



**DISTRICT PRACTICE 7300**

**VOLUNTEER DRIVER VEHICLE DECLARATION**

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***This form is to be used for any volunteer driver including staff members who volunteer to drive students***

**Part 1: Personal Information**

Driver's License #: \_\_\_\_\_ Class: \_\_\_\_ (copy of license attached)

My drivers abstract dated: \_\_\_\_\_ is attached.

I have undergone a Criminal Record Check      Yes      No      (please circle one)

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**Part 2: Vehicle Information**

Vehicle Make: \_\_\_\_\_ Vehicle Model: \_\_\_\_\_

Vehicle year: \_\_\_\_\_ Vehicle Plate #: \_\_\_\_\_

My vehicle has \$ \_\_\_\_\_ Third Party Liability Insurance (min. \$1,000,000 required).

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**Part 3: Safety Information**

- The above vehicle is maintained in a safe operating condition and will be equipped with tires appropriate for the seasonal road conditions (E.G. winter tires in winter driving conditions).
- The vehicle has \_\_\_\_\_ operating seat belts.
- I agree to wear a seat belt and require all passengers to wear a seat belt.
- I agree that I will not permit a child less than 13 years of age to occupy the front passenger seat of a vehicle equipped with a passenger seat air bag.
- All drivers are responsible for complying with all child restraint requirements. My vehicle has places/seats that meet the criteria for the safe placement of booster seats (where applicable).
- I agree to operate the vehicle in a safe and legal manner.
- I agree not to consume any legal or illegal substances that may alter my abilities to safely operate the vehicle.
- I agree not to smoke or vape in my vehicle while transporting students.
- I will keep an accurate passenger list in my vehicle at all times.
- I understand that once students are assigned to a vehicle, they must only travel in that vehicle during the school trip.
- I agree that I will perform a pre-trip inspection of my vehicle using the attached pre-trip inspection form as a guide.



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**Part 4: Authorization**

The Board of Education will not be responsible for physical damage, or repairs to a volunteer driver's vehicle, or for the loss of use or safe driver discount resulting from the use of this vehicle by the volunteer. For more information please refer to Policy 6900: Extra-Curricular and Curricular Field Trips.

\_\_\_\_\_  
**Signature of Driver**

\_\_\_\_\_  
**Printed name of driver**

\_\_\_\_\_  
**Date (year/month/day)**

I \_\_\_\_\_ have seen the vehicle that the students will be travelling in and it matches the information above.

\_\_\_\_\_  
**Principal/Vice Principal**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date (year/month/day)**