0)
31 Aboriginal Education	-	-	72,310	-	736,272	2,920	811,502
41 Administration	-	2,465,535	-	281,979	-	21,125	2,768,639
60 Summer School	-	-	-	-	-	-	-
61 Continuing Education	-	6,825	-	-	-	-	6,825
62 International and Out of Province Students	-	-	-	45,727	515,028	-	560,755
1 Instruction Total	15,081,900	3,172,896	3,033,775	1,129,392	2,038,622	1,042,865	25,499,450
4 District Administration							
11 Educational Administration	-	-	-	-	215,555	-	215,555
40 School District Governance	-	-	-	-	125,950	-	125,950
41 Administration	-	-	-	-	881,022	-	881,022
4 District Administration Total	-	-	-	-	1,222,527	-	1,222,527
5 Operations and Maintenance							
41 Administration	-	-	-	-	229,807	5,000	234,807
50 Maintenance Operations	-	-	-	2,124,895	311,435	92,500	2,528,830
52 Maintenance of Grounds	-	-	-	80,557	-	30,000	110,557
56 Utilities	-	-	-	-	-	-	-
5 Operations and Maintenance Total	-	-	-	2,205,452	541,242	127,500	2,874,194
7 Transportation and Housing							
41 Administration	-	-	-	-	77,368	2,500	79,868
70 Student Transportation	-	-	-	707,053	112,691	57,000	876,744
7 Transportation and Housing Total	-	-	-	707,053	190,058	59,500	956,611
Operating Total	15,081,900	3,172,896	3,033,775	4,041,896	3,992,449	1,229,865	30,552,782

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTA
ANNUAL BUDGET - OPERATING EXPENSE BY
FUNCTION, PROGRAM AND OBJECT
YEAR ENDED JUNE 30, 2022

SCHEDULE 2C

SCHEDULE 2C

	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$	\$	\$	\$
1 Instruction					
02 Regular Instruction	3,549,629	19,746,665	1,139,886	20,886,551	19,083,965
03 Career Programs	-	-	1,500	1,500	8,100
07 Library Services	76,194	372,069	123,764	495,833	511,123
08 Counselling	82,653	437,926	7,550	445,476	408,782
10 Special Education	1,189,437	5,692,982	220,730	5,913,712	6,352,232
30 English Language Learning	(0)	(0)	1,100	1,100	7,198
31 Aboriginal Education	219,252	1,030,754	154,300	1,185,054	1,079,578
41 Administration	584,464	3,353,103	99,942	3,453,045	3,374,953
60 Summer School	-	-	-	-	-
61 Continuing Education	1,375	8,200	-	8,200	8,048
62 International and Out of Province Students	87,334	648,089	2,614,105	3,262,194	1,073,000
1 Instruction Total	5,790,338	31,289,787	4,362,877	35,652,665	31,906,979
4 District Administration					
11 Educational Administration	51,426	266,981	22,900	289,881	292,000
40 School District Governance	6,000	131,950	79,150	211,100	205,800
41 Administration	199,859	1,080,881	274,538	1,355,419	1,285,000
4 District Administration Total	257,285	1,479,812	376,588	1,856,400	1,782,800
5 Operations and Maintenance					
41 Administration	56,098	290,904	142,300	433,204	428,122
50 Maintenance Operations	640,706	3,169,536	985,168	4,154,704	4,019,824
52 Maintenance of Grounds	24,785	135,342	129,500	264,842	262,948
56 Utilities	-	-	1,067,106	1,067,106	1,067,106
5 Operations and Maintenance Total	721,589	3,595,783	2,324,074	5,919,857	5,778,000
7 Transportation and Housing					
41 Administration	18,075	97,943	18,867	116,810	115,101
70 Student Transportation	218,603	1,095,347	585,343	1,680,690	1,661,899
7 Transportation and Housing Total	236,678	1,193,289	604,210	1,797,499	1,777,000
Operating Total	7,005,889	37,558,671	7,667,749	45,226,420	41,244,779

