

Policy 6300 – Appendix 1 (sample letter to parents)

Dear Parent/Guardian:

When planning student programs three options are considered. These are the regular program, an adapted program and a modified program.

Considerations re: Adapted and Modified Programs

1. The parents will be informed when adaptations are being made. The type and degree of adaptation should be discussed with the student and parents and should be stated on the report card.
2. Before considering a modified program, we have an obligation to adapt in as many ways as possible to allow the student to be successful. Our skills in adapting, being willing to collaborate to find solutions and remaining flexible are of paramount importance to the future of the students.
3. If a student is to receive a modified program, he or she and their parents must be informed of this. They have a right to refuse a modified program, and in such cases, it may mean that the student will not pass the course(s). Students on modified programs may not earn a Dogwood Certificate.

Adapted Program:

- Holds the outcomes set in the provincial curriculum
- Adaptations for educational materials
- Adaptations for instruction
- Adaptations for method of evaluation re: change in test format, read questions
- Earns letter grades
- While no IEP is required, the development of one is highly recommended
- Receives a Dogwood Certificate upon graduation

Modified Program:

- Does not meet the outcomes of the provincial curriculum
- An IEP is required
- Evaluation must be referenced to individually established standards
- Written comments are provided
- Transcript of marks available for all courses the student has completed from Gr. 10-12 (whether the course is regular, adapted or modified)
- Student would receive a School Leaving Certificate (Evergreen Certificate)
- A return to the Dogwood Certificate pathway would be discussed/determined at IEP meetings

_____ is currently on a modified program in some courses at the grade 10-12 level and he/she will work towards a School Leaving Certificate (Evergreen Certificate) instead of a Dogwood Certificate.

Student Signature: _____

Parent/Guardian Signature(s): _____

Case Manager Signature: _____

Principal Signature: _____

District Learning Services Staff: _____