



DISTRICT PRACTICE 6400

ANNUAL FACILITIES GRANT

DISTRICT PRACTICE:

The annual facility grant (AFG) is a grant paid to Board of Education (“Board”). The grant should be placed in the annual facility grant special purpose fund.

To comply with Treasury Board direction, each school district must annually provide the Ministry of Education with an AFG project and spending plan prior to the allocation of AFG funding. The school District’s plan must include a list of AFG projects and expenditures expected to be undertaken during the fiscal year (April 1st to March 31st).

There are nine main categories of eligible annual facilities grant expenditures:

- (a) **Accessibility upgrades** – improvements related to access for persons with mobility issues or physical disabilities);
- (b) **Asbestos Abatement** – mitigation and/or remediation of asbestos affected areas;
- (c) **Electrical upgrades** – improvements or replacements of power supply and distribution systems, fire protection systems, and technological infrastructure upgrades to accommodate computer and telecommunications networks;
- (d) **Exterior Wall System upgrades** – improvements to protect the fabric of the building, including exterior painting, window and door replacement, building envelope repair and replacement, structural and non-structural seismic mitigation;
- (e) **HVAC upgrades** – improvements, replacements or provision of heating, ventilation, and air conditioning systems;
- (f) **Interior Construction upgrades** – improvements of school facilities related to flooring, wall partitions, non-structural upgrades, and the provision of educational programming;
- (g) **Plumbing upgrades** – improvements, replacements or provision of washroom and plumbing systems, and safe drinking water;
- (h) **Roofing upgrades** – scheduled roof replacements and major roof repairs;
- (i) **Site upgrades** – site improvements including positive site drainage; repairs to sidewalks, parking lots, site access/egress, paved work areas, paved play areas, and play fields; repairs, upgrading or replacement of playground equipment; perimeter safety fencing; contaminated soil remediation; underground storage tanks removal; sewer or water services; underground irrigation systems; traffic safety.

Expenditures for annual facility projects may include any associated consultant fees.

[POLICY 6400: ANNUAL FACILITIES GRANT](#)

REFERENCES: [Section 1 \(1\) of the School Act](#); [Section 115.1 of the School Act](#); [Section 141 \(1\) of the School Act](#)

ADOPTED: February 8, 2022

Amended:



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The School District will be granted a single certificate of approval (COA) for the capital allocation needed to complete the planned AFG projects. In accordance with Provincial Treasury policy, financial draws against the COA cannot occur until capital project expenditures have been made.

At the end of each school year, the Board must report on actual AFG expenditures as part of their audited financial statements. The Ministry may request further details with respect to annual facility projects and annual facility expenditures for a given school year.

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