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - SPECIAL PURPOSE REVENUE AND EXPENSE
YEAR ENDED JUNE 30, 2022

SCHEDULE 3

	2022	2021 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	4,099,227	6,065,326
Other	-	-
Federal Grants	-	-
Other Revenue	1,107,325	1,107,325
Rentals and Leases	-	-
Investment Income	5,325	5,325
Income (Loss) from Investments in Government Business Enterprises	-	-
District Entered	-	-
Total Revenue	5,211,877	7,177,976
Expenses		
Instruction	4,993,421	6,741,775
District Administration	12,650	12,650
Operations and Maintenance	14,584	14,584
Transportation and Housing	-	-
Debt Services	-	-
Total Expense	5,020,655	6,769,009
Net Revenue (Expense), before Endowment Contributions	191,222	408,967
Endowment Contributions	-	-
Net Revenue (Expense)	191,222	408,967
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(191,222)	(408,967)
Tangible Capital Assets - Work in Progress	-	-
Other	-	-
Total Net Transfers	(191,222)	(408,967)
Budgeted Surplus (Deficit), for the year	-	-

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - CHANGES IN SPECIAL PURPOSE FUNDS
YEAR ENDED JUNE 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Aboriginal Education Technology	Special Education Equipment	Strong Start	Ready, Set, Learn	OLEP	Community-LINK	District Capacity Building
Deferred Revenue, beginning of year	\$ -	\$ -	\$ -	\$ 29,926	\$ 39,478	\$ 52,000	\$ -	\$ 24,855	\$ 29,480
Add: Restricted Grants									
Provincial Grants - Ministry of Education	195,806	142,398			96,000	15,435	91,707	399,482	
Provincial Grants - Other									
Federal Grants									
Other									
Investment Income									
District Entered									
	195,806	142,398	-	-	96,000	15,435	91,707	399,482	-
Less: Allocated to Revenue	195,806	142,398	-	10,000	96,000	28,105	91,707	424,337	-
Recovered									
District Entered									
Deferred Revenue, end of year	-	-	-	19,926	39,478	39,330	-	-	29,480
Revenues									
Provincial Grants - Ministry of Education	195,806	142,398		10,000	96,000	28,105	91,707	424,337	
Provincial Grants - Other									
Federal Grants									
Other Revenue									
Rentals and Leases									
Investment Income									
Income (Loss) from Investments in GBE's									
District Entered									
	195,806	142,398	-	10,000	96,000	28,105	91,707	424,337	-
Expenses									
Salaries									
Teachers							34,284	102,851	
Principals and Vice Principals									
Educational Assistants		109,593						33,312	
Support Staff									
Other Professionals								191,550	
Substitutes						11,200			
	-	109,593	-	-	-	11,200	34,284	327,713	-
Employee Benefits		32,805				1,905	7,976	84,624	
Services and Supplies	14,584				96,000	15,000	49,447	12,000	
District Entered									
	14,584	142,398	-	-	96,000	28,105	91,707	424,337	-
Net Revenue (Expense) before Interfund Transfers	181,222	-	-	10,000	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(181,222)			(10,000)					
Tangible Capital Assets - Work in Progress									
Other									
	(181,222)	-	-	(10,000)	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - CHANGES IN SPECIAL PURPOSE FUNDS
YEAR ENDED JUNE 30, 2022

