



## POLICY 3800

### EXPENSES ON BOARD OF EDUCATION BUSINESS

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#### **POLICY:**

The Board of Education (“Board”) recognizes that there are occasions when Trustees and other personnel in the School District are required to travel within and outside the School District in the performance of their duties. Where a Trustee, an employee, or other persons, approved by the Board or its senior leadership team, incur out-of-pocket expenses in the performance of such duties, the Board agrees to make reimbursement consistent with the regulations contained herein. The rate will be updated in accordance with the Rocky Mountain Teachers’ Association collective agreement.

[DISTRICT PRACTICE 3800 EXPENSES ON BOARD OF EDUCATION BUSINESS](#)  
[FORM 3800 EXPENSE CLAIM FORM](#)

**ADOPTED:** February 1996

**Amended:** March 2001, March 2003, June 2006, April 2011, April 2016, January 2017, April 2017, May 2018, April 2019, March 2020, June 2020, September 14, 2021, April 12, 2022