



BYLAW I PROCEDURAL BYLAW

PART 1 – INAUGURAL MEETINGS

- 1.1. After the general local election of Trustees, the Secretary Treasurer for the school District shall convene a first meeting of the Board as soon as possible and, in any event, within 30 days from the date the new Board begins its term of office.
- 1.2. The Secretary Treasurer shall announce the results of Trustee elections and confirm that all Trustees have taken the oath of office as required by the School Act, or shall administer, or cause to be administered, the oath of office to Trustees present who have not taken it.
- 1.3. The Secretary Treasurer shall call for nominations for Board Chairperson (seconding is not necessary) and conduct a vote by ballot in which that person receiving a clear majority shall be elected Board Chairperson for the ensuing year. If no person receives a clear majority, further ballots shall be taken until the same is achieved with the candidate receiving the least votes being dropped from the subsequent ballot. If a tie persists after two successive ballots, the election or elimination of a candidate, as the case may be, shall be decided by a weighted ballot vote (i.e. in the event of a three way tie, ballots will be cast by Board members giving three votes for first choice, two for second and one for third - the candidate with the least votes would be dropped from the next ballot). If a tie persists after the weighted ballot vote, the election or elimination of a candidate, as the case may be, shall be decided by drawing of lots.
- 1.4. The Chairperson so elected shall assume the chair for the remainder of the meeting.
- 1.5. The Board shall proceed to elect two Vice-Chairpersons, each of whom shall be from one of the two zones not represented by the chairperson. The elections of the Vice Chairpersons shall be conducted in the same manner as that of the Chairperson.
- 1.6. The Board shall elect a Provincial Council Representative to the B.C. School Trustees Association and a representative to the B.C. Public School Employers' Association, and an alternate to each position.
- 1.7. Following the elections the order of business shall include:
 - (a) appointment of auditor;
 - (b) passage of banking resolutions and appointment of signing officers;
 - (c) appointment of time and place for meetings;
 - (d) appointment of standing committees subject to Section 6, unless deferred to the next succeeding regular meeting.

Reference: [School Act](#)

ADOPTED: Feb. 1996

Amended: June 1998, Jan 2014, Oct. 2017, April 2019, Nov. 2019