SCHEDULE 3A

SCHEDULE 3A

	Classroom Enhancement Fund	Classroom Enhancement Fund - Overhead	BC TEA Transportation	Mental Health in Schools	Scholarships and Bursaries	Endowment Earnings	School Generated Funds	Total
Deferred Revenue, beginning of year	\$ -	\$ -	\$ -	\$ 15,000	\$ 28,959	\$ 4,313	\$ 1,115,143	\$ 1,339,154
Add: Restricted Grants								
Provincial Grants - Ministry of Education	2,853,455	193,470	8,455	55,000				4,051,208
Provincial Grants - Other								-
Federal Grants								-
Other					8,450		1,097,500	1,105,950
Investment Income					625	2,200	2,500	5,325
District Entered								-
	2,853,455	193,470	8,455	55,000	9,075	2,200	1,100,000	5,162,483
Less: Allocated to Revenue	2,853,455	193,470	-	63,949	10,050	2,600	1,100,000	5,211,877
Recovered								-
District Entered								-
Deferred Revenue, end of year	-	-	8,455	6,051	27,984	3,913	1,115,143	1,289,760
Revenues								
Provincial Grants - Ministry of Education	2,853,455	193,470		63,949				4,099,227
Provincial Grants - Other								-
Federal Grants								-
Other Revenue					9,425	400	1,097,500	1,107,325
Rentals and Leases								-
Investment Income					625	2,200	2,500	5,325
Income (Loss) from Investments in GBE's								-
District Entered								-
	2,853,455	193,470	-	63,949	10,050	2,600	1,100,000	5,211,877
Expenses								
Salaries								
Teachers	2,314,899							2,452,034
Principals and Vice Principals								-
Educational Assistants								142,905
Support Staff								-
Other Professionals		44,580		42,567				278,697
Substitutes		105,040						116,240
	2,314,899	149,620	-	42,567	-	-	-	2,989,876
Employee Benefits	538,556	27,182		11,382				704,430
Services and Supplies		16,668		10,000	10,050	2,600	1,100,000	1,326,349
District Entered								-
	2,853,455	193,470	-	63,949	10,050	2,600	1,100,000	5,020,655
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	191,222
Interfund Transfers								
Tangible Capital Assets Purchased								(191,222)
Tangible Capital Assets - Work in Progress								-
Other								-
	-	-	-	-	-	-	-	(191,222)
Net Revenue (Expense)	-	-	-	-	-	-	-	-

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)
ANNUAL BUDGET - CAPITAL REVENUE AND EXPENSE
YEAR ENDED JUNE 30, 2022

SCHEDULE 4

	2022 Annual Budget			2021 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	115,000		115,000	115,000
Other	-		-	-
Municipal Grants Spent on Sites	-		-	-
Federal Grants	-		-	-
Other	-	-	-	-
Rentals and Leases		-	-	-
Investment Income		22,000	22,000	29,250
Gain (Loss) on Disposal of Tangible Capital Assets	-		-	-
Amortization of Deferred Capital Revenue	1,923,721		1,923,721	1,923,721
Total Revenue	2,038,721	22,000	2,060,721	2,067,971
Expenses				
Operations and Maintenance	-	-	-	-
Transportation and Housing	-	-	-	-
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,183,603		3,183,603	3,183,603
Transportation and Housing	325,907		325,907	325,907
Write-off/down of Buildings and Sites	-		-	-
Debt Services				
Capital Lease Interest		14,290	14,290	14,290
Capital Loan Interest		-	-	-
Total Expense	3,509,510	14,290	3,523,800	3,523,800
Net Revenue (Expense)	(1,470,789)	7,710	(1,463,079)	(1,455,829)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	191,222		191,222	408,967
Tangible Capital Assets - Work in Progress	-		-	-
Local Capital		350,327	350,327	930,061
Capital Lease Payment		412,644	412,644	312,164
Capital Loan Payment		-	-	-
Total Net Transfers	191,222	762,971	954,193	1,651,192
Other Adjustments to Fund Balances				
District Portion of Proceeds on Disposal	-	-	-	-
Tangible Capital Assets Purchased from Local Capital	330,327	(330,327)	-	-
Tangible Capital Assets WIP Purchased from Local Capital	-	-	-	-
Principal Payment				
Capital Lease	398,354	(398,354)	-	-
Capital Loan	-	-	-	-
Total Other Adjustments to Fund Balances	728,681	(728,681)	-	-
Budgeted Surplus (Deficit), for the year	(550,886)	42,000	(508,886)	195,363



**School District No. 6 (Rocky Mountain)
Board of Education ~~ Schedule of Meetings
2021-2022**

Board of Education meetings are held on a rotational basis at different schools located throughout the three Zones of School District No. 6 to provide Trustees with the opportunity to visit each school site. Meetings held during winter months are conducted by videoconference from each Zone Office.

