



DISTRICT PRACTICE 4200
PERSONAL PROPERTY

DISTRICT PRACTICE:

1. Employees are encouraged **NOT** to keep personal property in School District facilities.
2. Employees may park in designated areas on School District property but do so at their own risk. The cost of damage to vehicles parked on School District property during the regular work day will not be reimbursed by the School District unless the criteria in Article B.7.1 of the Collective Agreement is met.
3. The School District may consider reimbursement of the cost of damage to an employee's vehicle that occurs after normal working hours while the employee is supervising a special event, to the minimum deductible offered by ICBC or the actual cost, whichever is the lesser.
4. The limit of liability of the School District for personal property lost or damaged shall be three hundred dollars (\$300.00).
5. Payment to the employee shall be made upon submission of a receipt covering the cost of repairs or replacement.