Tuesday, September 14, 2021	7:00 p.m.	Kimberley Zone , McKim Middle School
Tuesday, October 12, 2021	7:00 p.m.	Windermere Zone , Edgewater Elementary School
Tuesday, November 9, 2021	7:00 p.m.	Golden Zone , Golden Secondary School
Tuesday, December 14, 2021	7:00 p.m.	Videoconference, Zone Offices
Tuesday, January 11, 2022	7:00 p.m.	Videoconference, Zone Offices
Tuesday, February 8, 2022	7:00 p.m.	Videoconference, Zone Offices
Tuesday, March 8, 2022	7:00 p.m.	Videoconference, Zone Offices
Tuesday, April 12, 2022	7:00 p.m.	Kimberley Zone , Selkirk Secondary School
Tuesday, May 10, 2022	7:00 p.m.	Golden Zone , Lady Grey Elementary School
Tuesday, June 14, 2022	7:00 p.m.	Windermere Zone , Windermere Elementary School

School District No. 6 (Rocky Mountain)

School Fees, Charges & Costs -- 2021-2022

School	Refundable Book Deposits	Student Activities	Specialty Academy	Musical Instruments	(Optional) Planners	Locks	(Optional) Yearbook	(Optional) School Supplies
GOLDEN ZONE:								
Alexander Park	N/A	N/A			N/A	N/A	N/A	N/A
Lady Grey	N/A	N/A			\$10	N/A	N/A	N/A
Nicholson	N/A	N/A			N/A	N/A	N/A	N/A
Golden Secondary	N/A	\$10	Outdoor Ed Academy \$750 - approx.	Instrument Rental, \$10/mo.	N/A	\$10 refundable	\$35	N/A
Golden Alternate	N/A	N/A			N/A	N/A	N/A	N/A
KIMBERLEY ZONE:								
Selkirk Secondary	N/A	\$20	Hockey: Gr.8-9 \$100 x 5 months; Gr. 10-12 \$100 x 7 months; Volleyball: \$70 x 5 months	Instrument rental, \$100/yr.	N/A	\$7 optional	\$35	N/A
Kimberley Alternate	N/A	\$20			N/A	N/A	\$35	N/A
Lindsay Park	N/A	N/A			N/A	N/A	N/A	K-3 \$50
Marysville	N/A	N/A			N/A	N/A	N/A	K \$40; 1-3 \$50
McKim	N/A	N/A		Gr. 6 and Gr. 7 in a 6/7 blended class - Instrument rental, \$70/yr.	N/A	Grade 7 only - \$7 optional	N/A	\$50 per student
WINDERMERE ZONE:								
Edgewater	N/A	N/A			Cost Recovery	N/A	N/A	K \$26; 1-2 \$36; 3 \$29; 4-5 \$41; 6 \$55; 7 \$57
Eileen Madson	N/A	N/A			\$10	N/A	N/A	K \$25; 1-2 \$30; 3 \$35
J. Alfred Laird	N/A	N/A	Hockey \$250/year	\$80 ukulele purchase if required	Cost Recovery	N/A	N/A	4-7 \$55 includes planner
Martin Morigeau	N/A	N/A			N/A	N/A	N/A	K-7 \$40
Windermere	N/A	N/A			Cost Recovery	N/A	N/A	K-\$30; 1-3 \$35; 4-5 \$40; 6-7 \$45
David Thompson	N/A	\$15		Instrument rental, \$5-\$10/mo.	N/A	\$10 refundable	\$40	N/A
Open Doors	N/A	N/A			N/A	N/A	N/A	N/A
Rocky Mountain Distributed Learning	N/A	N/A			N/A	N/A	N/A	N/A



DATE: May 11, 2021

TO: Board of Trustees

FROM: Karen Shipka, Superintendent of Schools

SUBJECT: Provincial and Federal Safe Return Grant Spending

ORIGINATOR: Jacinda Harding, Finance Accountant

REFERENCE:

ISSUE

That the Board of Education receive a report on the Provincial and Federal Safe Return Grant year-to-date expenditures compared to funding received as information.

BACKGROUND

This report is to provide the Board with information concerning the funding received and expenditures to date.

CURRENT SITUATION

The Safe Return to School Grant has five components:

Staff time for cleaning schools: This component is 77% spent as of April 30, 2021.

Custodial staff are doing mid-day cleaning.

Improving and increasing access to hand hygiene: This component has been fully spent. Touch free sanitizer dispensers, sanitation systems, pedal activated hand sanitizers stands, DEB Proline dispensers, soap, and paper towel.

Cleaning supplies: This component has been fully spent. Supplies such as Oxivir TB wipes, Vital Oxide, handheld sprayers.

Face masks and shields: This component has been fully spent.

Support for remote learning: This component has been fully spent. The district purchased 30 laptops to support the secondary and alternate schools, ensuring student access to technology.

The Federal Safe Return to Class Grant has 3 cost categories:

Learning Resources and Supports planned spending until June 30, 2021 is \$806,970.

Education Program Delivery – DL \$169,475

Education Program Delivery – All Other \$392,355

Mental Health Supports \$60,000

Technology \$161,445

Noon Hour Supervision \$23,695

Health and Safety planned spending until June 30, 2021 is \$450,300.

Barriers and Space Adaptations \$40,000

Enhanced Cleaning \$119,800



Hand Hygiene \$30,000
Health and Safety Training \$20,000
HVAC/ventilation \$200,000
PPE \$35,000
Touchless Water Bottle Filling Stations \$5,500
Transportation planned spending until June 30, 2021 is \$5,000.
Enhanced cleaning of buses \$5,000

RECOMMENDATION

Continue to monitor.

STRATEGIC ALIGNMENT

Resource allocation for student success, budget monitoring and financial stewardship.



DATE: April 20, 2021

TO: Board of Trustees

FROM: Karen Shipka, Superintendent of Schools

SUBJECT: Celebration of Student Success

ORIGINATOR: Karen Shipka, Superintendent

REFERENCE:

ISSUE

The Board of Education receive an update on changes to the Celebration of Student Success Plans historically planned annually in June.

BACKGROUND

SD6 participated in the pilot project, with the Ministry of Education to develop the *Framework for Enhanced Student Learning (FESL)*. As part of the pilot project that SD 6 implemented a cycle of review and celebration that included a celebration of student success.

CURRENT SITUATION

The FESL framework, now legislated, has new timelines and as such, schools have been working over the past few months on the development of new 'School Success Plans' that align with the District Strategic Plan and the FESL framework.

The FESL framework is a framework built to increase overall accountability while providing ample flexibility to shift priorities as a result of local context. Principals are engaging teachers in discussions and data analysis to determine local goals and strategies for the upcoming school year. Those goals include a regular review cycle where evidence is collected to show growth. Continuous improvement is not a single event but an ongoing process by which growth is measured and celebrated.

In moving toward this new process, principals will share their draft School Success Plans with Trustees in June as all approvals must be completed and posted online by September 30 for Ministry approval.

Progress toward the School Plan goals will be collected once in the late fall and again in the late winter. This information will be rolled up into a report that will be shared at a regular Board meeting.

In order to give Trustees an opportunity to see learning in action and to have an opportunity to meet staff and students, school visits will be set up in each community when Board meetings are held that day. Principals will share a brief update on their plan during those visits and will tour trustees around the school giving Trustees an opportunity to see learning in action.



FINANCIAL IMPLICATIONS

none

CONCLUSION

The FESL framework outlines the new requirements for accountability and continuous improvement. The shift in timelines would have both Schools and District plans approved in principle the spring with final approval by the Ministry in the fall. School visits throughout the year will provide Trustees with an opportunity to see learning in action and hear from principals the progress they have made in advancing their plans.



DATE: April 20, 2021

TO: Board of Trustees

FROM: Karen Shipka, Superintendent of Schools

SUBJECT: Operational Holdback Allocation

ORIGINATOR: Steve Wyer, Assistant Superintendent

REFERENCE: Principals with primary grades

ISSUE

The Board of Education will receive an update about the district's allocation of a Ministry of Education operational holdback allocation as information.

BACKGROUND

On April 1, 2021 the Ministry announced that it would be releasing the "hold back" portion of the Operating Grant calculated from the September, February and May enrollment counts. The Ministry targeted the use of these funds to:

1. Assessing the learning impacts to students due to the pandemic
2. Develop and deliver additional resources to address learning impacts to students caused by the pandemic.
3. Deliver learning recovery strategies. (See Attachment 1)

CURRENT SITUATION

As a district leadership team, looking at our assessment information, we recognize a group of learners prior to grade 3 who have developed more significant gaps in reading development. The senior leadership team then met with principals and vice principals to determine the nature of the most urgent learning gaps and plan an intervention to follow to which the operational holdback would be allocated. Therefore, we have asked schools at this level to determine the most focused and appropriate intervention to positively move the mark for early readers.

Given the time left in the school year we decided that delivering learning recovery strategies to students with reading gaps in primary schools would yield the greatest long term results. Principals are working with teachers to develop plans. In order to measure success, baseline assessments will be conducted with the targeted group of learners. This same group will be assessed at the conclusion of the school year to determine whether their reading development has improved as a result of this intervention.



FINANCIAL IMPLICATIONS

The operational budget holdback amounts to about 10 days of instruction from a teacher at each of the schools with students in the K-3 range. Principals, in consultation with staff will determine how those 10 days are utilized.

CONCLUSION

The District identified reading level of primary students as a learning gap resulting from COVID 19. The district will provide the operational budget holdback funds from the Ministry of Education toward reading intervention plans in the K-3 range in district schools.

STRATEGIC ALIGNMNET

Rocky Mountain School District...

- Is a research based, collaborative learning community
- Grows thinking, communication, personal and social competencies

Operating Grant Holdback: Addressing Learning Impacts

April 1, 2021

Background

The Ministry of Education is releasing \$5.9M of the 2020/2021 public school operating grant “holdback”. Additional funds may be available after the May 2021 enrolment count. This funding is in addition to the operating grants calculated from the September, February and May enrolment counts.

These funds must be used to address the learning impacts as a result of the COVID-19 pandemic, recognizing that these will not be the only funds budgeted by school districts to address learning impacts. The funding is provided under 106.3 of the School Act. As such the funding is not targeted, but school districts are required by the Ministry to report on how the funding has been utilized.

Expected Funding

School District allocations are based on the proportion of operating grants calculated from the September 1701 count, fully recognizing the diversity of students and geography of each district.

Use of Funding

School districts may use their holdback allocation to:

1. Assess learning impacts to students due to the pandemic
2. Develop and deliver additional resources to address learning impacts to students caused by the pandemic.
3. Deliver learning recovery strategies.

Required Reporting

School districts will be required to report:

1. The strategies and resources that have been developed
2. The number and diversity of the students that have been supported.
3. The total number of additional staff hours provided (Admin, Teacher, Support Staff)
4. Other supplies, services and costs purchased or supplied.
5. The number of Self-Identified Indigenous Students.
6. The number of First Nations Bands in your district.

Please report back using this [reporting template](#).



DATE: May 11, 2021
TO: Board of Trustees
FROM: Karen Shipka, Superintendent of Schools
SUBJECT: Needs Assessment and CUPE staffing
ORIGINATOR: Viveka Johnson

REFERENCE:

https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/inclusive/special_ed_policy_manual.pdf
https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/independent-schools/se_cat_chklst.pdf

ISSUE

The Board of Education receive a report on the Needs Assessment process used to determine CUPE staffing allocations as information

BACKGROUND

Every spring, as part of the staffing process, the District analyzes needs throughout the District to determine the level of support needed in each school. Prior to 2017-18 school year, schools were funded based on the number of designated students at that school.

CURRENT SITUATION

In the last few years, the province has been talking about moving away from the ratio based funding model. There has been discussion that funding, for Special Education, could move towards a prevalence based model in the future. A prevalence based model would fund districts on the historic prevalence rates of special needs rather than districts claiming specific numbers of category 1, 2 and 3 funded students. At present, we are still funded based on the number of student that fall under each of these categories as determined by the Ministry of Education checklists. High incident designations (like Learning Disabilities) are block funded and included in the amount that we receive per student.

FINANCIAL IMPLICATIONS

As Special Education funding is driven by the number of category 1, 2 & 3 designated students, it which creates inequities in some communities and schools. For example, it can take years (especially in rural

settings) to get the right documentation in place to have a student designated as having Autism Spectrum Disorder (G). Therefore, primary schools would automatically be at a disadvantage as many students have not yet received this diagnosis but their needs are high. In order to remedy this inequity, the District looks at all the needs throughout the District to determine equitable levels of support in all the schools. The funding that comes from the Province is for programming and is not attached to any particular student (which is a common misconception).

IMPLICATIONS

In April, all schools complete a 'Needs Assessment' on designated students and students that require additional support. This produces a score that allows the district to quantitatively analyze where student needs exist and provide support based on these needs. The process is done in collaboration with School Based Teams initially and then Administrators meet with the District Learning Services Team and Secretary Treasurer to reconcile the projected numbers and then determine staffing levels for the fall. This process is fluid as the population can shift between April and September but it provides Human Resources and schools with a starting point, for staffing, to start the year. The District continuously revisits these numbers and the level of support up until September 30th when the funding for the year is locked in. Currently with designations driving funding, we must also ensure that who we claim on the enrollment report (1701) meet the Ministry's criteria, otherwise the District can lose funding in the event of a Special Education audit. All designated students have an Individual Education Program (IEP) that reflect their educational goals, progress and requires support and consultation with the parents/guardians. Lastly, the Learning Improvement Funds (LIF) are used to target additional specific needs in schools after this Needs Assessment process is complete. LIF funding is earmarked specifically for CUPE staffing.

CONCLUSION: Rather than allocating funds based on where students attend, the administration looks holistically at the entire district to ensure equitable support at all levels. This is done by a team of people to ensure a fair and equitable process that ensures that each student receives the supports they need to be successful.



DATE: May 12, 2021

TO: Board of Trustees

FROM: Karen Shipka, Superintendent of Schools

SUBJECT: Trans-Canada Highway Closure

ORIGINATOR: Karen Shipka, Superintendent

REFERENCE: Steve Jackson, Director Operations

ISSUE

The Board of Education discuss the concerns raised by parent regarding the safety of children in and around the Golden community resulting from the closure of the Trans-Canada Highway and the increased traffic through town and on Highway 95. The board will determine actions based on the discussion.

BACKGROUND

The Kicking Horse Canyon Project is one of the Province’s top transportation priorities. Phase 4 is the final part that will bring the remaining 4.8 kilometers of narrow, winding two-lane highway up to a modern four-lane, 100 km/h standard. Highway 95 between Golden and Radium will be used to detour traffic during certain hours and specific time periods throughout the year. The School District’s concern is the expected increase in traffic on Highway 95 and how it may affect safety of our bus stops that are located along Highway 95. Four school buses operate on Highway 95 serving approximately 245 students with 24 highway bus stops.

Over the past two years, we have worked collaboratively with the Ministry of Transportation and Infrastructure and the Project Steering Committee to review bus stop locations, potential safety concerns and emergency protocols to prepare for the Trans-Canada Highway closure.

CURRENT SITUATION

During this 4 year project, there will be two 24 hour a day extended closures each year, (April and May & mid-September through to the end of November). We are nearing the end of the first extended closure, and have seen a substantial increase in traffic. There are hundreds semi-trucks travelling through the Town of Golden and onto Highway 95 every day.

IMPLICATIONS

The concern is for the safety of the children that we transport to and from school and the students who walk or ride their bikes to school in the Town of Golden.




CONCLUSION

The Board of Education has an opportunity to further address traffic safety concerns for students and families through the Director of Operations and Operations Supervisor in Golden when they attend the next Kicking Horse Canyon Community Liaison Committee meeting scheduled for mid-June. Concerns can be presented with the purpose of initiating a strategic conversation with the committee to explore any additional measures that would improve safety for students in the Town of Golden and along Highway 95. A strategic approach can then be brought to the Regular Board Meeting on June 8, 2021.

STRATEGIC ALIGNMNET

Rocky Mountain makes safety a prime concern.

May 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11 Board of Education Meeting, Virtual from Golden, Invermere and Kimberley locations 6:00 pm In-Camera 7:00 pm Regular	12	13	14	15
16	17	18	19	20	21	22
23	24 	25 Policy Committee Meeting, teleconference, 4:00 p.m.	26	27	28	29
30	31					

June 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Labour Relations Committee Meeting, teleconference 8:30 am	2	3	4	5
6	7	8 Board of Education Meeting, Martin Morigeau Elementary School 6:00 pm In-Camera 7:00 pm Regular	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			